

PEMBRIDGE PARISH COUNCIL

Minutes for the Meeting

Wednesday 21st July 2021, 7.30pm – Pembridge Parish Hall

Councillors Present: Cllrs Andrew Pace (Vice Chairman), Tom Bennetto, Philip Rogers, Catherine Fothergill, Julie Mifflin, Wendy Powell, David Owens, Phillip Thomas, Kevin Duggan, Roger Phillips & Clerk R Bissell.
No Police representative present – report forwarded.

2 Members of the public.

47/21. Apologies for absence.

Apologies were received from Cllr Garfield Evans with a dispensation from attending the meeting, also apologies accepted from Cllr Michael Hancock & Steve Jones.

48/21. Declaration of interest and written requests for dispensation on agenda items.

There were no declarations of interest on agenda items.

49/21. Approval of the minutes.

The minutes of the meeting of 16th June 2021 were **approved** unanimously and signed.

The minutes of the meeting of 30th June 2021 were **approved** unanimously and signed.

50/21. Open session.

The Ward Councillor updates are regularly forwarded by email. Cllr Phillips updated.

- Clerks summit meeting held on 21st July to discuss outstanding issue with Herefordshire Council, Balfour Beatty and the police and meet the new Shobdon clerk.
- Thursday 22nd July will be the second anniversary of the phosphates problem in North Herefordshire. There are currently 205 more planning applications being submitted. Herefordshire council are currently recruiting more staff to deal with the backlog.
- Herefordshire Council now boasts a new 6.9 year land supply. All NDPs will now carry full weight in planning terms.
- Cllr Phillips will request planning application 211508 - an all weather riding arena at Townsend Farm be determined at Planning Committee due to a policy change. The land is proposed for housing development in the NDP, but due to circumstances this is no longer possible. Cllr Pace will speak on behalf of the Parish Council.

Police report:

13/07/2021 – Theft of a dog from an address in Pembridge.

20/07/2021 - Criminal damage just outside the village where a wire for an oil tank has been cut.

09/07/2021 - Quad theft in Titley area. SNT located a stolen quad the next day and it was returned to the owner. Besides the above, scams are very common, beginning with a text, an email or a phone call.

Common forms of scam right now:

- Receiving a call from someone claiming to be a Police Officer – they'll slowly try and get personal details from you and may ask you to go to the bank to withdraw money
- Receiving a call from a number that looks very similar to your own number
- Receiving a text or email from Royal Mail or any other courier telling you there is a shipping or customs charge to pay for your delivery
- Receiving a text or email that appears to be from the government telling you to pay for a COVID passport.

51/21. Planning applications for comment.

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

Planning Application recently received:

- 212597 - The Rectory, Manley Crescent, Pembridge, HR6 9EB - **SUPPORT**
Tree works: Fell Cherry, Damson and hawthorn trees with low amenity value.
- 212474 - Applecroft, Manley Crescent, Pembridge HR6 9EB -**SUPPORT**

Proposed two storey extension to the front of the property replacing three Velux windows with dormer and enlarging windows

- 212349 – Old Oak House, East Street, Pembridge HR6 9HA - **SUPPORT**
Proposed to remove window and form door opening

Recent Planning Applications recently considered awaiting determination:

- 211861 – Land North of Marston Grange, Pembridge, HR6 9JA- **SUPPORT**
Outdoor riding arena for domestic use, sand and fibre surface with timber post surround.
- 202402 – Re-consultation – Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**
5 Dwellings with garages (Self Build) formation of vehicle access.
- 202385 – Re-consultation – Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**
5 Open market dwellings, garages and private drives.
- 211734 – Land at Townsend Farm, Pembridge HR6 9HD. - **SUPPORT**
Proposed treatment plant and drainage mound (To serve applications 202402 & 202385)
- 211508 – Townsend Farm, Pembridge HR6 9HB- **SUPPORT**
Proposed all weather riding arena
- 211477 – Tibhall Farm, Broxwood, HR6 9JR- **SUPPORT**
Proposed new agricultural building at Tibhall Farm
- 201102 – Land adjacent to Pembridge Village Hall, Bearwood Lane, HR6 9EB - **SUPPORT**
Fell 3-4 Leylandii trees T4 due to excessive shading to be replaced with mixed hedging
- 193126 – Fairfield Cottage, 12 Court Meadow, Pembridge HR6 9EW - **SUPPORT**
Fell Silver birch due to damage and falling sap.

Planning Decisions

- 211160 & 211161 – Lower Bearwood farm, Bearwood, HR6 9ED- **SUPPORT – APPROVED WITH CONDITIONS**
Variation on change of use re DCNW20058/2784/F condition 3 & 4 to change opening hours 8am – 7pm daily.
- 194008 - Land at The Old Oak House, East Street, Pembridge, HR6 9HA **SUPPORT - WITHDRAWN**
The erection of three self-build dwellings and associated works including the demolition of the former doctor's surgery and access improvements.

52/21. Clerks report.

