

## PEMBRIDGE PARISH COUNCIL

### Minutes for the Meeting

Wednesday 15<sup>th</sup> September 2021, 7.30pm – Pembridge Parish Hall

**Councillors Present:** Cllrs Garfield Evans, Andrew Pace (Vice Chairman), Tom Bennetto, Catherine Fothergill, Wendy Powell, Phillip Thomas, Kevin Duggan, Roger Phillips & Clerk R Bissell.

No Police representative present – report forwarded.

0 Members of the public.

#### 65/21. Apologies for absence.

Apologies were received from Cllrs Michael Hancock, Julie Mifflin, Steve Jones, David Owens and Philip Rogers.

#### 66/21. Declaration of interest and written requests for dispensation on agenda items.

There were no declarations of interest on agenda items. The Declaration of Interest book was available to sign.

#### 67/21. Approval of the minutes.

The minutes of the meeting of 21<sup>st</sup> July 2021 were **approved** unanimously and signed by Cllr Pace.

#### 68/21. Open session.

#### 69/21. Planning applications for comment.

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

##### Planning Application recently received:

- 213042 – Land forming Green Farm, Lyonshall, HR5 3JY - **OBJECT**  
Proposed new poultry site with solar panels, associated buildings and managers dwelling.
- 213249 – Lower Green Farm, Pembridge, HR6 9JG -**SUPPORT**  
Siting of 3 holiday accommodation units with landscaping, drainage and parking.
- 211734 – Re- consultation amendments for Land at Townsend Farm, Pembridge HR6 9HD.- **SUPPORT**  
Proposed treatment plant and drainage mound (To serve applications 202402 & 202385)

##### Recent Planning Applications recently considered awaiting determination:

- 212474 - Applecroft, Manley Crescent, Pembridge HR6 9EB -**SUPPORT**  
Proposed two storey extension to the front of the property replacing three Velux windows with dormer and enlarging windows
- 212349 – Old Oak House, East Street, Pembridge HR6 9HA - **SUPPORT**  
Proposed to remove window and form door opening windows
- 202402 – Re-consultation – Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**  
5 Dwellings with garages ( Self Build) formation of vehicle access.
- 202385 – Re-consultation – Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**  
5 Open market dwellings, garages and private drives.
- 211734 – Land at Townsend Farm, Pembridge HR6 9HD. - **SUPPORT**  
Proposed treatment plant and drainage mound (To serve applications 202402 & 202385)
- 211508 – Townsend Farm, Pembridge HR6 9HB- **SUPPORT**  
Proposed all weather riding arena
- 211477 – Tibhall Farm, Broxwood, HR6 9JR- **SUPPORT**  
Proposed new agricultural building at Tibhall Farm
- 201102 – Land adjacent to Pembridge Village Hall, Bearwood Lane, HR6 9EB - **SUPPORT**  
Fell 3-4 Leylandii trees T4 due to excessive shading to be replaced with mixed hedging
- 193126 – Fairfield Cottage, 12 Court Meadow, Pembridge HR6 9EW - **SUPPORT**  
Fell Silver birch due to damage and falling sap.

##### Planning Decisions

- 212597 - The Rectory, Manley Crescent, Pembridge, HR6 9EB – **SUPPORT - WORKS CAN PROCEED**  
Tree works: Fell Cherry, Damson and hawthorn trees with low amenity value.

- 211861 – Land North of Marston Grange, Pembridge, HR6 9JA- **SUPPORT – APPROVED WITH CONDITIONS**  
Outdoor riding arena for domestic use, sand and fibre surface with timber post surround.

#### 70/21. Clerks report.

- Met with mowing contractor to agree Village Green mowing.
- Arranged a review of the Market Hall repairs with contractor which are now completed satisfactorily and a reimbursement payment is awaited.
- Reported damaged sign at bridge street junction.
- Written to landowners at the Village Hall and Vicarage to arrange hedge cutting along footway.
- Reported several footpath defects and arranged for Lengthsman to undertake works.
- Balfour Beatty Steward Lara Edwards is leaving on 15<sup>th</sup> September – Parish Council wish her well.
- The EA undertook fish survey work on 25<sup>th</sup> August.

*All other items are being dealt with and are ongoing.*

#### 71/21. Finance Report and Approve Payments.

Bank reconciliation for 31<sup>st</sup> August 2021 complete using VT cashbook.

External audit is now complete and in order with no matters of concern from auditors PPK Littlejohn.

The Notice of Conclusion of Audit was published on 23<sup>rd</sup> August 2021.

#### Balances at 31<sup>st</sup> August 2021:

Current Account:	£ 20881.96
Tracker Account:	£ 16005.07
National Savings Account:	£ 12107.94

#### Income since last meeting:

Open Reach – Wayleave	£ 26.32
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#### Payments for Approval

Toilet Cleaner, Clerk salary & HMRC for September 2021 as previously agreed by Parish Council  
NEST pension contribution as per agreed payment schedule

Clerks Expenses	Aug 21	£20.00	
PPK Littlejohn	External Audit	£200.00	+VAT
ICO	Data Protection Fee	£40.00	
West Mercia Energy	Elec July 21	£19.70	+VAT
James Ross	Mowing Aug 21	£740.00	
Fran White	Playground inspection	£63.40	
One Stop Print	Newsletter	£300.00	

#### 72/21. Update on the Travellers Site.

Herefordshire Council provided an update on the Turnpike Travellers Site which is currently closed awaiting renovation. A planning application will be submitted for four new pitches at the rear for the site as part of a capital project. The site is hoped to be open sometime in 2022.

#### 73/21. Defibrillator Installation at Broxwood Update.

Parishioners in Broxwood have raised funds to purchase a defibrillator to be sited in the Phone box. Parish Council has already AGREED to house the Defibrillator following purchase of the unit and cabinet which will be fully installed by an electrician. The Defibrillator will fall under Parish Council ownership and be fully insured following installation. Parish Council AGREED to replace broken glass and repair the door. Clerk to liaise with local parishioners regarding installation.

#### 74/21. Draft Safer West Mercia Consultation.

Parish Council discussed the plan and no comment to add.

#### 75/21. Annual Playground Report.

Councillors reviewed the playground inspection report. There are no areas of immediate concern, however Councillors AGREED to consider the items raised and complete works for next year. *Clerk to arrange.*

#### 76/21. Update on the Verdun Oak Carving Project.

Clerk

Clerk

Cllr Pace updated Parish Council that Mr Norman had hopefully found a suitable contractor to undertake the Verdun Oak carving and negotiations are currently taking place with regard to the subject design and costs. Further updates will be received when a final plan is available.

**77/21 Correspondence.**

- HALC Training schedule – shared with Councillors and noted.
- Herefordshire Budget Consultation now open until 2<sup>nd</sup> October – Noted and advertised on website.
- New Police Neighbourhood Matters website launched – Noted and advertised on website.
- Riparian owner responsibilities leaflet updated and available on Herefordshire Council and Pembridge websites.
- Parishioner concern regarding late low flying aircraft. Noted. Shobdon airfield to be notified. however it is already known MOD aircraft are not governed by the normal rules
- Public meeting to discuss the events for the Queen's jubilee in the Church at 7.00pm on 13<sup>th</sup> October.

**78/21. Future Agenda from Councillors and members of the public.**

None.

**79/21. To confirm date of next meeting as**

**Wednesday 20<sup>th</sup> October 2021 at 7.30pm in the Parish Hall – Budget**

Meeting Closed 8.29pm