

# Notes Pembridge NDP Steering Group Meeting 18<sup>th</sup> July 2017

## Pembridge Parish Hall 7.00pm.

Present: Cllr A. Pace, Mr B Bloxsome (Data Orchard), Mr K. Myers, Mrs M Albright, Mr & Mrs Huckerby, Cllr Rogers.

& Clerk Mrs R. Bissell.

Members of public: 0

**1. Apologies** from Mr S Jones

**2. Declarations of interest**

Declarations of interest are to be made during the meeting when an interest becomes apparent in discussion.

**3. Approval of minutes**

The minutes from meeting of the 4<sup>th</sup> April 2017 were agreed unanimously and signed by the chairman.

**4. Discuss comments on draft plan from Herefordshire Council.**

NDP Officer Steph Kitto has provide the relevant SEA & HRA reports to support the draft NDP.

The main comment received from Herefordshire on the plan was regarding PEM 11 suggesting it should be criteria based. Mr Bloxham reported details of a conversation with Ms Kitto, it was agreed there would be no change and to await regulation 14 comments after submission.

**5. Regulation 14 consultation dates**

The group agreed the 6-week regulation 14 dates would commence at 8.00am on Friday 11<sup>th</sup> August and finish at 12.00 midnight on Monday 25<sup>th</sup> September 2017. Notices and parish magazine to publicise the dates.

**6. Regulation 14 organisation**

The updated SEA & HRA reports and draft plan will be made available to view in printed format and online. Hard copies will be available in the Old Steppes, The Café on Bridge Street and the Church along with response forms. The chairman Cllr Evans, Cllr Pace and Cllr Phillips will also have hard copies. PDF copies will be available from the clerk and the Parish Council website.

All consultees will be written to before the start date. Mr Bloxham to provide a list of statutory consultees and template correspondence. Local groups and parishes list to be compiled by clerk.

All response will be collated and representations must be considered by the group and the Parish Council.

**7. Correspondence**

No correspondence received.

**7. A.O.B**

Mrs Albright asked whether the plan could be used in new planning applications and it was agreed that until the draft plan had been consulted on it would be best to only consider conservation elements if appropriate.

**8. Next meeting dates.**

TBC

Meeting Closed 8.00pm

Signed .....

Date .....