ACTION

PEMBRIDGE PARISH COUNCIL
Minutes for the Meeting
Wednesday 15th July 2026 7.30pm – Pembridge Parish Hall

Councillors Present: Cllrs Garfield Evans, (Chairman), Micheal Hancock, Marguerite Fothergill, David Owens, Richard Jenkins, Roger Phillips, Safi Zagni, Mark Clegg, Jo Williams and Clerk R Bissell.
0 members of the public.
Lengthsman Matt Heely in attendance.

43/26. Apologies for absence.
Apologies were received from Cllrs Duggan, Jones, Powell, Mallett.

44/26. Declaration of interest and written requests for dispensation on agenda items.
There was one declaration of interest made on agenda items by Cllr Owens on Agenda item 47/26. The Declaration of Interest book was available to sign.

45/26. Approval of the minutes.
The minutes of the meeting of 17th June 2026 were **Approved** unanimously and signed by the Chairman.

46/26. Open session.
Ward Councillor report: Cllr Phillips reported:

- July update has been circulated to parishioners.
- Received concerns regarding speeding traffic on Bridge Street.
- Met with Chairs and local businessmen along with new Herefordshire chief executive Paul Satoor to discuss ward issues.

Members of the Public:

- None.

Police Report: There was no Police report available.
Remember to call 999 in an emergency or 101 to pass information on. If you require a visit to discuss security concerns, contact Felix Rawlinson: 07971051480.

47/26. Planning applications for comment.
Planning Application recently received, reviewed and decisions made:

- 261698 – Luntley Court Farm holiday Lets, Pembridge, HR6 9EH - **SUPPORT**
  Convert part shed (5 bays) into padel court for leisure use by existing holiday lets

Recent Planning Applications recently considered awaiting determination:

- 260966 – Land at Monies Corner, Pembridge, Herefordshire. **- SUPPORT**
  Erection of self-build agricultural workers dwelling
- 252905 – Corner House, East Street, Pembridge HR6 9HA**- SUPPORT**
  Conversion of existing building from 2 to 3 self-contained apartments with storage.
- 221052 – Townsend Farm, East Street, Pembridge, HR6 9HB. **- SUPPORT**
  Amended plans and reports on erection of 19 dwellings and infrastructure.
- 241285 – Barn at Lowe Farm, Pembridge, HR6 9JD. **- SUPPORT**
  Conversion of redundant farm building into a dwelling
- 231763 – Marston Grange, Pembridge, HR6 9JA. - **SUPPORT**
  Conversion of former school building and attached single storey range to stabling and liveried horses. Proposed hay and manure stores. Continued use of land for grazing and removal of condition 3 of 211861 so that riding arena can be used by liveries.

Planning Decisions:
None.

48/26. Clerks report

- New Lengthsman contract is now in place jointly with Matt Heely and Glen White
- Reported damaged bollard on bridge /A44 junction and potholes on Church Street Broxwood.

- Insurance claim for new speed indicator device complete and awarded. A new speed indicator device has been purchased and set up for use in Pembridge & Titley.
- Met with both Lengthsmen and discussed parish works schedules.
- Awarded of £1000 from the Kingspan planet passionate fund for playground panels.
- Parson Walk/Bridge Street roadworks 17th July.
- Highway visibility at Curl View onto Bridge Street undertaken.
- Notice of order has been submitted to the secretary of state in relation to the PM43 footpath diversion.

All other items are being dealt with and are ongoing.

49/26. Finance Report and Approve Payments.

The clerk previously forwarded the first quarter spend to budget. The were no questions raised and the Parish Council currently has no risk.

Bank reconciliation for 30th June 2026 complete using VT cashbook.

Balances at 30th June 2026.

Current Account:	£ 20713.18
Tracker Account:	£ 24336.67 (including £69.15 interest)
National Savings Account:	£ 12336.68

Income since last meeting

Zurich Insurance SID Claim award	£ 3104.00

Requests for payment: APPROVED

Toilet Cleaner, Clerk salary & HMRC for July & August 2026 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

West Mercia Energy	Electricity Toilets May 2026	£17.90	+VAT
Stocksigns	New Speed Indicator Device	£2795.00	+VAT
Cumbria Clock Company	Annual Clock Service	£185.00	+VAT
James Ross	Mowing	£472.00	

50/26. Annual Clock Winding Service Report

The clerk confirmed the clock had been serviced in the bell tower. The service report advised the top pulley to the A/W weight being stiff; it has been oiled but still squeaks. The clerk requested a quote from Cumbria Clock Company to undertake these works as well as a timeframe the repair should be done, however this has not yet been received. Councillors **AGREED** that if the works were urgent the clerk should arrange necessary repair. Otherwise, repairs should be undertaken at the next annual service. Clerk

51/26. Playground Works.

The clerk confirmed a successful grant application to Kingspan Planet Passionate Fund to install two new play panels in the playground alongside the new fence once installed.

The clerk previously forwarded Councillors quotes to install a new fence around the play area. Quotes included wooden and metal options. Councillors discussed the choices available and **AGREED** to instruct contractor Mark Jones to install a new metal frame fence, quoted cost of £3175 +VAT. *Clerk to instruct.* Clerk

The clerk had also invited and met several playground companies to review the current equipment in the playground and quote on urgent repairs and cleaning that is required. Two companies offered quotes. Following discussion and analysis of the works, Councillors **AGREED** to instruct Active Garden to install a new slide to replace the damaged one and make necessary repairs to the bridge unit and power clean all the equipment, benches and safety flooring as per their quote. *Clerk to instruct and confirm funding is available to undertake all the works.* Clerk

52/26. Code of Conduct Changes.

Councillors **AGREED** not to adopt the amended code of conduct for complaints.

53/26. Village Green Matters.

- **Visitor Activity**
  Councillors discussed the best management options for the increased activity on the beach area of the Village Green. The area is public and open to all, but litter and BBQs are a problem. It was **AGREED** to install new signage on the bins asking for public to take litter home, new small plaques Clerk

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to attach to benches stating No BBQs and a new sign on the poles explaining the Village Green rules. *Clerk to arrange.*	Clerk
• **Works update** The clerk confirmed there had been a problem with obtaining the posts for the works along the grass, so works are still delayed. The clerk also advised a useful meeting with the Lengthsman to install the barrier and rocks in the carpark and actions were ongoing. It was suggested by the Lengthsman that two new wooden benches be installed on the small green area on the right at the entrance of the village green instead of installing costly rocks, this should deter cars from parking here which Councillors **AGREED** to unanimously. *Clerk to organise*	Clerk

40/26. Correspondence.

Parishioner correspondence to Cllr Phillips regarding the village green has been responded to accordingly.

41/26. Future Agenda from Councillors and members of the public.

None.

42/26. To confirm date of next meeting:

No August meeting planned.

Parish Council Meeting: Wednesday 16th September 2026 in the Parish Hall at 7.30pm

Meeting Closed at 8.46pm.