

# PEMBRIDGE PARISH COUNCIL

## Minutes for the Meeting

Wednesday 19<sup>th</sup> January 2022, 7.30pm – Pembridge Parish Hall

**Councillors Present:** Cllrs Garfield Evans (Chair), Andrew Pace (Vice Chairman), Steve Jones, Tom Bennetto, Catherine Fothergill, Phillip Thomas, Kevin Duggan, David Owens, Wendy Powell & Clerk R Bissell.

No Police representative present.

7 Members of the public.

### 127/21. Apologies for absence.

Apologies were received from Cllrs Michael Hancock, Roger Phillips, Philip Rogers & Julie Mifflin.

### 128/21. Declaration of interest and written requests for dispensation on agenda items.

Declarations of interest on agenda items were made by Cllr Jones on agenda item 135/21 Planning application 214418 and Cllr Bennetto on agenda item 1421/21 Village Green matters. The Declaration of Interest book was available to sign.

### 129/21. Approval of the minutes.

The minutes of the meeting of 17<sup>th</sup> November 2021 were **approved** unanimously and signed by the Chairman.

### 130/21. Open session.

Cllr Phillips forwarded a report in his absence reporting:

- December & January report previously forwarded
- List of parish highway improvements submitted to Herefordshire Council
- Correspondence forwarded regarding parking charges in Kington.
- 20mph speed works in the village to commence 21<sup>st</sup> February 2022
- Changes to the highway code starting 29<sup>th</sup> January 2022
- Herford Council budget process indicating a 2% council tax for 2022/23 plus a 1% social charge.
- The Council has paid back £2.3 million for cancelling the southern link road.
- A consultation is underway for the next Core Strategy until the end of February.
- Changes to the boundary are proposed to the plan at Turnpike Travellers site.

Police Report:

- No report received.

Parishioner raised their views on the elm avenue proposal on the Millennium Meadow. Cllr Evans advised the project had been withdrawn.

Village Hall update: CCTV cameras are being installed, the sheds replaced, possible kitchen refit, green space is being considered for preschool forest school, vacancy for cleaner/admin person, and Mrs Price long standing treasurer has now retired. *Clerk to forward letter of thanks.*

### 131/21. Report from meeting on the Millennium Meadow 21.11.21 & update on Jubilee tree planting.

The clerk forwarded a report of the meeting held on the Millennium Meadow on 21.11.21 from Bridget Rose.

*Representatives from Pembridge Parish Council, Pembridge Amenities Trust, RBL Pembridge Branch, Playground committee, Tree Warden, Technical advisor from Yatton Farm Services and approximately 17 non representative parishioners attended. The meeting was led by the Tree Warden. The aim of the meeting was to discuss the impact of the proposed Avenue and peripheral landscaping options on the Millennium Meadow and to ensure that current activities on the meadow were not compromised. The intention was to gain in principle agreement in order to submit a short deadline application to Hereford Council for a £6000 grant for a range of Queen's Green Canopy projects. There was a short and polarised exchange and after a non-representational vote was called, the meeting was closed on the advice of the Parish Council Chairman in consultation with RBL and Tree Warden. The outcome of the site meeting was that the short deadline bid for £6000 for a wide range of tree projects for the parish was compromised and could not be submitted by the RBL Pembridge Branch as the Legion element was removed. The RBL*

Clerk

*Avenue project will now not go to public consultation. Alternative options for the remaining Parish projects are now being explored.*

Tony Norman updated councillors on the jubilee tree projects:

- Jubilee tree planting on the Village Green during the celebration weekend.
- Planting of 50 fruit trees on or by stiles in the parish - supported by the Parish Council. A local Government grant application has been made for £1000 to cover the cost of the trees.
- Local farmer has donated an acre of land to be planted with trees – working with school children.
- The trees will be mapped onto Jubilee website. He requested parishioners take photographs and record their tree planting events before sending to him.
- The Royal British Legion will complete the Memorial Verdun Oak tree planting along the straight mile – one tree named after each Pembridge fallen soldier.
- Native apple trees will be offered to parishioners to plant in their gardens.

### **132/21. Update on carving of the Verdun Oak**

Tony Norman provided an update for councillors. He has spent some time with award winning sculptor Ed Elliot from Herefordshire. A design has been finalised, subject to the trunk being suitable, for a carving showing a farm boy holding a fork to face the Alms Houses and that same boy as a man in army uniform with a rifle facing the road behind the seat. The project requires further funding and Mr Norman has produced a funding leaflet to seek donations to support the £10000 project. Parish Council **AGREED** to fund the cost of the leaflets and to collect the funds to hold ring fenced in its bank account awaiting purchase of the commission and the completion of the project. A just giving page will also be set up through the Pembridge Amenity Trust charity to collect donations which provides an opportunity to collect gift aid. The leaflet will be posted on the website and hand delivered to some residents. It is hoped the project will be completed for Remembrance 2022.

