

PEMBRIDGE PARISH COUNCIL
Draft Minutes for the Meeting
Wednesday 15th July 2020, 8.00pm - Virtual

Councillors Present: Cllrs Garfield Evans, Andrew Pace (Vice Chairman), Tom Bennetto, Wendy Powell, Philip Rogers, Roger Phillips, Kevin Duggan, Steve Jones, Michael Hancock, & Clerk R Bissell.

No Police representative present.

0 Members of the public.

28/20. Apologies for absence.

Apologies were received and accepted from Cllrs Catherine Fothergill, Phillip Thomas, David Owens. Cllr Julie Mifflin was able to attend due to illness.

29/20. Declaration of interest and written requests for dispensation on agenda items.

The register of interest book was available to sign. There were no declarations made.

30/20. Approval of the minutes.

The minutes of the meeting of 17th June 2020 were **approved** unanimously to be signed.

31/20. Open session.

The Ward Councillor updates are regularly forwarded by email.

- Details of a press release will be provided regarding the Covid outbreak in Mathon.
- Reminders are being forwarded to register through the annual canvass.
- Kington recycling centre is now open.
- Further information has been requested on the travellers' site at Turnpike.
- No further information regarding the trial 20mph speed limit in Pembridge.
- Nutrition management planning – Natural England will be looking at the building ban and are hopeful Welsh Water investment for 2020-25 will improve matters, however there are no works planned locally at inefficient Pembridge or Lyonshall sewerage sites. Further investment will be made in wetlands.

32/20. Planning applications for comment.

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

Planning Report

Planning Application recently received:

- 201575 – West End Cottage, West Street, Pembridge, HR6 9DY – **NO COMMENT HIGHWAY MATTER**
Proposed new vehicular access off West Street.
- 201807 – The Old Chapel, Pembridge, HR6 9JB. - **SUPPORT**
Proposed rear & side extension to an existing dwelling.
- 202133 – Bryncurl, Pembridge, Leominster, HR6 9HY- **SUPPORT**
Fell spruce tree.

Recent Planning Applications recently considered awaiting determination:

- 201255 – Moor Court Barn, Lyonshall, Kington HR5 3LA. – **SUPPORT**
Proposed new drive.
- 200578 – Land to West of Sandiford Plock - **SUPPORT**
Variation 7b) planning app 163651. Re-enforce existing hedge.
- 201102 – Land adjacent to Pembridge Village Hall, Bearwood Lane, HR6 9EB - **SUPPORT**
Fell 3-4 Leylandi trees T4 due to excessive shading to be replaced with mixed hedging
- 194275 – Lower Green Farm, Pembridge HR6 9JG. - **SUPPORT**
Proposed siting of shepherd's hut for use as holiday accommodation
- 194008 - Land at The Old Oak House, East Street, Pembridge, Herefordshire, HR6 9HA **SUPPORT**

The erection of three self-build dwellings and associated works including the demolition of the former doctor's surgery and access improvements.

- 193126 – Fairfield Cottage, 12 Court Meadow, Pembridge HR6 9EW - **SUPPORT**
Fell Silver birch due to damage and falling sap.
- 182726 – Land forming part of Green Farm, Lyonshall, Kington – **NO COMMENT**
Hybrid planning – proposed erection of new poultry site with solar panels, biomass boilers, associated buildings and development to A480. Outline planning for a poultry managers' dwelling

Planning Decisions.

- 200450 – 1 St James Cottages – Broxwood, HR6 9JH. – **SUPPORT - REFUSED**
Proposed rear extension to include demolition of outbuilding.
- 201338 – Soudley, Bearwood Lane HR6 9EA. – **SUPPORT – WORKS CAN PROCEED**
Fell cypress/fir tree T1 low amenity value and too close to the building.
- 201425 – The Old Rectory, bridge Street, Pembridge HR6 9EU. – **SUPPORT – WORKS CAN PROCEED**
Lawson Spruce take 20ft from top due to getting too big for garden.
- 201485 – The Oak House, West Street, Pembridge HR6 9HA. – **SUPPORT – WORKS CAN PROCEED**
Fell yew trees causing problem with drains and pipes to replant 2 trees further in garden.
- 201055 – 8 Parsons Walk, Pembridge HR6 9EP – **SUPPORT – APPROVED WITH CONDITIONS**
Proposed increase in the size of covered walkway and construction of a porch to the front doorway.
- 194380 – Clearbrook Farm, Pembridge HR6 9HL- **SUPPORT – APPROVED WITH CONDITIONS**
Internal refurbishment for house including loft conversion, replacement windows, installation of bathrooms and repairs to timber frame.