- Organised repairs to the Car Park Potholes
- Organised repairs to the ladies toilet
- Arranged annual vegetation clearance from stiles in the parish.
- Attended Herefordshire Council parish summit – Presentation slides forwarded.
- Contacted Balfour Beatty to request site meeting to discuss the flooding on the C1032.
- Reported pavement issues in village centre.
- Instructed Lengthsman to clear road stile in parish and reviewed report for repairs with FPO.

All other items are being dealt with and are ongoing.

53/21. Finance Report and Approve Payments.

Bank reconciliation for 30th June 2021 complete using VT cashbook.

Balances at 30th June 2021:

Current Account:	£ 27130.29
Tracker Account:	£ 16005.07 (includes £0.40 interest)
National Savings Account:	£ 12107.94

Income since last meeting:

None

Requests for payment: **Payment Approved**

Toilet Cleaner, Clerk salary & HMRC for July & August 2021 as previously agreed by Parish Council
NEST pension contribution as per agreed payment schedule

James Ross	Mowing Jul	£382.00	
Amenity Trust	Annual Insurance	£1774.87	
Trevor Hewitt	Market Hall survey follow up	TBC	
West Mercia Energy	Electricity Toilets	TBC	+VAT
PIPs	Grant funding award 2021	£700.00	

D Hemuss	Repair materials for Toilet block	£5.98	
S Price	Footpath clearance and stile repairs, drain work Manley Lane , carpark repairs,	£447.00	
Kington Building Sup	Tarmac for car park repairs	£42.97	+VAT
MPB Home Maint	Toilet repairs	£65.00	
R L Goodman	Market Hall Repairs (£285 damage repairs reclaim insurance being made by PAT	£3585.00	
One Stop Print	Magazine Printing	£300.00	

54/21. Pembridge Neighbourhood Development Plan Future Housing Provision.

Cllr Pace advised the impact on the Neighbourhood Development Plan (NDP) following the withdrawal and resubmission of the Townsend planning development as minimal. The NDP proposed 16 houses on the site and the application is now for 10 homes. The NDP requirement for housing in Pembridge is 61 and the Plan potential is 100, leaving room for natural change over the plan period. He also pointed out that now Herefordshire Council has a 6.9 year housing land supply would mean that NDP will given full weight in planning decisions.

55/21. Herefordshire Strategic Housing Provision Response.

Correspondence received from Herefordshire Council to help understand local housing requirements, opportunities and challenges that Pembridge is facing. Parish Council discussed development issues in Herefordshire including concerns with the planning department and the continued phosphates worries, both currently halting developments which have parish support and are already approved in local NDPs. *Clerk/AP to respond.*

56/21. Market Hall Report.

Cllr Pace confirmed the repair work to the Market hall been completed and invoiced. Surveyor Trevor Hewett has inspected the work. The report concludes the work as complete but to an unsatisfactory standard. *The Clerk will follow up and further improvement works with the contractor.* Cllr Pace will forward the articles of expenditure to the insurance company for reimbursement.

57/21. Clocktower Update

Cllr Rogers confirmed that the electricians order is in place and they hope to commence work soon. He has also obtained some of the Bulmer photographs and is looking at the best way to display and store them going forward.

58/21 Village Green Maintenance and Mowing.

Cllr Bennetto raised concerns regarding the standard of mowing on the East side of the bridge. Nettles have overgrown either side of the track towards the Long Meadow and tat the rear of Parsons Walk properties. Clerk to meet with contractor and discuss problems and clarify contractual arrangements.

59/21. Footpaths

The footpath officer and clerk reviewed the Lengthsman report on footway entrances from roadways in the Parish. Councillors discussed the proposed work and **AGREED** to report incidents to Balfour Beatty and landowners where necessary and instruct the Lengthsman to make smaller repairs where required. It also **AGREED** to install a new gate on PM58 with landowners agreement. *Clerk to arrange.*

60/21. Local Policing Contract

Councillors reviewed and **APPROVED** the local policing contract for policing priorities in Pembridge. These include speeding, thefts and anti-social behaviour. Better communications are expected with quarterly meeting visits.

61/21. Queen Platinum Jubilee Celebrations 2022.

The clerk advised that a village group had been set up to organise a jubilee event in 2022 for the Queens Jubilee. Cllr Fothergill is already on the group and will be the parish council representative. Parish Council also support the planting a tree for the green canopy initiative, Cllr Owens and Phillips will liaise with the Tree Warden to arrange suitable sites and procurement of trees for February planting.

62/21 Correspondence.

- HALC information corner – shared with Councillors and noted.

AP

AP/
Clerk

Clerk

Clerk

DO/RP

- Herefordshire bus service improvement plan – Clerk to advertise information on the survey in the newsletter and on the website for parishioners to complete.
- A parishioner request for those who pay to advertise in the newsletter have a link off the website – **AGREED** Clerk to arrange.
- Annual Canvass – Noted and advertised.
- Herefordshire Council have written to all residents who flooded in February 20020 advising of the Property Flood Resilience and support schemes – Noted and advertised.
- Parishioner correspondence – noted. *Clerk to send acknowledgement.*

63/21. Future Agenda from Councillors and members of the public.

None.

64/21. To confirm date of next meeting as

Wednesday 15th September 2021 at 7.30pm in the Parish Hall

Meeting Closed 8.35pm