

**PEMBRIDGE PARISH COUNCIL**  
**Draft Minutes for the Meeting**  
**Wednesday 15<sup>th</sup> June 2022, 7.30pm – Pembridge Parish Hall**

**Councillors Present:** Andrew Pace (Vice Chairman), Tom Bennetto, Wendy Powell, Roger Phillips, Philip Thomas & Clerk R Bissell.

No Police representative present.

3 Members of the public.

**26/22. Apologies for absence.**

Apologies were received from Cllrs Philip Rogers, Michael Hancock, Julie Mifflin, Kevin Duggan, Catherine Fothergill, Steve Jones, Garfield Evans & David Owens

**27/22. Declaration of interest and written requests for dispensation on agenda items.**

There were no declarations of interest on agenda items. The Declaration of Interest book was available to sign.

**28/22. Approval of the minutes.**

The minutes of the meeting of 18<sup>th</sup> May 2022 were **Approved** unanimously and signed by the Vice Chairman.

**29/22. Open session.**

Ward Councillor reported:

- Updates are regularly provided on the phosphates and children's services.
- The local Plan spatial option consultation is underway. Pembridge as a settlement should be included but there are concerns over whether it will fall under the conservation area option.
- I met with Clerks of the ward, Paul hunter from Balfour Beatty, Dean Wall and several planning officers from Herefordshire Council to discuss ongoing concerns and matters. We also said farewell to Eardisland Clerk who is retiring and met their successor.
- Balfour Beatty capital plan has now been signed off. There is little work in the ward, mostly drainage works.
- Following up issues with broadband contracts.
- There is a new enforcement officer at Herefordshire Council.
- He has written to Herefordshire Council regarding openness and transparency regard the change of plan submitted regarding the Turnpike application.

**30/22. Planning applications for comment.**

It was **RESOLVED** to submit the following observations to Herefordshire Council.

**Planning Report**

Planning Application recently received:

- 221641 – Land Adj Moseley House, Pembridge HR6 9HY - **SUPPORT**  
Proposed erection of stabling and manege.
- 221719 – Sunnyside, Bearwood, HR6 9ED - **SUPPORT**  
Change of land use from agricultural to residential curtilage.

Recent Planning Applications recently considered awaiting determination:

- 220646 – Turnpike Caravan Site, Pembridge, Herefordshire HR6 9JZ - **OBJECT**  
Proposed extension of turnpike traveller site.
- 221052 – Townsend Farm, East Street, Pembridge HR6 9HB - **SUPPORT**  
Proposed erection of 19dwellings and associated infrastructure.
- 220870 – Land at Bearwood Cross, Bearwood, Pembridge, HR6 9ED- **OBJECT**  
Proposed agricultural building for hay and machinery storage
- 220892 – Marysmere, Wooton, Hereford HR3 6QS- **SUPPORT**  
Proposed single storey gardening room extension
- 220056 – Luntley Court Farm, Pembridge HR6 9EH. - **SUPPORT**

Conversion of existing barns into holiday accommodation including link structure, treatment plant removal of bays of modern buildings and pumping station and auxiliary works.

- 213249 – Lower green Farm, Pembridge, HR6 9JG -- **SUPPORT**  
Amended – proposed siting of 3 holiday accommodation units with landscaping, drainage & parking.
- 213500 – Bearwood Farm House, Bearwood, HR6 9EE -**SUPPORT**  
Proposed demolition of existing two storey and replace with single storey.
- 213249 – Lower Green Farm, Pembridge, HR6 9JG -**SUPPORT**  
Siting of 3 holiday accommodation units with landscaping, drainage and parking.
- 212917 – Court of Noke, Noke Lane, Pembridge, HR6 9HW. -**SUPPORT**  
Erection of eighteenth-century reused porch and insertion of stable door to replace brickwork.
- 201102 – Land adjacent to Pembridge Village Hall, Bearwood Lane, HR6 9EB - **SUPPORT**  
Fell 3-4 Leylandii trees T4 due to excessive shading to be replaced with mixed hedging
- 193126 – Fairfield Cottage, 12 Court Meadow, Pembridge HR6 9EW - **SUPPORT**  
Fell Silver birch due to damage and falling sap.

#### Planning Decisions

None.

