

## PEMBRIDGE PARISH COUNCIL

### Minutes for the Meeting

Wednesday 20<sup>th</sup> October 2021, 7.30pm – Pembridge Parish Hall

**Councillors Present:** Cllrs Garfield Evans, Tom Bennetto, Michael Hancock, Catherine Fothergill, Wendy Powell, Phillip Thomas, Kevin Duggan, & Clerk R Bissell.

No Police representative present

0 Members of the public.

#### 80/21. Apologies for absence.

Apologies were received from Cllrs Andrew Pace (Vice Chairman), Julie Mifflin, Steve Jones, Roger Phillips, David Owens and Philip Rogers.

#### 81/21. Declaration of interest and written requests for dispensation on agenda items.

There were no declarations of interest on agenda items. The Declaration of Interest book was available to sign.

#### 82/21. Approval of the minutes.

The minutes of the meeting of 15<sup>th</sup> September 2021 were **approved** unanimously and signed by the Chairman, Cllr Evans.

#### 83/21. Open session.

Cllr Phillips forwarded a report in his absence:

- Review of the Wild in the Curl project which by their own sampling achieved a 20% reduction in phosphate reduction over nearly 5 years. I have raised the profile of the project within the council and with MPs as I think there are important learnings from this for the future across the Wye catchment.
- Sewage spills – Following heavy rain storm sewage has come onto the highway in Shobdon and into the curl at Lyonshall.
- meet up with Paul Hunter our new Balfour steward. Highways for inspection include Parsons Walk, Curl View, Noke lane and sections of highway to Luntley.
- 20 mph speed limit – orders have been published I will keep a watch on any objections – the plan is to install in the new year – 2022.
- Works in Bearwood Lane which have been programmed for half term.
- The high priority of improvement of Children’s care services remains a challenge with the interim Head of Children’s services leaving abruptly and a new interim appointed. Currently over half the senior position in the department are interim filled and their remains a problem supporting staff and filling vacancies

#### 84/21. Planning applications for comment.

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

##### **Planning Report**

##### Planning Application recently received:

- 213500 – Bearwood Farm House, Bearwood, HR6 9EE **-SUPPORT**  
Proposed demolition of existing two storey and replace with single storey.
- 212917 – Court of Noke, Noke Lane, Pembridge, HR6 9HW. **-SUPPORT**  
Erection of eighteenth-century reused porch and insertion of stable door to replace brickwork.

##### Recent Planning Applications recently considered awaiting determination:

- 213042 – Land forming Green Farm, Lyonshall, HR5 3JY **-OBJECT**  
Proposed new poultry site with solar panels, associated buildings and managers dwelling.
- 213249 – Lower Green Farm, Pembridge, HR6 9JG **-SUPPORT**  
Siting of 3 holiday accommodation units with landscaping, drainage and parking.
- 211734 – Re- consultation amendments for Land at Townsend Farm, Pembridge HR6 9HD. **-SUPPORT**

- Proposed treatment plant and drainage mound (To serve applications 202402 & 202385)
- 212349 – Old Oak House, East Street, Pembridge HR6 9HA -**SUPPORT**  
Proposed to remove window and form door opening windows
- 202402 – Re-consultation – Land at Townsend Farm, Pembridge HR6 9HD -**SUPPORT**  
5 Dwellings with garages (Self Build) formation of vehicle access.
- 202385 – Re-consultation – Land at Townsend Farm, Pembridge HR6 9HD-**SUPPORT**  
5 Open market dwellings, garages and private drives.
- 211734 – Land at Townsend Farm, Pembridge HR6 9HD. -**SUPPORT**  
Proposed treatment plant and drainage mound (To serve applications 202402 & 202385)
- 211508 – Townsend Farm, Pembridge HR6 9HB-. -**SUPPORT**  
Proposed all weather riding arena
- 211477 – Tibhall Farm, Broxwood, HR6 9JR- -**SUPPORT**  
Proposed new agricultural building at Tibhall Farm
- 201102 – Land adjacent to Pembridge Village Hall, Bearwood Lane, HR6 9EB - **SUPPORT**  
Fell 3-4 Leylandii trees T4 due to excessive shading to be replaced with mixed hedging
- 193126 – Fairfield Cottage, 12 Court Meadow, Pembridge HR6 9EW - **SUPPORT**  
Fell Silver birch due to damage and falling sap.

#### Planning Decisions

- 212474 - Apple croft, Manley Crescent, Pembridge HR6 9EB -**SUPPORT – Approved with Conditions**  
Proposed two storey extension to the front of the property replacing three Velux windows with dormer and enlarging windows.

