

PEMBRIDGE PARISH COUNCIL
Draft Minutes for the Meeting
Wednesday 19th June 2019, 7.00pm in Pembridge Parish Hall

Councillors Present: Cllrs Garfield Evans (Chairman), Andrew Pace (Vice Chairman), Tom Bennetto, Philip Thomas, Philip Rogers, Roger Phillips, Julie Mifflin, Catherine Fothergill, Steve Jones, Kevin Duggan, David Owens, Wendy Powell and Clerk R Bissell.

No Police representative present.

0 Members of the public.

26/19. Apologies for absence.

Apologies were received and accepted from Cllr Hancock.

27/19. Declaration of interest and written requests for dispensation on agenda items.

The register of interest book was available to sign. There were no declarations made.

28/19. Approval of the minutes.

The minutes of the meeting of 15th May 2019 were **approved** unanimously and signed.

29/19. Councillor Vacancy.

This item was moved forward in the meeting after the apologies. Parish Council advertised the single vacancy after the May 2019 election. One application was received by the deadline. Parish Council had previously met the applicant. It offered Mrs Wendy Powell the position, which was accepted. Mrs Powell signed the councillor declaration form and will complete a register of interest form accordingly. She joined the meeting hereafter.

30/19. Open session.

Ward Councillor report.

- Parishioner reports regarding trees in the river along the village green. Councillors will check the riverbank for problems before next meeting on 17th July to discuss and resolve.
- Several issues are being dealt with regarding highways, refuse and the traveller site.
- Bridge Street traffic – Considering arranging another meeting for councillors in the ward at Kingspan to discuss rogue lorries travelling along Bridge Street. Councillors also raised problem with constant heavy loaded tractors using the road. *The clerk to prepare a letter to the business group at Torvale to be mindful of the Traffic regulation Order in place.*
- The new administration at Herefordshire Council will meet for the first time on Tuesday. There will be discussion on the western bypass and its future.

31/19. Planning applications for comment.

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

Planning Application recently received:

- 191815 – Soudley, Bearwood Lane, Pembridge HR6 9EA - **SUPPORT**
Tree works T1 apple tree dismantle to ground, past productive life.
- 191585 – 2 Sandiford Plock, Pembridge HR6 9EN - **SUPPORT**
Tree work Crown lift of 2 trees
- 191658 - Soudley, Bearwood Lane, Pembridge HR6 9EA. - **SUPPORT**
Proposed alterations.
- 192059 – Black Fox Cottage, Suckley Lane, Pembridge HR6 9DW.- **SUPPORT**
Proposed works to salix – roots lifting patio slabs – low amenity value.

Recent Planning Applications recently considered awaiting determination:

- 190388 – Land at Home Paddock, Sherriff Lane, HR5 3JD. - **SUPPORT**
Variation condition 2 of application 180936. Various changes to approved plans.
- 182726 – Land forming part of Green Farm, Lyonshall, Kington – **NO COMMENT**

Clerk

Hybrid planning – proposed erection of new poultry site with solar panels, biomass boilers, associated buildings and development to A480. Outline planning for a poultry managers’ dwelling

- 183871 – The Grove, Noke Lane, Pembridge HR6 9HP. -**SUPPORT**
Installation of a waterwheel and channel adjacent to the existing weir.
- 172253 – Land at Townsend farm, East Street, Pembridge. - **SUPPORT**
Proposed 5 dwellings with garages. Formation of vehicular access.

Planning Decisions.

- 190794 – Field View, Lower Green Farm, Gorsty, Pembridge, HR6 9JG. – **OBJECT - REFUSED**
Removal of Condition 6 following grant of planning permission to remove agricultural occupancy.
- 182652 – Land to the rear of the Gables, East Street, Pembridge HR6 9HD - **OBJECT - APPROVED WITH CONDITIONS**
Proposed erection of 9 dwellings
(note replace applications 172233 – 5 dwellings, 172242 1 x self build & 172234 1 x self build – all withdrawn).

32/19. Finance Report and approve payments.

The Year-end return has been forwarded to external auditor for review. The Pensions declaration is made. Bank reconciliation for May 2019 completed using VT cashbook.

Balances at end May 2019:

Current Account:	£ 27767.18
Tracker Account:	£15959.03
National Savings Account:	£ 11925.98

Income since last meeting:

None.

Requests for payment: All Approval unanimously.

Toilet Cleaner, Clerk salary & HMRC for June 2019 as previously agreed by Parish Council
NEST pension contribution as per agreed payment schedule

Clerks Expenses	Jun 2019	£18.45	
West Mercia Energy	Elec toilets Apr 19	£16.53	+ VAT
Amenity Trust	Annual Insurance	£1469.69	
James Ross	Mowing	£252.00	
Came & Co	Annual Insurance	£813.092	

33/19. Clerks report.

- All councillors forms completed, copied and forwarded to Herefordshire Council.
- Clerks meeting with RJP attended.
- War memorial valuation for replacement undertaken and insurance quotes requested.
- Clock repair/grant funding working group meeting organised for 26.5.19.
- BBLP annual maintenance plan signed by Balfour Beatty.
- Coffee morning attended.
- The mowing contractor has requested hire of a machine to help mow the Millennium Meadow as a one off to get the grass under control before Pembridge show. Costs to be requested and the Chairman to decide on Council behalf.

All other items are being dealt with and are ongoing.

34/19. Annual Insurance Provision.

The clerk had previously forwarded renewal insurance quotes for 2019/20 as received from Came & Co. The clerk updated further information of costs to include the war memorial as requested. After some discussion Parish Council decided, as reserves were currently healthy and the risk low on the War Memorial, it would not to take insurance on it at this time. Councillors then **AGREED** to continue insurance for June 2019-2020 with Hiscox, through Came & Co; excluding the war memorial; over a three year agreement at £ 813.92 annually. *Payment to be arranged.*

35/19. Volunteer Policy.

After discussion Councillors agreed the current policy wording required amendment to fit with the work undertaken by Pembridge volunteers. *Cllr Rogers to prepare draft for approval at next meeting.*

36/19. Village Green Matters.

The clerk confirmed repair works to the track along the Village Green used by Welsh Water has been completed.

37/19 Correspondence.

- Historic England request for confirmation of factual information and any further comment on the assessment to list the war memorial – no further information to supply. *Clerk to respond.*
- Herefordshire Council correspondence on introducing councillor allowance schemes – Councillors agreed they would not consider allowances, as the post is voluntary in the parish best interest. *Clerk to respond.*
- The draft minerals and waste local plan consultation results are available to view on Herefordshire Council website.
- Herefordshire Council correspondence community connector introduction – *Clerk to advise contact with school and preschool for information.*

Clerk

Clerk

Clerk

38/19. Future Agenda from Councillors and members of the public.

None.

39/19. To confirm date of next meeting as

Date: Wednesday 17th July 2019 –

Meet at Village Green 6.00pm followed by Parish Council Meeting - Parish Hall at 7.00pm.

No August Meeting planned.

Meeting Closed 8.05pm.