

PEMBRIDGE PARISH COUNCIL
Minutes for the Meeting
Wednesday 17th June 2020, 8.00pm - Virtual

Councillors Present: Cllrs Garfield Evans, Andrew Pace (Vice Chairman), Tom Bennetto, Wendy Powell, Philip Rogers, Roger Phillips, Kevin Duggan, Philip Thomas, David Owens & Clerk R Bissell.

No Police representative present.

0 Members of the public.

16/20. Apologies for absence.

Apologies were received and accepted from Cllrs Steve Jones and Michael Hancock. Catherine Fothergill and Julie Mifflin were able to attend, but could not due to technical issues.

17/20. Declaration of interest and written requests for dispensation on agenda items.

The register of interest book was available to sign. There were no declarations made.

18/20. Approval of the minutes.

The minutes of the meeting of 20th May 2020 were **approved** unanimously to be signed.

19/20. Open session.

The Ward Councillor provided a written report previously circulated to councillors covering:

- Regular supplementary reports have been distributed throughout the month.
- Concern that people still need to be vigilant on the ongoing impact of Covid 19.
- He continues to follow up requests to reopen Kington Recycling centre to the public.
- There has been considerable activity at Shobdon airfield, mostly military helicopters. The resident's liaison group has been disbanded. Cllr Rogers will visit the airfield and update on activity.
- Pembridge has a 20mph Traffic Regulation Order registered with Balfour Beatty for the village. A pilot scheme is now available and Cllr Phillips will be recommending Pembridge take part.
- Plans to close town centre roads by Herefordshire Council and Balfour Beatty to help with social distancing and promote cycling have been proposed. Parish Council supported Leominster plan but not Kington proposals. The closure would cause extra traffic travelling through Floodgates and cut off the local areas.

20/20. Planning applications for comment.

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

Planning Applications recently received:

None

Recent Planning Applications recently considered awaiting determination:

- 201255 – Moor Court Barn, Lyonshall, Kington HR5 3LA. - **SUPPORT**
Proposed new drive.
Lawson Spruce take 20ft from top due to getting too big for garden.
- 201485 – The Oak House, West Street, Pembridge HR6 9HA. - **SUPPORT**
Fell yew trees causing problem with drains and pipes to replant 2 trees further in garden.
- 201055 – 8 Parsons Walk, Pembridge HR6 9EP - **SUPPORT**
Proposed increase in the size of covered walkway and construction of a porch to the front doorway.
- 200578 – Land to West of Sandiford Plock - **SUPPORT**
Variation 7b) planning app 163651. Re-enforce existing hedge.
- 201102 – Land adjacent to Pembridge Village Hall, Bearwood Lane, HR6 9EB - **SUPPORT**

- Fell 3-4 Leylandii trees T4 due to excessive shading to be replaced with mixed hedging
- 194380 – Clearbrook Farm, Pembridge HR6 9HL- **SUPPORT**
Internal refurbishment for house including loft conversion, replacement windows, installation of bathrooms and repairs to timber frame.
 - 194275 – Lower Green Farm, Pembridge HR6 9JG. - **SUPPORT**
Proposed siting of shepherd's hut for use as holiday accommodation
 - 194008 - Land at The Old Oak House, East Street, Pembridge, Herefordshire, HR6 9HA **SUPPORT**
The erection of three self-built dwellings and associated works including the demolition of the former doctor's surgery and access improvements.
 - 193126 – Fairfield Cottage, 12 Court Meadow, Pembridge HR6 9EW - **SUPPORT**
Fell Silver birch due to damage and falling sap.
 - 182726 – Land forming part of Green Farm, Lyonshall, Kington – **NO COMMENT**
Hybrid planning – proposed erection of new poultry site with solar panels, biomass boilers, associated buildings and development to A480. Outline planning for a poultry managers' dwelling

Planning Decisions.