#### **85/21. Clerks report.**

- Met with Paul Hunter, new Balfour Beatty Steward and discussed parish issues.
- Organised repairs to Broxwood phone box.
- Met parishioners to discuss installation of defibrillator in Broxwood phone box
- Arranged half year audit and prepared first draft budget information.
- Came & Company Insurance has rebranded to Gallagher
- Requested follow-up on enforcement to remove parking signs at the Old Bike Shop
- Second request for hedge trimming at the Vicarage and Parish Hall pavement.
- Chased Solicitor regarding Village Green encroachment correspondence.

*All other items are being dealt with and are ongoing.*

#### **86/21. Finance Report and Approve Payments.**

Bank reconciliation for 30th September 2021 complete using VT cashbook.

VAT claim for the period Apr-Aug21 requested.

Balances at 30<sup>th</sup> September 2021:

Current Account:	£ 28060.64
Tracker Account:	£ 16005.47 (including £0.40 interest)
National Savings Account:	£ 12107.94

#### Income since last meeting:

Half year Precept	£12000.00
Ear Lady magazine advertising 21	£ 50.00
FMG/Came & Co Ins – Market Hall claim	£ 696.19
HMRC VAT refund Quarter 2	£ 340.64

#### Payments for Approval

Toilet Cleaner, Clerk salary & HMRC for October 2021 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

West Mercia Energy	Elec May 21 - Paid	£24.02	+VAT
Clerks Expenses	Sep 21	£103.02	
Cllr Rogers Exp	Bell tower sundries	£54.45	
CleanMy	Toilet rolls/Gloves & Soap	£81.89	+VAT
West Mercia Energy	Elec July 21	£20.74	+VAT
James Ross	Mowing Sept 21	£370.00	

KBS	Materials for footpaths	£54.77	+VAT
P V Davies	Materials for box in Bell Tower	£130.00	
C Townsend	Electrical work in the Bell Tower	£3661.93	+VAT

The clerk presented the half year accounts as at 30<sup>th</sup> September 2021. There is currently minimal financial risk to the Parish Council, now holding funds more than one and a half years precept of £56,000.

There were no further questions and the accounts were **APPROVED** unanimously.

#### **87/21. Draft Budget.**

The clerk presented the first draft budget for 2022-23, Councillors discussed possible income and expenditure for 2022-23 including new benches for the Village Green, a new door for the phone box in Broxwood, donations towards PIPS and the Verdun oak carving project, mowing the Millennium Meadow, Village Green and churchyard. The Precept for 2022-23 will be considered by Councillors and agreed with draft budget the next meeting.

#### **88/21. Footpath Working Group for 2022.**

Pembridge has an extensive footpath network which is too big a job for any one person. Following heavy use of the footpaths over the past 18 months Cllr Evans suggested that regular path maintenance could be undertaken by a group of volunteers. Several parishioners have shown an interest along with members of PiPs. Cllr Hancock, Parish footpaths Officer, supported the proposal. *Cllr Evans will speak to parishioners and PiPs to form a group of regular volunteers to work alongside PiPs and the Parish Council from Spring 2022.*

#### **89/21. Queens Jubilee Update.**

Cllr Fothergill updated Parish Council on the recent public meeting on 13<sup>th</sup> October 2021. Local parishioners and members of local groups attended including the School, Royal British Legion, Pride in Pembridge and the Church. Over 100 ideas have been proposed. The event group is inclusive to all parishioners in Pembridge and a committee will be formed in the hope to become a Charitable Incorporated Organisation (CIO) to raise funds, apply for grant funding and organise events in Pembridge into the future. There is no date set at present for the next meeting, but it will be advertised once set.

#### **90/21 Correspondence.**

- Parishioner correspondence concern with parking at the junction of Court Meadow – Parish Council to respond advising the ground is privately owned, however it will contact the Local Authority with concern of parking on a dropped kerb and invite the local Police to attend and act upon any infringement of the law. *Clerk to write,*

#### **91/21. Future Agenda from Councillors and members of the public.**

Approval of budget 2022-23

Update on the Clock Tower Project

Travellers site planning presentation

Local Plan survey

#### **92/21. Village Green Matters.**

The clerk confirmed correspondence has been forwarded regarding the Village Green encroachment.

#### **93/21. To confirm date of next meeting as**

**Wednesday 17<sup>th</sup> November 2021 at 7.30pm in the Parish Hall – Budget**

Meeting Closed 8.13pm

GE

Clerk