

PEMBRIDGE PARISH COUNCIL Draft Minutes for the Meeting

Wednesday 21st November 2018, 7.00pm in Pembridge Parish Hall

Councillors Present: Cllrs Garfield Evans (Chairman), Tom Bennetto, John Purslow, Andrew Pace, Kevin Duggan, Philip Thomas, Catherine Fothergill, David Owen, & Steve Jones. and Clerk R Bissell.

No Police representative present.

13 Members of the public.

2 Speakers – Nick James (Herefordshire Council Officer) & Steve Eyres (Shobdon Airfield Safety Officer)

111/18. Apologies for absence.

Apologies were received and accepted from Cllrs Julie Mifflin, Philip Rogers, Michael Hancock & Roger Phillips.

112/18. Declaration of interest and written requests for dispensation on agenda items.

The register of interest book was available to sign. Cllr Bennetto declared an interest on agenda item 126/18.

113/18. Approval of the minutes.

The minutes of the meeting of 17th October were **approved** unanimously and signed.

114/18. Report from Shobdon Aircraft Safety Manager.

The Chair welcomed and introduced the safety manager from Shobdon Airfield. There will be a new manager in post in January 2019. He explained the role at the airfield and procedures for complaints and how they are dealt with. All complaints are actioned, however very few complaints are received. The Airfield has no control over flight paths of aircraft taking off or landing.

115/18. Discussion with Herefordshire Council Environmental Officer regarding Dump Lane.

The Chair welcomed and introduced Herefordshire Council environmental officer who is involved in the recording and updating of contaminated land sites throughout the county. He explained there are 8000 various site types in the county and some have a higher risk than others. The Dump/Leaders lane site is currently registering around 2000 in the list of sites and is therefore considered low risk and not a priority. This site is not monitored at present and the contamination level unknown.

Parishioners main concerns were identifying the contamination and understanding the protocol, who is held responsible for contamination (as the site was previously used by Herefordshire Council as a domestic landfill site), who decides the contamination level, what can be done to protect private property from devaluation, would Herefordshire Council assess the site and produce a blanket report for landowners within 250m to use as evidence advising low risk and is pollution leaking into the River?

Councillors concluded that more information was required to satisfy parishioner concern. It was **AGREED** to arrange a parish meeting in the new year with relevant parties in an effort to provide answers to outstanding questions.

116/18. Open session.

Ward Councillor report: Cllr Phillips previously forwarded his report electronically.

117/18. Parish Hall Report.

A report outlining future plans and regular maintenance for the Parish Hall had been circulated to Councillors. Councillors discussed its role and financial obligation to the Parish Hall and **AGREED** not to provide financial support at present due to the Parish Hall having adequate reserves.

118/18. Neighbourhood Development Planning.

Cllr Pace reported Pembridge Plan is now being examined by the independent examiner for compliance with Herefordshire Council Core Strategy and National planning documents and law. Hopefully this work will be completed before the end of December.

119/18. Planning applications for comment.

Clerk

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

Planning Report - Planning Application recently received:

- 183945 – Land to the north of Court Farm, Lower Broxwood, Pembridge. - **OBJECT**
Proposed general purpose agricultural building.
Comment: No yellow notices have been posted, so local residents to the site have not been made aware of the application. This is a small (4 acre) site, but this building seems disproportionately large. The present use of the land is stock grazing but Parish Council have concerns that the building may be used for other storage which may lead to change of use for this site. There is no access statement with the application. The field does not have direct access to the public highway. To get to it you have to go up the track opposite St James and across the corner of the field between two other houses. It has become apparent that maintenance costs are paid on the track and the land is owned by Broxwood Court. It is questionable whether there is an automatic right of way to the site. Based on the above points the Parish Council Object to this application.
- 184045 – The Market House, Pembridge HR6 9EA. - **SUPPORT**
T1 Horse Chestnut – up to 40% crown reduction & T2 Ash tree pollard.
- 182781 – The Garden, Bearwood, Pembridge. HR6 9EF.- **SUPPORT**
Proposed retention of Mobile Home.
- 183871 – The Grove, Noke Lane, Pembridge HR6 9HP -**SUPPORT**
Installation of a waterwheel and channel adjacent to the existing weir.

