

PEMBRIDGE PARISH COUNCIL

VOLUNTEER POLICY

Pembridge Parish Council welcomes volunteers and values their contributions to the community.

This policy sets out the broad principles for voluntary involvement in activities overseen by the council. It will be reviewed annually to ensure that it remains relevant to the needs of Pembridge Parish Council and its volunteers.

- This policy refers to volunteers working on behalf of, but not employed by, Pembridge Parish Council. Volunteers are unpaid and contribute their time, energy and skills to benefit the community.
- Volunteering opportunities are advertised through Parish media including the Pembridge Newsletter, Parish Council noticeboards and the Parish website.
- Volunteering opportunities that arise from the community must be authorised by the Parish Council.
- Volunteers will be treated equally, regardless of gender, race, age, faith, ability or sexual orientation.
- The Parish Council or its authorised agent will offer suitable training sufficient to ensure their health and safety.
- A risk assessment must be undertaken in order to identify risks associated with the work and how they will be managed.
- Volunteers working on behalf of the Parish Council will be insured under the Parish Council's Public Liability and Employer's Liability cover.
- Where possible volunteers should carry out only less hazardous work involving the use of non-powered tools. However, if using powered equipment, appropriate protective equipment such as stout footwear, safety goggles and high visibility vests should be worn.
- Expenses will only be paid with the prior approval of the Parish Council.

Date

Minute No.

Signed

Date

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