- 200450 – 1 St James Cottages – Broxwood, HR6 9JH. – **SUPPORT- REFUSED**
Proposed rear extension to include demolition of outbuilding.
- 201338 – Soudley, Bearwood Lane HR6 9EA. – **SUPPORT – APPROVED WITH CONDITIONS**
Fell cypress/fir tree T1 low amenity value and too close to the building.
- 201425 – The Old Rectory, Bridge Street, Pembridge HR6 9EU. - **SUPPORT – APPROVED WITH CONDITIONS**
- 191863 – 3 Glan Arrow Cottages, Bridge Street, Pembridge HR6 9EX – **SUPPORT – APPROVED WITH CONDITIONS**
Proposal to replace 8 existing window casements with like for like replacements.
- 193863 – Threshing Barn at Luntley Court, Pembridge HR6 9EH **SUPPORT - APPROVED WITH CONDITIONS**
Conversion of agricultural threshing barn to domestic use with accommodation on 2 floors and construction of detached car port and store.
- 200422/3 – Duppa Alms-houses, Bridge Street, Pembridge - **SUPPORT APPROVED WITH CONDITIONS**
Repair and refurbishment of the building and conversion from four dwellings to two.

21/20. Clerks report.

- Forwarded year-end financial statements to PPK Littlejohn.
- Published the public notice of rights.
- Followed up several footpath issues.
- Came & Company has provided information on Hiscox insurer liability.
- Balfour Beatty has sought Parish Council support to replace the stone bridge on PM26 with a wooden replacement for budget preparation.
- Gigaclear agreement to install equipment of Parish Council land completed and filed. Wayleave sum of £512.50 as agreed now received.
- Footbridge on PM26 to be installed.

All other items are being dealt with and are ongoing.

22/20. Finance Report and approve payments.

Bank reconciliation for 31st May2020 complete using VT cashbook.

Balances at 31st May 2020:

Current Account:	£ 32427.07
Tracker Account:	£ 15981.77

National Savings Account: £ 12021.39

Income since last meeting:

Gigaclear Wayleave £ 512.50

Requests for payment: APPROVED

Toilet Cleaner, Clerk salary & HMRC for June 2020 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

Clerks expenses	Trade waste bags & Exp	£135.47	+VAT
Herefordshire Council	Election fees 2021	£133.32	
West Mercia energy	Electricity April 2020	£17.00	
James Ross	Mowing	£382.00	
Amenity Trust	Annual Insurance toilet	£1741.40	
CleanMy Ltd	Cleaning materials	£65.10	+VAT

23/20. Plan to reopen public toilets.

The Clerk provided information and confirmed Herefordshire Council stance on phased reopening of public toilets. The toilet cleaner expresses concern that members of public are defecating along the side of the toilet block and also at the Village Green, which will become a health hazard soon. Councillors discussed the concerns and considered social distancing and cleaning schedules. It **AGREED** to reopen the toilets with signage stating cleaning once per day and used at own risk. Soap dispenser must be filled regularly and wash your hands signs erected to prevent any further potential risk to the spread of COVID 19.

24/20 Correspondence.

- HALC Information Corner & training schedule – Noted
- Herefordshire Council updates including:
Local food deliveries, Warmer Homes update, Information on discretionary grants for small business, HM Lord Lieutenant letter of thanks, community group survey, road closures, online accessibility and new housing allocation information, funding available for short breaks for children and funding available for trees to plant – all Noted.
- Balfour Beatty locality steward updates.
- Newsletter from Police commissioner, Paul Crumpton.

25/20. Village Green Matters.

- Flood Barrier – write to home owner and suggest building a wall along driveway edge as green area is on Parish Council land.
- STW access – forward proposed letter regarding access to Pumping station to Welsh Water solicitor.
- Village Green Car Park – consider evaluation of damage to Village Green car park for future repair. *Cllr Rogers to investigate.*
- Village Green visitors – There has been extraordinary numbers of visitors to The Green during April and May. Large amounts of rubbish have been collected. Councillors **Agreed** there are enough bins and the majority of visitors are respectful. No further signage required other than a pointer to public toilets which will now be open.

26/20. Future Agenda from Councillors and members of the public.

Bell Tower Clock project

Playground project.

27/20. To confirm date of next meeting as

Date: Wednesday 15th July 2020 – Parish Council Meeting – Virtual at 8.00pm.

Meeting Closed 9.05pm.

Clerk

PR