Recent Planning Applications recently considered awaiting determination:

- 183281 & 2 Swan House, West Street, Pembridge - **OBJECT**
Proposed five bedroom dwelling to the rear of Swan House.
- 182823 – The Garage, West Street, Pembridge HR6 9DX. - **SUPPORT**
Demolition of existing former garage building and erection of a pair of semi-detached dwellings.
- 182652 – Land to the rear of the Gables, East Street, Pembridge HR6 9HD - **OBJECT**
Proposed erection of 9 dwellings
(note replace applications 172233 – 5 dwellings, 172242 1 x self build & 172234 1 x self build – all withdrawn).
- 182073 – Shobdon Airfield, Airfield road, Shobdon, Herefordshire. – **NO OBJECTION.**
Retrospective for free fall parachuting, the operation for tandem and solo jumps.
- 181925 – Sherrington Manor Farm, Sherrington Road, Broxwood, HR6 9JR. – **SUPPORT**
Proposed erection of poultry managers dwelling, together with garage/storage building and package treatment plant.
- 172253 – Land at Townsend farm, East Street, Pembridge. - **SUPPORT**
Proposed 5 dwellings with garages. Formation of vehicular access.

Planning Decisions.

- 183322 – 2 Bridge Street, Pembridge HR6 9ES. -**SUPPORT - APPROVED**
T1 reduce crown on a purple plum by 1.5m all round. G2 4 x Dogwood raise crowns to 2.5m. T3 fell small holly.
- 183179 – Mere Court, East Street, Pembridge, HR6 9HA. – **SUPPORT - APPROVED**
T1 Ash tree removal.
- 183151 – Lower Green Farm, Pembridge HR6 9JG. **SUPPORT - APPROVED**
Proposed cattle muck store.
- 182919 – The Leen, Pembridge, HR6 9HN. – **SUPPORT - APPROVED**
Cover an existing silage bunker.
- 182601 – Brick Cottage, West Street, Pembridge, HR6 9DX. – **SUPPORT - APPROVED**
Retrospective removal of lean to timber shed/garden room and potting shed and replace with a single shed.

120/18. Finance Report and approve payments.

Bank reconciliations completed using VT cashbook for October 2018.

Conformation letter received from Border Oak regarding S278 funds received including ring fenced criteria with a two year spend deadline.

Balances at end October 2018:

Current Account:	£28754.32
Tracker Account:	£ 5953.09
National Savings Account:	£11840.11

Income since last meeting:

Magazine Advertising	£ 700.00
Western Power Wayleave	£ 60.01

Requests for payment: All Approval unanimously.

Toilet Cleaner and Clerk's salary for November as previously agreed by Parish Council
NEST pension contribution as per agreed payment schedule

Clerks Expenses	October 18	£55.80	
West Mercia Energy	Electricity	£18.64	+VAT
Welsh Water	Toilets water May-Oct 2018	£228.73	
CleanMy	Toilet cleaning materials	8.20	+VAT
OneStop	Parish Mag Dec/Jan	£300.00	
RBL	Poppy Wreath	£17.00	
James Ross	Mowing Sept, October 2018	£110.00	

121/18. Clerks report.

- Preparing and finalising advertisers for the 2019 Parish magazine
- Organising and finalising the details for the QAVS presentation on 17th November.
- Reminder for Councillors to consider budget spend for 2019/2020.
- Works order raised for annual maintenance ditch works.
- The publication of the register of elections has been delayed until 2nd January 2019.

All other items are being dealt with and are ongoing.

122/18. Defibrillator at Weston.

A local parishioner would like to purchase a defibrillator for the community in Weston. He proposed to make a full donation for the unit, heated cabinet and installation and requested the Parish Council purchase the unit to help save VAT charges. Parish Council cannot legally purchase equipment on another's behalf, however it **AGREED** to make a donation to cover of the VAT charge of up to £300. *Clerk to arrange.*

123/18. Travellers Site Consultation.

The Travellers Site Development Plan is being examined by an appointed planning inspector. Following advice the inspector requires identification of additional pitches for the plan to be sound. These additional sites in Bosbury and Madley were discussed and Councillors **RESOLVED** To comment reminding Pembridge Turnpike site extension agreement was based on better site management which is currently disappointing.

124/18. Correspondence.

- Lyonshall NDP regulation 14 Comment: No Comment.
- Hereford Museums and Libraries service may be delivered by another organisation than the council in the future.

125/18. Future Agenda from Councillors and members of the public.

None.

126/18. Village Green Matters.

Parish Council to follow advice received.

127/18. To confirm date of next meeting as

Date : Wednesday 19th December 2018 – Parish Council Meeting Budget & Precept setting

Parish Hall at 7.00pm

Meeting Closed 8.55pm.

Clerk