

PEMBRIDGE PARISH COUNCIL

Draft Minutes for the Meeting

Wednesday 16th September 2020, 8.00pm - Virtual

Councillors Present: Cllrs Garfield Evans, Andrew Pace (Vice Chairman), Tom Bennetto, Philip Rogers, Roger Phillips, Kevin Duggan, Michael Hancock, Catherine Fothergill, Phillip Thomas, David Owens. & Clerk R Bissell.

No Police representative present.

0 Members of the public.

Shobdon Airfield Manager gave a short presentation and provided a report for Councillors. Following various complaints she reiterated all pilots are notified of the no fly zone, but they have no control over flight paths once the aircraft is in the air. She welcomed parishioners to contact her and report problems.

49/20. Apologies for absence.

Apologies were received and accepted from Cllrs Wendy Powell and Steve Jones. Cllr Julie Mifflin has a dispensation from attending.

50/20. Declaration of interest and written requests for dispensation on agenda items.

The register of interest book was available to sign. Declarations were made by Cllr Bennetto on agenda item 63/20 and Cllr Phillips as chair of the HWFR Services on agenda item 59/20.

51/20. Approval of the minutes.

The minutes of the meeting of 15th July 2020 were **approved** unanimously to be signed.

The minutes of the meeting of 19th August 2020 were **approved** unanimously to be signed.

52/20. Open session.

The Ward Councillor updates are regularly forwarded by email.

- Verdun Oak –Balfour Beatty has dismantled the tree as it was in a dangerous position. They will likely pick up the cost to fell it as it is on their land.
- 20mph speed limit – The project is currently in 6th position out of 112 listings and is expected to be in next year's programme of works. Cllr Phillips has requested roundels at edge of village to be brought to PC for discussion. The speed limit would cover the main road, Bridge street and Bearwood Lane.
- Gigaclear – Work on the A44 installing fibre broadband will start w/c 28th September 2020. HGV diversion will be in place via A480.
- Following complaints, Covid closures in market towns are being reversed although 20mph speed are staying in place.
- Request to Herefordshire Council that local parish councils are consulted following proposals for capital investment in the Turnpike site.
- Talk community hubs and coordinators are meeting to discuss next steps of the project.

53/20. Planning applications for comment.

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

Planning Report

Planning Application recently received:

- 202402 – Phase 1 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**
Proposed erection of 5 dwellings with garages (self-build)
- 202382 - Phase 2 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**
Proposed erection of 5 dwellings with garages – (self-build)
- 202384 - Phase 3 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**

Proposed erection of 2 pairs of semi-detached affordable houses to rent

- 202385 - Phase 4 Land at Townsend Farm, Pembridge HR6 9HD- **SUPPORT**

Proposed 6 open market dwellings, garages and private drives.

Recent Planning Applications recently considered awaiting determination:

- 201575 – West End Cottage, West Street, Pembridge, HR6 9DY – **NO COMMENT HIGHWAY MATTER**
Proposed new vehicular access off West Street.
- 201102 – Land adjacent to Pembridge Village Hall, Bearwood Lane, HR6 9EB - **SUPPORT**
Fell 3-4 Leylandii trees T4 due to excessive shading to be replaced with mixed hedging
- 194008 - Land at The Old Oak House, East Street, Pembridge, Herefordshire, HR6 9HA **SUPPORT**
The erection of three self-build dwellings and associated works including the demolition of the former doctor's surgery and access improvements.
- 193126 – Fairfield Cottage, 12 Court Meadow, Pembridge HR6 9EW - **SUPPORT**
Fell Silver birch due to damage and falling sap.
- 182726 – Land forming part of Green Farm, Lyonshall, Kington – **NO COMMENT**
Hybrid planning – proposed erection of new poultry site with solar panels, biomass boilers, associated buildings and development to A480. Outline planning for a poultry managers' dwelling

Planning Decisions.

- 201807 – The Old Chapel, Pembridge, HR6 9JB. – **SUPPORT - APPROVED WITH CONDITIONS**
Proposed rear & side extension to an existing dwelling.
- 202133 – Bryncurl, Pembridge, Leominster, HR6 9HY- **SUPPORT -WORKS TO PROCEED**
Fell spruce tree.
- 201255 – Moor Court Barn, Lyonshall, Kington HR5 3LA. – **SUPPORT -APPROVED WITH CONDITIONS**
Proposed new drive.
- 200578 – Land to West of Sandiford Plock – **SUPPORT -APPROVED WITH CONDITIONS**
Variation 7b) planning app 163651. Re-enforce existing hedge.
- 194275 – Lower Green Farm, Pembridge HR6 9JG. – **SUPPORT -APPROVED WITH CONDITIONS**
Proposed siting of shepherd's hut for use as holiday accommodation

54/20. Clerks report.

- Completed risk assessment and posters for reopening of playground.
- Market Hall inspection delayed until 25th September 2020.
- Access licence from Car park agreed.
- NDP information provided to Herefordshire Council for HELAA.

All other items are being dealt with and are ongoing.

55/20. Finance Report and approve payments.

Bank reconciliation for 31st August 2020 complete using VT cashbook.

