

## PEMBRIDGE PARISH COUNCIL

### Minutes for the Meeting

Wednesday 18<sup>th</sup> September 2019, 7.00pm in Pembridge Parish Hall

**Councillors Present:** Cllrs Garfield Evans (Chairman), Andrew Pace (Vice Chairman), Tom Bennetto, Philip Thomas, Catherine Fothergill, Kevin Duggan, Wendy Powell, Michael Hancock, Julie Mifflin, Roger Phillips, Steve Jones and Clerk R Bissell.

No Police representative present.

4 Members of the public.

#### 53/19. Apologies for absence.

Apologies were received and accepted from Cllrs Philip Rogers & David Owens.

#### 54/19. Declaration of interest and written requests for dispensation on agenda items.

The register of interest book was available to sign. Cllr Bennetto declared an interest in agenda item 67/19.

#### 55/19. Approval of the minutes.

The minutes of the meeting of 17<sup>th</sup> July 2019 were **approved** unanimously and signed.

#### 56/19. Open session.

Ward Councillor report:

- Written responses made regarding the planning appeal at Swan House
- Kingspan visit arranged for Councillors on 14<sup>th</sup> October 2019 at 4pm.
- Confirmation the Hereford Bypass plans have been suspended and still awaiting a decision on the Southern Link road.

#### 57/19. Planning applications for comment.

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications. The Parish Council response to the Swan house appeal has been forwarded.

#### Planning Report

##### Planning Application recently received:

- 193092 - Soudley, Bearwood Lane, HR6 9EA - **SUPPORT**  
Proposed work to fell pear tree. Past productive life.
- 192835 – Little Willow Barn, East Street, Pembridge, HR6 9HA - **SUPPORT**  
Proposed extension to existing dwelling

##### Recent Planning Applications recently considered awaiting determination:

- 191863 – 3 Glan Arrow Cottages, Bridge Street, Pembridge HR6 9EX - **SUPPORT**  
Proposal to replace 8 existing window casements with like for like replacements.
- 192590 – Land to the West of Sandiford Plock, Bridge Street, Pembridge. - **SUPPORT**  
Variation of condition 163651/F. Amended landscaping plan.
- 192727 – The Green, Pembridge, HR6 9HL. - **SUPPORT**  
Proposed works on various trees.
- 182726 – Land forming part of Green Farm, Lyonshall, Kington – **NO COMMENT**  
Hybrid planning – proposed erection of new poultry site with solar panels, biomass boilers, associated buildings and development to A480. Outline planning for a poultry managers' dwelling
- 183871 – The Grove, Noke Lane, Pembridge HR6 9HP. - **SUPPORT**  
Installation of a waterwheel and channel adjacent to the existing weir.

##### Planning Decisions.

- 192116 – Acorn Cottage, East Street, Pembridge, HR6 9HA. – **SUPPORT – APPROVED**  
Propose to remove ash tree.
- 191918 – Luntley Court Farm, Pembridge HR6 9EH. **SUPPORT – APPROVED**  
Proposed muck store.
- 191815 – Soudley, Bearwood Lane, Pembridge HR6 9EA **SUPPORT – APPROVED**
- Tree works T1 apple tree dismantle to ground, past productive life.

- 191585 – 2 Sandiford Plock, Pembridge HR6 9EN **SUPPORT – APPROVED**
- Tree work Crown lift of 2 trees
- 191658 - Soudley, Bearwood Lane, Pembridge HR6 9EA **SUPPORT – APPROVED**  
Proposed alterations.
- 192059 – Black Fox Cottage, Suckley Lane, Pembridge HR6 9DW **SUPPORT – APPROVED**  
Proposed works to salix – roots lifting patio slabs – low amenity value.
- 190388 – Land at Home Paddock, Sherriff Lane, HR5 3JD. **SUPPORT – APPROVED**  
Variation condition 2 of application 180936. Various changes to approved plans.
- 172253 – Land at Townsend farm, East Street, Pembridge. – **SUPPORT - REFUSED**  
Proposed 5 dwellings with garages. Formation of vehicular access.

A presentation was received from the applicant at Townsend Farm with proposals for the development of land identified in the Neighbourhood development plan.

*Cllr Phillips left the meeting at 8.05pm.*

#### **58/19. Finance Report and approve payments.**

Bank reconciliation for July & August 2019 complete using VT cashbook.

