

## PEMBRIDGE PARISH COUNCIL

### Minutes for the Meeting

Wednesday 20<sup>th</sup> December 2017, 7.00pm in Pembridge Parish Hall

**Councillors Present:** Cllr Garfield Evans (Chair), Cllr Andrew Pace, Cllr Tom Bennetto, Cllr David Owens, Cllr Michael Hancock, Cllr Philip Rogers, Cllr Philip Thomas, Cllr Catherine Fothergill, Cllr John Purslow, Cllr Kevin Duggan and Clerk R Bissell.

No Police representative present.

1 Member of the public.

#### 137/17. Apologies for absence.

Apologies were received and accepted from, Cllr Julie Mifflin.

#### 138/17. Declaration of interest and written requests for dispensation on agenda items.

The register of interest book was available to sign. There were no declarations or dispensations made.

#### 139/17. Approval of the Minutes.

The minutes of the meeting of 15<sup>th</sup> November 2017 were **approved** unanimously and signed.

#### 140/17. Open session.

Councillor Roger Phillips had circulated his report prior to the meeting.

#### 141/17. Neighbourhood Development Planning.

Cllr Pace reported final revisions of the final draft NDP document are underway and hope to be completed for Parish Council consideration in January 2018.

#### 142/17. Planning Applications for comment.

It was **RESOLVED** to submit the following observations Herefordshire Council regarding the following planning applications.

##### Planning Application recently received:

- 173922 – Ivydene, West Street, Pembridge HR6 9DU  
Proposed replacement of two fireplaces. - **SUPPORT**

##### Recent Planning Applications recently considered awaiting determination:

- 174044 – West End House, West street, Pembridge HR6 9DY  
Proposed works to trees - **SUPPORT**
- 173376 – Dev1 Land Adjacent Eastview, Proposed build of 3 dwellings, East Street, Pembridge.  
Application removal of condition 11 152540/F. **SUPPORT**
- 172253 – Land at Townsend farm, East street, Pembridge. - **SUPPORT**  
Proposed 5 dwellings with garages. Formation of vehicular access.
- 172233 – Land at the rear of the Gables, East street, Pembridge. - - **SUPPORT**  
Proposed 5 detached dwellings with garages, formation of vehicular access.
- 172242 – Land at the rear of the Gables (Plot 7), East Street, Pembridge- **SUPPORT**  
Proposed erection of 1 self-build dwelling with garage on plot 7 off new vehicular access.
- 172234 – Land rear of the Gables (Plot 1), East street, Pembridge, - **SUPPORT**  
Proposed 1 self-build dwelling and garage on plot 1.

##### Planning Decisions made:

- 173330 – Melvin House, Bearwood Lane, Pembridge.  
Proposed Oak framed single garage. **SUPPORT - APPROVED**
- 173691 – Buckthorn Cottage, Bearwood, HR6 9ED.  
Proposed two storey side extension – **SUPPORT -APPROVED**
- 173040 – Torvale Ind Est, Forest Fencing, Pembridge Herefordshire. – **SUPPORT - APPROVED**  
Proposed 50kW Solar array on site of existing 500kW anaerobic digester
- 173305 – Plot 2 East Street, Pembridge – **SUPPORT - APPROVED**  
Fell sycamore (T1) due to close proximity to building. Several native trees will be planted on the plot.

- 173273 – Oaklea Cottage, Bearwood, HR6 9EQ. – **OBJECT - APPROVED**  
Proposed conversion of existing building to residential annexe for ancillary accommodation from business use. New 3 bay oak framed outbuilding extension and potting shed.
- 173115 – 1 Church Crescent, Pembridge – **NO OBJECTION- APPROVED**  
Prune Tree height & width front garden. Fell tree in back garden.
- 171936 – Land forming part of Milton Farm, Pembridge, Herefordshire. – **SUPPORT- APPROVED**  
The proposed erection of three additional poultry buildings, eight feed bins and associated developments.

*Cllr Hancock entered the Meeting.*

### 143/17. Finances.

#### Financial Report & Payments.

Appointment and Notification of auditor arrangements received for 2018/19 – external auditor PPK Littlejohn.

Bank reconciliations made using VT cashbook for November 2017.

#### Balances at end November 2017:

Current Account:	£31489.95
Tracker Account:	£ 5943.15
National Savings Account:	£11784.58

#### Income since last meeting:

Magazine advertising £ 200.00

#### Requests for payment: Approval agreed

Toilet Cleaner salary for December 2017 as previously agreed by Parish Council

Clerk's salary for December 2017 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

Clerks Expenses	Nov/Dec 17	71.55	
West Mercia Energy	Electric toilets Oct & Nov 2017	35.31	+VAT
Cleanmy	J cloths	4.00	+VAT
Humfrys Symonds	Legal fees car park	950.00	+VAT
Martin Jones	Christmas trees	500.00	+VAT
HMRC	Qtr 3 Tax	23.80	
M. Hancock	Footpath expenses	48.15	

### 144/17. Budget 2018/19.

Councillors discussed further items to be considered in the budget, including NDP costs, full lengthsman costs and possible other unknown costs. On examination, the current budget should accommodate these expenses, where an overspend occurs reserves will be used. Cllrs **agreed** unanimously that the Precept should remain at £24,000 and the Budget for 2018/19 was also **APPROVED** unanimously.

### 145/17. Clerks report.

- Land registry documents and signed contract have been received for Pembridge Car park transfer.
- I have been in contact with Western Power regarding the concern with overhead power lines and the willow trees on the Village Green. I am hoping to meet with Western Power to decide on best course of action and will be arranging further quotations before any work can commence.
- Quotes are outstanding for proposed works on the steps to war memorial.
- The legal procedure has been followed for the recent councillor vacancy and no election has been requested, therefore a councillor co-option can now be made.

*All other items are being dealt with and are ongoing.*

### 146/17. Sewerage infrastructure connection in Car Park.

A presentation for a private connection to the sewer under the car park was received. Councillors **agreed** to allow the connection. All costs and paperwork to be completed by parishioner as well

as use of a certified contractor for the works and complete reinstatement of tarmac. *Clerk to write with confirmation details.*

**147/17. Community Led Housing Funding.**

Councillor Hancock presented a well-prepared report for community led housing in Pembridge.

**Resolved:** there is no current group established to apply for this funding and an advertisement to be prepared for the Parish Magazine providing an opportunity for the community to form a group or for any other interested party to apply for funding. *Clerk to arrange magazine article.*

**148/17. Local signage incorrect spelling.**

Cllr Bennetto reported historical map reference to the spelling of Bearwood and Sandiford Plock. The clerk advised Balfour Beatty had been advised of incorrect spelling on signs. Balfour Beatty are responsible for all road signs and confirmation of investigation and action by Balfour Beatty is outstanding.

**149/17. Lighting provision from Village Hall.**

The Clerk advised a request had been made with Balfour Beatty to review the provision of street lighting along Bearwood road from the village.

**150/17. Correspondence.**

None.

**151/17. Future Agenda from Councillors and members of the public.**

None.

**152/17. To confirm date of next meeting as**

**Wednesday 17<sup>th</sup> January 2018 – Parish Council Meeting - Parish Hall at 7.00pm**

Meeting Closed 8.00pm.