Balances at 31st August 2020:

Current Account:	£ 23850.83
Tracker Account:	£ 15996.66
National Savings Account:	£ 12021.39

Income since last meeting:

D Kelly – Rent	£75.00
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Requests for payment: All APPROVED

Toilet Cleaner, Clerk salary (including statutory 2.75% rise backdated to April 2020) & HMRC for September 2020 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

West Mercia energy	Electricity June 2020	£13.62	Pd
James Ross	Mowing	£300.00	Pd
ICO	Data protection fee	£40.00	Pd
Clerks expenses	Trade waste bags	£65.30	
Onestop Print Shop	Magazine Printing	£300.00	
Pride in Pembridge Group	Annual donation 2020/21	£700.00	
James Ross	Mowing September	£345.00	

West Mercia energy	Electricity July 2020	£18.14	+VAT
Cllr Hancock	Footpath Expenses	£45.90	
PKF Littlejohn	External Audit 2020	£200.00	+VAT

56/20. Playground Update.

The playground is now open. Cllr Rogers confirmed cleaning of equipment and all signs erected as per the risk assessment.

The annual inspection didn't highlight any major concerns. Councillors discussed the points for consideration and agreed the risk was low enough at present until the project for new equipment is restarted. *Clerk to ensure all recommendations are followed up and implemented where necessary.*

Clerk

57/20. Clocktower Update.

Cllr Rogers provided an update on the proposed the clock tower project. From the quotes received the Cumbria clock company has been instructed to install the new automated winding system. After reviewing the electrical quotations, Townsend electricians in Leominster has been asked to update and install the electric supply to accommodate the winding system and lighting. The clerk investigated the installation of a new power supply to the clocktower from Western Power, but it was decided the costs were too high at present. The installation of a new meter will identify electricity usage for Church to cross charge. Cllr Rogers has also requested prices for new information display boards with lighting and is investigating a donations box and possibilities to display the Bulmer photos on the walls. Cllr Rogers will continue facilitate the upgrade project.

Clerk

PR

58/20. Report Virtual Herefordshire Council Parish Council Summit.

The clerk had previously forward presentation slides to councillors from the Herefordshire Council Parish summit held virtually on 23rd July 2020. Cllr Pace followed up with a more detailed verbal report highlighting discussions on how Herefordshire parishes initiated and provided support to residents initially and ongoing through the Coronavirus outbreak. A further virtual meeting is scheduled for 29th September 2020. *Clerk and Cllr Pace to join.*

AP

Clerk

59/20. Herefordshire Fire and Rescue Service Community Risk Management Consultation.

Clerk to respond on behalf of Parish Council commenting on the importance of local retained stations and fire officers as a vital service.

Clerk

Clerk

60/20. Police Commissioner Survey.

Councillors AGREED the previously forward a proposed response to the survey from the clerk. *Clerk to forward.*

61/20. Verdun Oak.

The Verdun Oak in East Street had been badly storm damaged. Balfour Beatty has felled the tree leaving the trunk in place. There are several options on what to do with the wood including a trunk carving, removal for seating or wood for the millennium meadow or planting another tree in its place. All options were discussed. Parish Council had concerns the trunk may be rotten and carving it may not be a long term solution. Councillors requested further costing for the trunk and root removal to be discussed at next meeting. *Clerk to investigate costings. Cllr Phillips to investigate whether Balfour Beatty would remove and costs involved if any.*

Clerk

RJP

62/20 Correspondence.

- Mrs Parkinson is retiring from the Village Hall Committee after many years of service to the community. Parish Council agreed to acknowledge this commitment and forward a thank you card and flowers on behalf of the Parish Council and parishioners. *Cllr Evans to deliver.*
- Virtual Parish Council Summit 30th September 2020 - Cllr Pace to attend.
- Herefordshire Council updates including:
Road closures, annual canvass, Transport update, car parking charges consultation, call for sites information, back to school safety campaign, Wish website – all Noted.
- Balfour Beatty locality steward updates.
- Parishioner correspondence regarding private parking on the A44 - Parish Council does not support private parking for any business on the A44 – *Clerk to respond.*

GE

Clerk

- Parishioner correspondence regarding concerns of public behaviour on the village green – Parish Councillors are aware of a minority of members of the public causing a nuisance, but the site is well used and signage is place. The area is regularly monitored and cleaned and the risks to the public are low. *Clerk to respond*
- Thank you from the Lord Lieutenant for support of volunteers during COVID19 – *Clerk to forward to PGNS and post on website.*
- Pembridge rector taking a pilgrimage between parish churches.
- HALC information corners – Noted.

Clerk

63/20. Village Green Matters.

- Parish Council continue to discuss correspondence from solicitor at next meeting.
- Village Green Tree 3 Year tree survey – Clerk to obtain quotes

Clerk

64/20. Future Agenda from Councillors and members of the public.

Invite Ben Stone from Gigaclear.

65/20. To confirm date of next meeting as

Date: Wednesday 21st September 2020 – Parish Council Meeting – Virtual at 8.00pm.

Meeting Closed 9.38pm.

DRAFT