### **133/21. Proposal for improvements to the Memorial steps & gates.**

Royal British Legion Chairman Graham Hudson presented a proposal of works to repair the steps, gates and posts around the war memorial. An anonymous donor will fund the wooden post replacement and Legion funds can support the repair/replacement of the gate. Mr Hudson asked for the Parish Council to consider three quotes received to make the repairs to the steps to complete the renovation project and confirmed he had secured a donation of £500 to repair them. Councillors reviewed the quotes provided and **AGREED** to engage the services of Mr Protheroe to repair the memorial steps. £1000 is budgeted for 2022-23, the over spend will be provided from reserves. *Clerk to contact Mr Protheroe and arrange steps repair.*

Clerk

### **134/21. Presentation from the jubilee events group.**

Julian Measey from the Events for Pembridge group provided a detailed plan and costings of events for the Jubilee celebration weekend which was shared with councillors. Parish Council has already budgeted £1000 towards jubilee events including the tree canopy projects. Most events will be free to attend however the group will be fundraising to cover the cost of the toilets. To support the event weekend, it was **AGREED** that Parish Council would financially support the group up to £2600 through the clerks' expenses where necessary and by organising larger purchases as required. *Clerk & Mr Measey to liaise.*

### **135/21. Planning applications for comment.**

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

#### **Planning Report**

##### Planning Application recently received:

- 214474 – Bonds Green Farm, Broxwood, HR6 9JJ -**SUPPORT**  
Proposed erection of a stable block
- 214315 – Start Cottage, East Street, Pembridge HR6 9HB -**SUPPORT**  
Proposed installation of lift through joisted timber floor between ground floor & utility area and first floor.
- 214380 – The Gables, East Street, HR6 9HB -**SUPPORT**  
Proposed replacement dwelling.
- 214418 – Lower Green Farm Cottages, Gorsty, Pembridge -**SUPPORT**  
Demolition of existing semi-detached dwellings and proposed single house with outbuildings.
- 214508 – Moor Court Cottages, Lyonshall, Kington, HR5 3JZ -**SUPPORT**

Proposed single storey extension on rear of property.

Recent Planning Applications recently considered awaiting determination:

- 214421 – Overhead Powerline, Lyonshall, HR5 3JT - **SUPPORT**  
Proposed upgrade of 37 spans of existing 11KVV Overhead wood pole line to 3 phase.
- 213249 – Lower green Farm, Pembridge, HR6 9JG -- **SUPPORT**  
Amended – proposed siting of 3 holiday accommodation units with landscaping, drainage & parking.
- 214438- Pinecroft, Bridge Street, Pembridge HR6 9DU- **SUPPORT**  
Fell Pine tree
- 213800 – Knock Hundred Cottage, Bearwood, HR6 9EF- **SUPPORT**  
Re-location of proposed garage (Previous approval DCNW20009/0781/F)
- 213500 – Bearwood Farm House, Bearwood, HR6 9EE -**SUPPORT**  
Proposed demolition of existing two storey and replace with single storey.
- 212917 – Court of Noke, Noke Lane, Pembridge, HR6 9HW. -**SUPPORT**  
Erection of eighteenth-century reused porch and insertion of stable door to replace brickwork.
- 213042 – Land forming Green Farm, Lyonshall, HR5 3JY -**OBJECT**  
Proposed new poultry site with solar panels, associated buildings and managers dwelling.
- 213249 – Lower Green Farm, Pembridge, HR6 9JG -**SUPPORT**  
Siting of 3 holiday accommodation units with landscaping, drainage and parking.
- 211477 – Tibhall Farm, Broxwood, HR6 9JR- **SUPPORT**  
Proposed new agricultural building at Tibhall Farm
- 201102 – Land adjacent to Pembridge Village Hall, Bearwood Lane, HR6 9EB - **SUPPORT**  
Fell 3-4 Leylandii trees T4 due to excessive shading to be replaced with mixed hedging
- 193126 – Fairfield Cottage, 12 Court Meadow, Pembridge HR6 9EW - **SUPPORT**  
Fell Silver birch due to damage and falling sap.

Planning Decisions

- 211734 – Re- consultation amendments for Land at Townsend Farm, Pembridge HR6 9HD. -**SUPPORT - REFUSED**  
Proposed treatment plant and drainage mound (To serve applications 202402 & 202385)
- 202402 – Re-consultation – Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT - REFUSED**  
5 Dwellings with garages (Self Build) formation of vehicle access.
- 202385 – Re-consultation – Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT - REFUSED**  
5 Open market dwellings, garages and private drives.
- 211508 – Townsend Farm, Pembridge HR6 9HB- **SUPPORT - REFUSED**  
Proposed all weather riding arena.

