

PEMBRIDGE PARISH COUNCIL
Draft Minutes for the Meeting
Wednesday 16th December 2020, 7.30pm - Virtual

Councillors Present: Cllrs Andrew Pace (Vice Chairman), Tom Bennetto, Philip Rogers, Roger Phillips, Kevin Duggan, Steve Jones, David Owens, Wendy Powell & Clerk R Bissell.

No Police representative present.

0 Members of the public.

99/20. Apologies for absence.

Apologies were received from Cllrs Garfield Evans, Michael Hancock, Catherine Fothergill and Philip Thomas. Cllr Julie Mifflin was also absent with a dispensation to attend the meeting.

100/20. Declaration of interest and written requests for dispensation on agenda items.

There were no declarations of interest on agenda items. The register of interest book was available with the clerk to sign.

101/20. Approval of the minutes.

The minutes of the meeting of 18th November 2020 were **approved** unanimously to be signed.

102/20. Open session.

The Ward Councillor updates are regularly forwarded by email.

- Met with Balfour Beatty to discuss 20mph village pilot scheme. Discussed 30mph buffer zones are required and speed tubing will be strategically deployed soon to progress the project.
- Requested an up to date accident report for the A44, to follow up request to review the speed limit to a 40mph.
- Traffic figures from the data box in West Street to be provided in the next update.
- Still waiting to receive confirmation for the next phase of the Gigaclear rollout.
- COVID 19 vaccination program is underway and residents are being called.
- Herefordshire Council minerals and waste consultation is underway due to changes in food waste legislation.
- Local Government settlement and budget consultation is open.
- Herefordshire Council is now planning to drop the Southern link road project as well as the Western bypass and is now re-considering an Eastern bypass option.

103/20. Planning applications for comment.

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

Planning Report

Planning Application recently received:

- 203637 – Clearbrook Farm, Pembridge, HR6 9HL - **SUPPORT**
Proposed removal and re-siting of ground floor door and installation of new rooflight to second floor
- 203638 – Clearbrook Farm, Pembridge, HR6 9HL - **SUPPORT**
Proposed new road way to alter access to farmhouse and new gateway for field created adjacent.
- 203767 – Sherrington Villa, Broxwood, HR6 9JR- **SUPPORT**
Proposed extension
- 201991 – Moor Court Farm, Lyonshall HR53JZ- **SUPPORT**
Proposed agricultural structure to house water tank for corn spraying

Recent Planning Applications recently considered awaiting determination:

- 203475 -Applecroft, Manley Crescent, Pembridge, HR6 9EB.
Proposed ground floor extension, replace velux roof light with dormer window and enlarge other windows.
- 202402 – Phase 1 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**

- Proposed erection of 5 dwellings with garages (self-build)
- 202382 - Phase 2 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**
Proposed erection of 5 dwellings with garages – (self-build)
- 202384 - Phase 3 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**
Proposed erection of 2 pairs of semi-detached affordable houses to rent
- 202385 - Phase 4 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**
Proposed 6 open market dwellings, garages and private drives.
- 201575 – West End Cottage, West Street, Pembridge, HR6 9DY – **NO COMMENT HIGHWAY MATTER**
Proposed new vehicular access off West Street.
- 201102 – Land adjacent to Pembridge Village Hall, Bearwood Lane, HR6 9EB - **SUPPORT**
Fell 3-4 Leylandii trees T4 due to excessive shading to be replaced with mixed hedging
- 194008 - Land at The Old Oak House, East Street, Pembridge, Herefordshire, HR6 9HA **SUPPORT**
The erection of three self-build dwellings and associated works including the demolition of the former doctor's surgery and access improvements.
- 193126 – Fairfield Cottage, 12 Court Meadow, Pembridge HR6 9EW - **SUPPORT**
Fell Silver birch due to damage and falling sap.

Planning Decisions.

- 202736 – Fairfield, Pembridge HR6 9JY – **NO COMMENT - APPROVED**
Removal of Condition 3 (agricultural occupancy) on planning permission 13627
- 203291 – 1 St James Cottages, Broxwood, HR5 9JH. – **SUPPORT – APPROVED WITH CONDITIONS**
Change of use of garden chalet to bed and breakfast accommodation (Retrospective)

104/20. Clerks report.

- Works orders raised for various works and footpath repairs and clearing the gutter in Bridge Street
- Met with Steph Kitto at Herefordshire Council to discuss the Pembridge NDP review which is due in February.
- Researched new bins costings.
- Created emergency contacts and information page for the parish website.

All other items are being dealt with and are ongoing.

105/20. Finance Report and Approve Payments.

Bank reconciliation for 30th November 2020 complete using VT cashbook.

Balances at 30th November 2020:

Current Account:	£ 38069.07
Tracker Account:	£ 15998.87
National Savings Account:	£ 12021.39

Income since last meeting:

D Kelly – Rent	£75.00
Magazine advertising	£350.00

Requests for payment: Approval to be requested

Toilet Cleaner, Clerk salary & HMRC for December 2020 as previously agreed by Parish Council
NEST pension contribution as per agreed payment schedule

Clerks Exp	Nov20	£114.92	
West Mercia Energy	Electricity August 2020	£19.55	+VAT
Kington Building Supplies	Wood for boardwalk (PIPS) to be refunded	£293.35	+VAT
CleanMy	Loo rolls for toilet block	£54.60	+VAT
Shaun Price	Bridge Street Cleaning	£119.00	
Cumbria Clock Company	30% deposit - Auto winding system	£1843.50	+VAT

106/20. Clocktower Update.

Cllr Rogers met with the clock company this month and finalised the installation. A proforma for 30% deposit to be paid for works to start in March/April.

107/20. Licence to Access form Car Park.

Councillors discussed a request from Mr & Mrs Kelly for a permanent access licence to their property from the car park. There is currently a temporary access licence agreement whilst building work is being

Clerk

Clerk

undertaken until the end of April 2021. Following discussion it was decided not to allow a permanent access to the property from the car park.*Clerk to write.*

108/20. Parish Dog Bin Requirements.

The clerk shared a request to install new dog bins at the top end of Manley Lane and along the village green off the Long meadow. Councillors discussed options and **AGREED** there was adequate provision and signage would provide a reminder to use those bins already in place. *Clerk to produce signs*

109/20 Correspondence.

- Herefordshire Transport Strategy update - noted.

110/20. Future Agenda from Councillors and members of the public.

None.

111/20. To confirm date of next meeting as

Date: Wednesday 20th January 2021 – Virtual at 7.30pm.

Meeting Closed 8.20pm.

DRAFT