33/20. Clerks report.

- Signage implemented and toilets now open.
- Reported damaged pavement along Walcote Bungalow.
- Sent thank you cards and letter to volunteer clock winders.
- Contacted insurance and HALC for further information on playground reopening.
- PROW report forwarded to councillors.

All other items are being dealt with and are ongoing.

34/20. Finance Report and approve payments.

Bank reconciliation for 30th June 2020 complete using VT cashbook.

Balances at 30th June 2020 :

Current Account:	£ 27177.70
Tracker Account:	£ 15996.66 (including £4.29 interest)
National Savings Account:	£ 12021.39

Income since last meeting:

None

Requests for payment: ALL APPROVED

Toilet Cleaner, Clerk salary & HMRC for July & August 2020 as previously agreed by Parish Council
NEST pension contribution as per agreed payment schedule

Clerks expenses	Trade waste bags	£82.50	
West Mercia energy	Electricity May 2020	£14.47	
James Ross	Mowing	£300.00	
Shaun Price	Footpath works	£342.00	
One Stop Print	Magazine August/September	£300.00	

35/20. Risk Assessment and Plan to Reopen the Playground.

The Clerk previously forwarded government guidance on reopening playgrounds. Further information has been sought from HALC and insurers Came and Co, also forwarded. Councillors discussed the risk involved to reopen the playground, these included a full risk assessment, confirmation that the equipment has been checked/tested and in working order, hygiene and booking/operational options and possible implementation of social distancing guidelines. There is coverage with Parish Council insurance following Parish Council taking all reasonable measures as previously stated. Cllr Pace proposed and seconded by Cllr Rogers to reopen the playground following a full risk assessment, final equipment check, consideration

of social distancing options and number limits. Clear signage to be installed stating no cleaning undertaken, numbers, no food, facilities used at own risk and rules of use. **AGREED unanimously.** *Cllr Rogers & Clerk to prepare risk assessment and initiate playground reopening.*

36/20. Lengthsman scheme and grant opportunities

Parish Council discussed potential opportunities for grant funding following further information regarding drainage grants which may be available to parishes in the Balfour Beatty Lengthsman scheme. After consideration Councillors did not see benefits for the parish and **AGREED** not to join the scheme this year.

37/20. Clocktower Update.

Cllr Rogers provided an update and proposed the clock tower project be split into two so some of the works can be undertaken sooner. The first project for immediate attention, is to concentrate on the electrification of the clock winding system followed by a second project to enhance to visitor experience at a later date when funding opportunities are more widely available. Full quotes will be obtained and costs are expected to be around £10K. Mr Green has also agreed the reserves from the East Street Section 278 money (£4K) donation could be used towards this project. Councillors **APPROVED** the project and also gave delegated powers to the Chairman, Clerk and Cllr Rogers to decide on contractors to move the project forward quickly over the summer.

38/20. Update from Shobdon Noise Abatement.

Following several complaints received regarding aircraft noise. Cllr Rogers has visited Shobdon airport. All helicopter noise over recent months is military, who are aware of the fly zones. Shobdon airfield provide information to all and a map is available to pilots. Cllr Phillips suggested that complainants should report their concerns to the local MP or the ministry of defence.

39/20. Parish News Delivery Options.

Cllr Rogers advised parish magazine delivery will be with the Arrowvale again this month. He informed that PIPs delivered the April/May edition as a one off and if further deliveries are required other options would need to be sought.

40/20 Correspondence.

- Virtual Parish Council Summit 25th July 2020 - Cllr Pace to attend.
- Herefordshire Council updates including:
Road closures, Wish Summer activities, Kington recycling Centre reopening information – all Noted.
- Balfour Beatty locality steward updates.
- Newsletter from Came & Co insurance.
- Government guidance on re-opening playgrounds.
- Herefordshire Council Affordable Housing DPD – Councillors to respond.
- Update on the county plan for traffic measures - noted.
- News update on the David Price award winner – noted.
- Parishioner correspondence regarding councillors frequenting local shop during lockdown – noted no response required.

41/20. Village Green Matters.

- STW access –letter forwarded to Welsh Water regarding access to Pumping station.
- Parish Council continue to follow solicitor advice regarding Village Green encroachment.
- Poor tarmac edging from C1032 into village green car park – Clerk to seek repair quotes.

42/20. Future Agenda from Councillors and members of the public.

None.

43/20. To confirm date of next meeting as

Date: Wednesday 16th September 2020 – Parish Council Meeting – Possibly Virtual at 8.00pm.

Meeting Closed 9.11pm.