Councillors **AGREED** to engage the services of a professional planning service to support any appeal made on the Townsend applications.

**136/21. Clerks report.**

- December Parish Council meeting postponed due to Covid outbreak.
- Wrote to parishioner regarding footpath PM43 diversion.
- Sent Parish Precept request for 2022-23 to Herefordshire Council.
- Completed Herefordshire Local Plan survey and submitted.
- Liaised and completed installed of Broxwood telephone box defibrillator.
- Supported the opening of the Bell Tower.
- Responded a FOI request regarding mowing funding.
- Written to solicitor to follow up Welsh Water track damage on the Village Green.

*All other items are being dealt with and are ongoing.*

**137/21. Finance Report and Approve Payments.**

Councillors reviewed the finances to the end of December 2021. Total Parish Council holdings are currently at £47326. Payments have been received from parish magazine advertisers totalling £1250, which helps support the magazine production costs. Budget overspends include Market Hall repairs, the Bell Tower renovation and mowing all covered from reserves. Councillors **AGREED** the quarter 3 spend to budget and have no financial concern at this time.

Bank reconciliation for 31<sup>st</sup> December 2021 complete using VT cashbook.

Balances at 31<sup>st</sup> December 2021

Current Account:	£ 21117.05
Tracker Account:	£ 16005.47
National Savings Account:	£ 12107.94

Income since last meeting:

Magazine Advertisers x 14	£ 700.00
Western Power Wayleave	£ 60.01
Broxwood defibrillator donation	£ 200.00

**Payments APPROVED**

Toilet Cleaner, Clerk salary & HMRC for January 2022 as previously agreed by Parish Council  
NEST pension contribution as per agreed payment schedule

<i>Clerks Expenses</i>	<i>Oct/Nov/Dec 21</i>	<i>£37.92</i>		<i>Paid</i>
<i>Shaun Price</i>	<i>Installation of Broxwood Defibrillator</i>	<i>£136.00</i>		<i>Paid</i>
	<i>Various Footpath works</i>	<i>£405.00</i>		<i>Paid</i>
<i>West Mercia Energy</i>	<i>Oct 21 Electricity in the toilets</i>	<i>£22.25</i>	<i>+VAT</i>	<i>Paid</i>
<i>Cllr P Rogers</i>	<i>Refreshments for the Clock Tower opening event</i>	<i>£72.00</i>		<i>Paid</i>
Clerks Exp	Jan 2022 – including trade sacks	£220.44	+VAT	
Onestop print	Feb/Mar Magazine	£324.00		
Martin Jones	Christmas trees 2021	£600.00	+VAT	
West Mercia Energy	Nov 21 Electricity in the toilets	£19.55	+VAT	
Lyonshall Parish Council	Conferencing software usage	£80.64		

**138/21. Neighbourhood Letters received by Parishioners.**

Cllr Pace advised of several parishioners receiving letters to join a neighbourhood phone app. The letters are a form of postal spam and have not been sent by the Parish Council.

**139/21. Herefordshire Wildlife Trust Initiative.**

Herefordshire Wildlife Trust Engagement Officer, Sarah King is introducing an initiative to encourage people to get out and about in nature and has set up a website offering access to nature activities in the county. She would like local Parish Councils to join the campaign and provide opportunities for parishioners to upload local nature events to the website.

Councillors **AGREED** to add itself to the community group map if appropriate and advertise via the parish website and newsletter to encourage local residents to join and upload their own actions.

**140/21 Correspondence.**

- Further correspondence from resident at Court Meadow complaining about vehicles parking on the junction and pavement – Parish Council has previously responded and informed the local policing team, who have already visited the site once and agreed to view again. Balfour Beatty have provided a parking policy document and requested the policing team take the matter. Councillors **AGREED** it has no enforcement power in this matter and that Court Meadow roadway is privately owned. No further action.
- A Freedom of Information survey request for information on grant funding for mowing open churchyards in Herefordshire parishes. This information is publicly available and the clerk responded within the 20-day timeframe.
- A generous donation of £10000 has been received from a kind donor to be ringfenced for spend on the old/young and in need of Pembridge. The clerk has already sent a reply of thanks.

**141/21. Future Agenda from Councillors and members of the public.**

None.

**142/21. Village Green Matters**

- The clerk confirmed chasing solicitor regarding situation with track damage by Welsh Water.
- Village Green encroachment. Councillors discussed recent communication and will take the necessary action to progress the matter.

**143/21. To confirm date of next meeting as**

**Wednesday 16<sup>th</sup> February 2022 at 7.30pm in the Parish Hall.**

Meeting Closed 8.55pm