The Annual Governance Accountability Return (external audit) report has been returned stating the Parish Council is in accordance with proper practices with no cause for concern.

#### Balances at end August 2019:

Current Account:	£ 20826.99
Tracker Account:	£ 15959.03
National Savings Account:	£ 11925.98

#### Income since last meeting:

Mr & Mrs A Searles – Car park licence fees	£ 600.00
--	----------

#### Requests for payment: Approval to be requested

Toilet Cleaner, Clerk salary & HMRC for September 2019 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

James Ross	Mowing Aug	£240.00	Paid
West Mercia Energy	Elec toilets Jun 19	£16.40	+ VAT Paid
ICO	Information commissioner annual fee	£40.00	Paid
Clerks exp Jul & Aug	Expenses	£56.04	
Sign it	Village Green Signs	£42.00	+ VAT
Dawson	Lightening conductor test bell tower	£50.00	+ VAT
West Mercia Energy	Elec toilets Jul 19	£17.23	+ VAT
PKF Littlejohn	External Audit 2018/19	£200.00	+VAT
James Ross	Mowing	£240.00	
One Stop Print	Magazine Printing Oct/Nov	£300.00	

#### **59/19. Clerks report.**

- Village Green signage and tables inspected for repair. Purchased new toilets sign, defibrillator location sign and tables signs for installing.
- Swan House planning appeal comment discussed to be forwarded to inspectorate.
- Lugg Valley Drainage Board Elections advertised.
- West Mercia Energy Price reduction 0.35p/kwh to 2.0473p/kwh
- Herefordshire flag competition final 5 designs to choose between by 30<sup>th</sup> September.
- Local parishioner to make repairs to carpark and invoice for materials and time.

*All other items are being dealt with and are ongoing.*

#### **60/19. Broxwood access & Tibbetts Brook blockage**

After discussion Councillors **AGREED** to contact Balfour Beatty and Herefordshire Council enforcement to visit the site and take any necessary action. *Clerk to arrange*

#### **61/19. Report from climate change Meeting July 29th.**

Cllr Hancock gave a verbal report from the meeting for a zero carbon Herefordshire with the Brightspace Foundation.

Clerk

- The attendees were split into group headed land/transport/energy to discuss how to promote zero carbon policies by 2025.
- Local farmers are already engaged in activities along with the NFU.
- Transport electrification is a big issue for rural areas.

Cllr Hancock to initiate discussion group with neighbouring parishes to prepare a proposal.

MH

#### **62/19. Biffa green waste club service.**

A local parishioner requested the Parish Council support this recycling service. Green waste collection in Pembridge is not yet available but will be considered if 12 or more householders sign up for the service. Parish Council agreed to that interested persons sign up on the Biffa website. *Clerk to contact Biffa and arrange an advertisement notice in the newsletter.*

Clerk

#### **63/19. Longmeadow Common Fencing.**

Councillors reviewed the application and had no objection to the fencing erection. Two further pedestrian gates allowing access to the river for local walkers would be helpful. *Clerk to comment.*

Clerk

#### **64/19 Correspondence.**

- Herefordshire children's and young people's partnership showcase – no attendees
- Parish Council leaders' summit, Shire hall 6.30pm on 20<sup>th</sup> September – no attendees
- HALC information corner – noted.
- Herefordshire Flag competition – details on website.

#### **65/19. Future Agenda from Councillors and members of the public.**

Playground update

Bell tower update

#### **66/19 Toilet cleaner holiday pay.**

Councillors discussed the toilet cleaners contract with regard to holiday entitlement. Councillors agreed any underpayment of statutory holiday should be paid up to April 2019 for all previous years worked.

Clerk

*Clerk to arrange payment.*

#### **67/19. Village Green Matters.**

- Cllr Evans advised after requesting advice regarding Welsh Water damage to the track on the Village Green, an approved a letter be has been forwarded explaining prescriptive rights obligations with regard to damaging to the access. Councillors agreed to send follow up letter to chase response. *Clerk to arrange.*
- Further correspondence has been received from parishioner with encroachment on the Village Green. Councillors discussed the details and agreed on the next actions. *Clerk to arrange.*

#### **68/19. To confirm date of next meeting as**

**Date: Wednesday 16<sup>th</sup> October 2019 – Parish Council Meeting - Parish Hall at 7.00pm.**

Meeting Closed 8.55pm.