#### **31/22. Clerks report.**

- Forwarded completed Annual Statement and documents to external Auditor
- Published the public rights notice
- Works completed on the Memorial Steps.
- Post Office Van issued should now be resolved
- Made Local Plan response on behalf of Parish Council with Herefordshire Council
- Uploaded Parish Council planning comments for the Townsend & Turnpike applications
- Arranged contractor quotes for boardwalk repairs/renovation.
- Arranged removal of damaged bench in the playground

*All other items are being dealt with and are ongoing.*

#### **32/22. Finance Report and Approve Payments.**

Bank reconciliation for 31st May 2022 complete using VT cashbook.

#### Balances at 31<sup>st</sup> May 2022

Current Account:	£ 30614.95
Tracker Account:	£ 16011.27
National Savings Account:	£ 12109.15

#### Income since last meeting:

None

#### **Requests for payment: Approval to be requested**

Toilet Cleaner, Clerk salary & HMRC for June 2022 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

Clerks Expenses	June 22	£23.45	+VAT
West Mercia Energy	Elec toilets Apr 22	£22.24	+ VAT
James Ross	Mowing	£540.00	
William Protheroe Ltd	Memorial Steps repair	£1850.00	
One Stop	Various Jubilee Printing	£635.40	+VAT
A Headley – Ceilidh Band	Jubilee Band	£420.00	

#### **33/22. Parish Council insurance provision for 2022-23**

The clerk presented three quotes and an analysis breakdown from Gallagher & Co (current provider), Zurich and BHIB Insurers. Parish Council **AGREED** to insure with Zurich for 2022-23 on 3-year long term agreement at a cost of £743.80. *Clerk to arrange*

#### **34/22. Bell on Market Square.**

Correspondence was read from a road user complaining about the bell bollards protecting the Market Hall following an unfortunate incident where a car was damaged by the bell. Councillors felt the bell protected the Market Hall and this was a highways matter. *Clerk to respond.*

Clerk

Clerk

**35/22. Review of the Jubilee Weekend Events.**

The Chair offered for record a thank you to Julian Measey and the Events for Pembridge team for a fantastic event filled jubilee weekend. Julian Measey from the Events 4 Pembridge group then presented a roundup of events.

Highlights:

- The number of attendees exceeded expectations for all events except the Ceilidh (c60 folk).
- Everyone joined in - all ages, established and new residents, Hamlets and Townsend visitors.
- Over 24 amazing themed Scarecrows.
- Over 3,000 website views in the last 2 weeks.
- Over 10,000 clicks/scrolls/shares in the last 2 weeks.
- Over 60 locals involved in planning and putting on the events.
- All village businesses recorded significant takings over the jubilee weekend.
- The event passed without any reported incidents and 1 minor ankle injury.
- Over 50 people have provided feedback.

The jubilee group was dissolved. A small group then formed taking up the challenge of telling the story of the platinum jubilee celebrations using the "A Portrait of Pembridge" and publishing a souvenir brochure for launch at the Woodcock Fayre. A small group will continue with the web marketing for future events in Pembridge. Outstanding invoices and expenses will be paid, no further funding is requested from the Parish Council. Some items purchased will be available to reuse for future events.

**36/22. Parish Magazine.**

The current parish magazine editor is standing down from producing the magazine after six years in post. Councillors decided to postpone this item until the next meeting for fuller discussion.

**37/22. Place Shaping Consultation Zoom Meeting 20<sup>th</sup> June at 6.30pm**

Herefordshire Council Place Shaping Consultation runs from 13th June to 25th July 22. This is the third public consultation to help inform the preparation of the new local plan setting out options and strategic development areas in Hereford, market towns and settlement areas for rural parts of the county. There are a series of events to attend in person and a zoom meeting being held on Monday 20th July at 6.30pm. *Cllr Pace and clerk to attend zoom meeting and then prepare PC response to discuss at next meeting.*

**37/22. Talk Parish Event Meeting 22<sup>nd</sup> June at 7.00pm**

Cllr Pace to attend. *Clerk to arrange.*

**38/22 Correspondence.**

- None

**39/22. Future Agenda from Councillors and members of the public.**

Place Shaping Consultation

Parish magazine.

Village Green boardwalk

20mph update

**40/22. To confirm date of next meeting as**

**Parish Council Meeting: Wednesday 20<sup>th</sup> July 2022 in the Parish Hall at 7.30pm**

Meeting Closed 8.35pm

AP/Clerk