

PEMBRIDGE PARISH COUNCIL
Minutes for the Meeting
Wednesday 8th February, 7.00pm in Pembridge Parish Hall

Councillors Present: Cllr. Pace, Cllrs Phillips, Cllr Owens, Cllr Stokes, Cllr Purslow, Cllr Mifflin, Cllr Hancock, Cllr Bennetto, Cllr Rogers, Cllr Thomas, Cllr Fothergill, Cllr Duggan and Clerk R Bissell.
 1 members of the public.
 No Police representative present.

175/16. Apologies for absence.

Apologies were received from Cllr Evans.

176/16. Declaration of interest and written requests for dispensation on agenda items.

The register of interest was available to sign. No declarations were made.

177/16. Open session.

No Police report.

Ward Councillor reported.

- Investigating damage to wall on Rhyse lane at the Leen turning to reclaim for repairs.
- Discussing drainage problems with owner and BBLP on Rhyse Lane.
- Concerns over social car continue.
- Council budget meeting sets council tax at 3.9% (1.9% + 2% social care)

178/16. Approval of the Minutes of Meeting 18th January 2017.

The minutes of the meeting of 18th January 2017 were **approved** unanimously and signed.

Cllr Rogers advised 170/16 – tree trunks of various sizes have been left on the village green as wildlife habitats.

179/16. Parish Magazine.

Judith Rogers, magazine editor presented details of current and planned future content for the magazine. She hopes to continue to find interesting local news that will appeal to parishioners including local businesses and interviews. Councillors supported and thanked Judy for her continued work. All councillors were asked to send ideas for content.

180/16. Planning Applications for comment.

Planning Application recently received:

- 170041 – Land Adjacent East view, East Street, Pembridge - **DECISION - SUPPORT**
 Application for removal or variation of a condition on 152540 – to enlarge utility by 1m on plot 1

Recent Planning Applications recently considered awaiting determination:

- 163949 – 1 Broxwood Court Cottages, Bonds Green, Lyonshall. HR6 9JJ
 Proposed hairdressing studio in rear garden. - **SUPPORT**
- 163651 – Land off Sandiford Plock, Pembridge, Herefordshire.
 Proposed erection of 7 dwellings - **SUPPORT**
- 163146 - Land Adjacent to Luntley Cottage, Pembridge, HR6 9EH.
 Erection of an agricultural building for free range egg production, together with associated feed bins, hard standings, attenuation pond and access track. - **SUPPORT**

Planning Decisions made:

None

ALL

181/16. Clerks report.

- Car park transfer documentation ongoing with solicitors.
- Awaiting quotes for Broxwood phone box repair – To be discussed.
- Letter sent re boundary dispute and access on village green – response received.
- Waiting details for annual playground inspection.
- Placed TRO order for Zig zag lining at school
- Prepared BBLP annual plan.
- Mowing tenders have been distributed and an article placed in the parish news for return by the end February for a decision on preferred contractor to be made in March.

Financial report & Approve Payments.

Bank reconciliation for January 2017 complete using VT cashbook.

Balances at end January 2017:

Current Account:	£26553.38
Tracker Account:	£ 5943.15
National Savings Account:	£11784.58 (Including £ 70.38 interest)

Income since last meeting:

Lengthsman grant £ 935.65

Requests for payment: Approval to be requested

Toilet Cleaner salary for January 2017 as previously agreed by Parish Council

Clerk's salary for January 2017 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

West Midland Energy – Elec toilets Nov16 *(Paid)* £ 19.71 + VAT

Clerks Expenses January 2017 £ 42.60

Extra payment approved for R Mills for footpath & lengthsman work £ 930.48 approved

182/16. Update on the Neighbourhood Development Planning (NDP).

Councillors have been forwarded and asked to read the latest NDP draft version 5 and report any type errors. Full discussion with the steering group, Data Orchard and Steph Kitto, Herefordshire planning support officer to be held at meeting on 1st March 2017, 7.00pm in Parish Hall.

183/16. Balfour Beatty Annual Maintenance Plan.

Details of the annual maintenance plan had previously been forwarded. Cllr Stokes proposed approval and Cllr Rogers seconded. The Annual maintenance plan was **Approved** unanimously. Cllr Hancock provided a verbal report on planned footpath works for 2017/18 including re bedding a slipped footpath section on PM29, repairs to several bridges, number of stile works/replacements, hopefully further kissing gates and preparation of a village walks pamphlet. *Clerk to forward to BBLP.*

184/16. Report on Travellers consultation drop in.

Cllr Rogers attended the Herefordshire Council drop in regarding the Traveller site plan. He reported on the Pembridge site saying there are currently six plots with a proposal to increase by four. The current site is inadequate and families rarely stay longer than one year, and recently a family with six children in attendance at school moved on. There are no children's play facilities and it was acknowledged the site was not managed well. He pointed out his recommendation that the site should be extended to the east rather than the south as proposed. Cllrs raised concerns that if the current site was not being managed well, then a further four pitches would not help the situation. Councillors further discussed the continued rubbish problem and poor management by Herefordshire Council. Cllr Pace proposed writing to Herefordshire Council to express concerns on the lack of management of the site and write a second letter requesting the Parish Council be involved and consulted in any future expansion of the site. This was seconded by Cllr Hancock and agreed unaimously. *Clerk to write.*

Clerk

Clerk

185/16. Waste Management Consultation.

Councillors discussed the consultation and it was agreed to be completed individually.

186/16. Access & encroachment on Village Green.

A response has been received from the owner of Bridge House providing truth statements for one access onto the village green. Councillors then discussed all the accesses on to the village green and **agreed** unanimously that 20 year prescriptive easements have been proven and are granted on 3 Parsons Walk, 4 Parsons Walk, 5 Parsons Walk and Bridge House. The encroachment on 4 Parsons walk is currently unresolved. *Clerk to write.*

Clerk

187/16. A Boards.

Councillors discussed the placement of A boards on the pavements in the village and the responsibility and consideration of owners. Guidance information received from BBLP advised an amicable outcome by their locality steward and on this instance several councillors offered to talk directly to local businesses to resolve any problems.

188/16. Broxwood Phone Box.

The clerk read three quotes received for repair works to the door and painting the telephone box in Broxwood. There was some discussion as to the use of the phone box and it was agreed to ask Richard Mills to make repairs, paint and install shelves inside for a book lending library for the parishioners in Broxwood. This works to be completed in the new financial year. *To check if Pips have left over paint & Clerk to send Works Order in April.*

AS/PR

Clerk

189/16. Correspondence.189/16. Future Agenda from Councillors and members of the public.

- Invite to CPRE study day on Intensive poultry units – Cllr Hancock to attend
- Hereford Champions Award
- Letter regarding Planning application and discharge of notice admin changes.

174/16. To confirm date of next meeting as

15th March 2017 - Ordinary meeting of the Parish Council - Parish Hall at 7.00pm

Meeting Closed 8.25pm