

**PEMBRIDGE PARISH COUNCIL**  
**Draft Minutes for the Meeting**  
**Wednesday 20<sup>th</sup> January 2021, 7.30pm - Virtual**

**Councillors Present:** Cllrs Andrew Pace (Vice Chairman), Tom Bennetto, Philip Rogers, Kevin Duggan, Steve Jones, David Owens, Michael Hancock, Catherine Fothergill, Philip Thomas, Wendy Powell & Clerk R Bissell.  
 No Police representative present.

0 Members of the public.

**112/20. Apologies for absence.**

Apologies were received from Cllrs Garfield Evans, Michael Hancock and Roger Phillips. Cllr Julie Mifflin was also absent with a dispensation from attending the meeting.

**113/20. Declaration of interest and written requests for dispensation on agenda items.**

There were no declarations of interest on agenda items. The register of interest book was available with the clerk to sign.

**114/20. Approval of the minutes.**

The minutes of the meeting of 16<sup>th</sup> December 2020 were **approved** unanimously to be signed.

**115/20. Open session.**

The Ward Councillor updates are regularly forwarded by email.

- Speed data collection has been undertaken to support the 20mph speed limit pilot Feedback will be shared as soon as it is available.
- Highways designated for resurfacing in the 2021-22 budget are Manley Lane, Bearwood Lane and Gorsty to Lower Green.
- Drainage and flooding continues at Marston and are awaiting investigation.
- Paul Walker will be recommended as the New Herefordshire Council Chief Executive next week taking over from Alistair Neill.
- At the recent Nutrient Management Board meeting it seems the moratorium on house development will be continuing for some time yet.

**116/20. Planning applications for comment.**

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

Planning Application recently received:

None

Recent Planning Applications recently considered awaiting determination:

- 203637 – Clearbrook Farm, Pembridge, HR6 9HL - **SUPPORT**  
Proposed removal and re-siting of ground floor door and installation of new rooflight to second floor
- 203638 – Clearbrook Farm, Pembridge, HR6 9HL - **SUPPORT**  
Proposed new road way to alter access to farmhouse and new gateway for field created adjacent.
- 201991 – Moor Court Farm, Lyonshall HR53JZ - **SUPPORT**  
Proposed agricultural structure to house water tank for corn spraying
- 202402 – Phase 1 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**  
Proposed erection of 5 dwellings with garages (self-build)
- 202382 - Phase 2 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**  
Proposed erection of 5 dwellings with garages – (self-build)
- 202384 - Phase 3 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**  
Proposed erection of 2 pairs of semi-detached affordable houses to rent
- 202385 - Phase 4 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**  
Proposed 6 open market dwellings, garages and private drives.

- 201102 – Land adjacent to Pembridge Village Hall, Bearwood Lane, HR6 9EB - **SUPPORT**  
Fell 3-4 Leylandii trees T4 due to excessive shading to be replaced with mixed hedging
- 194008 - Land at The Old Oak House, East Street, Pembridge, Herefordshire, HR6 9HA **SUPPORT**  
The erection of three self-build dwellings and associated works including the demolition of the former doctor's surgery and access improvements.
- 193126 – Fairfield Cottage, 12 Court Meadow, Pembridge HR6 9EW - **SUPPORT**  
Fell Silver birch due to damage and falling sap.

#### Planning Decisions.

- 203767 – Sherrington Villa, Broxwood, HR6 9JR – **SUPPORT - Approved with Conditions**  
Proposed extension.
- 203475 -Applecroft, Manley Crescent, Pembridge, HR6 9EB. – **SUPPORT - Approved with Conditions**  
Proposed ground floor extension, replace velux roof light with dormer window and enlarge other windows.
- 201575 – West End Cottage, West Street, Pembridge, HR6 9DY – **NO COMMENT HIGHWAY MATTER**  
Proposed new vehicular access off West Street. - **Approved with Conditions**

#### **117/20. Clerks report.**

- Organising footpath works with Lengthsman
- Poster printed for dog mess in village
- Reported water/drain issue at Suckley Lane
- Spoke to Steph Kitto at Herefordshire Council regarding NDP review.
- No Newsletter print for February/march due to COVID lockdown. Delivery non-essential.

*All other items are being dealt with and are ongoing.*

#### **118/20. Quarter 3 Finance Report and Approve Payments.**

##### **All payments: Approved**

The clerk reported spend to budget up to the 31<sup>st</sup> December 2020 for review by Councillors. Extra spend include mowing at the Millennium Meadow and Village Green, clock tower winding project works (further spend expected) and administration mailing for Covid - all funded from reserves as agreed at Budget. Extra income received from a one off Gigaclear wayleave. Total holdings currently £60538. Bank reconciliation for 31<sup>st</sup> December 2020 complete using VT cashbook.

##### Balances at 31<sup>st</sup> December 2021:

Current Account:	£ 32517.85
Tracker Account:	£ 15999.27
National Savings Account:	£ 12021.39

##### Income since last meeting:

D Kelly – Rent	£75.00
Magazine advertising	£100.00

##### Requests for payment: Approval to be requested

Toilet Cleaner, Clerk salary & HMRC for January 2021 as previously agreed by Parish Council  
NEST pension contribution as per agreed payment schedule

Clerks Exp	Dec20	£26.10	
West Mercia Energy	Electricity Nov20	£17.71	+VAT
Lyonshall PC	Half annual subscription for Bluejeans shared with Lyonsall PC	£73.92	
Martin J Jones	Christmas Trees	£500.00	+VAT

#### **119/20. Clocktower Update.**

Cllr Rogers confirmed that the Cumbria Clock company are planning to commence works on the Clock Tower automated winding system week commencing 1<sup>st</sup> March 2021.

#### **120/20. Pembridge Neighbourhood Development Plan (PNDP) 2 Year review.**

Cllr Pace informed councillors that the PNDP is due a 2 year review. He has liaised with Herefordshire Council NDP team and the planning department who confirm continued conformity with the Herefordshire Core Strategy and robust policies for planning. He concluded that until the Herefordshire Core Strategy review is finalised the PNDP remained current and no amendments are required.

**Resolution: Pembridge Parish council reviewed the PNDP and voted unanimously that no amendments are required at this time and a further review should be made when Herefordshire Core Strategy has been updated.**

*Clerk to inform Herefordshire Council of intention*

**121/20 Correspondence**

- Correspondence from Mr Kelly regarding the Parish Council decision not to allow permanent access from the car park – Clerk responded advising that standing orders rules state a Parish Council decision cannot be revisited within 6 months.
- Herefordshire Council budget setting feedback meetings in early February -Cllr Pace to attend 9<sup>th</sup> February 2021.
- Correspondence from the Old Steppes regarding change of use of property– noted.

**122/20. Future Agenda from Councillors and members of the public.**

None.

**123/20. To confirm date of next meeting as**

**Date: Wednesday 17<sup>th</sup> February 2021 – Virtual at 7.30pm.**

Meeting Closed 7.50pm.

DRAFT