

## PEMBRIDGE PARISH COUNCIL Draft Minutes for the Meeting

### Wednesday 19<sup>th</sup> September 2018, 7.00pm in Pembridge Parish Hall

**Councillors Present:** Cllrs Garfield Evans (Chairman), Tom Bennetto, Philip Rogers , Roger Phillips Andrew Pace, Kevin Duggan, Julie Mifflin, Philip Thomas, Catherine Fothergill, David Owen, Michael Hancock, & Steve Jones. and Clerk R Bissell.

No Police representative present.

4 Members of the public.

Cllr Pace started the meeting as the Chair was running a little late.

#### **77/18. Apologies for absence.**

Apologies were received and accepted from Cllr John Purslow.

#### **78/18. Declaration of interest and written requests for dispensation on agenda items.**

The register of interest book was available to sign. Cllr Evans, on arrival declared an interest on agenda item 85/18.

#### **79/18/18. Approval of the minutes.**

The minutes of the meeting of 18<sup>th</sup> July 2018 were **approved** unanimously and signed.

The minutes of the meeting of 1<sup>st</sup> August 2018 were **approved** unanimously and signed.

The minutes of the meeting of 5<sup>th</sup> September 2018 were **approved** unanimously and signed.

*Cllr Duggan arrived at 7.02pm. Cllr Evans at 7.03pm and he took the chair.*

#### **80/18. Open session.**

Ward Councillor report:

- Pembridge resurfacing has started and will be completed with the new white lining designed to slow traffic.
- Tree work at the front of the school has been approved in readiness for Remembrance Sunday.
- Highways general scrutiny committee are requesting Parish Council views on pot holing works.
- A garden of remembrance will be open and there will be an evensong at Hereford Cathedral from 5-11 November 2018.
- Complaints have been received from Turnpike travellers site and signposted accordingly.
- Met with ward clerks, planning and Police officers and Balfour Beatty steward to discuss area issues.
- Request for resurfacing capital works required for 2019/20 schedule.
- Police are looking for a local web liaison to share positive stories on social media.
- Director, Geoff Hughes retired from Herefordshire Council. He will be a big loss to the organisation.

Public session:

- No comments

#### **81/18. Neighbourhood Development Planning.**

Cllr Pace reported Pembridge Plan is currently at Regulation 16 submission until 26<sup>th</sup> September 2018.

**81/18 a)** Cllr Pace had read Shodbon NDP and Councillors offered no further comment.

**81/18 b)** Cllr Pace had read Dilwyn NDP and Councillors offered no further comment.

#### **59/17. Planning applications for comment.**

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

Planning Application recently received:

- 183322 – 2 Bridge Street, Pembridge HR6 9ES. - **SUPPORT**  
T1 reduce crown on a purple plum by 1.5m all round. G2 4 x Dogwood raise crowns to 2.5m. T3 fell small holly.

Recent Planning Applications recently considered awaiting determination:

- 182652 – Land to the rear of the Gables, East Street, Pembridge HR6 9HD - **OBJECT**  
Proposed erection of 9 dwellings  
(note replace applications 172233 – 5 dwellings, 172242 1 x self build & 172234 1 x self build – all withdrawn).
- 182601 – Brick Cottage, West Street, Pembridge, HR6 9DX. - **SUPPORT**  
Retrospective removal of lean to timber shed/garden room and potting shed and replace with a single shed.
- 183176 – The Cottage, East Street, Pembridge, HR6 9HB. - **SUPPORT**  
Removal of large acacia tree T1.
- 183179 – Mere Court, East Street, Pembridge, HR6 9HA. - **SUPPORT**  
T1 Ash tree removal.
- 183238 – 5 Parsons Walk, Pembridge, HR6 9EP. - **SUPPORT**  
T1 Tulip tree – remove crown to approx. 6m from grown level.
- 182919 – The Leen, Pembridge, HR6 9HN. - **SUPPORT**  
Cover an existing silage bunker.
- 182438 – Drive Cottage, Bearwood, HR6 9EE. - **SUPPORT**  
Proposed 20 x 40 menage for private use.
- 182073 – Shobdon Airfield, Airfield road, Shobdon, Herefordshire. – **NO OBJECTION.**  
Retrospective for free fall parachuting, the operation for tandem and solo jumps.
- 182245 – Rhyse Farm, Lyonshall, Kington HR5 3LX. **SUPPORT**  
Proposed erection of an extension to existing poultry shed.
- 182222 – Land off Sandiford Plock – Pembridge, Herefordshire. **SUPPORT**  
Removal of variation of conditions 4&7 re Application 163651 – to allow road surface material change from block paving to tarmac.
- 181211 – Mere Court, East Street, Pembridge HR6 9HA. - **SUPPORT**  
Proposed installation of ground based solar power system.
- 181925 – Sherrington Manor Farm, Sherrington Road, Broxwood, HR6 9JR. – **SUPPORT**  
Proposed erection of poultry managers dwelling, together with garage/storage building and package treatment plant.
- 172253 – Land at Townsend farm, East Street, Pembridge. - **SUPPORT**  
Proposed 5 dwellings with garages. Formation of vehicular access.

Planning Decisions.

- 174756 – Barrow Farm, Bearwood, Leominster, HR6 9EQ.  
Proposed extension to an existing free-range egg production unit. – **SUPPORT - APPROVED**
- 173376 – Dev1 Land Adjacent Eastview, Proposed build of 3 dwellings, East Street, Pembridge.  
Application removal of condition 11 152540/F. **SUPPORT - APPROVED**
- 181954 – The Market House, Bearwood Lane, Pembridge. HR6 9EA. – **SUPPORT - APPROVED**  
Proposed new gas services and refurbishments.
- 182160 – Rectory Cottage, Parson walk, Pembridge HR6 9EU. **SUPPORT - APPROVED**  
Proposed extension and new dormer window.
- 182054 – 4 Leen Cottages, Pembridge, Leominster HR6 9HN. - **SUPPORT - APPROVED**  
Proposed erection of single storey side extension.
- 182157 – Brick Cottage, West Street, Pembridge, HR6 9DX. **SUPPORT – PLANNING NOT REQUIRED**

Retrospective removal of lean to timber shed/garden room and potting shed and replace with a single shed.

- 182816 – 3 Sandiford Plock, Pembridge HR6 9EN – **SUPPORT – WORK TO PROCEED**  
Propose to fell tree because of excessive sap falling on car which has spoilt car windows and roof have been taking it to car wash 2-3 times a week.
- 182634 – Pembridge Primary School, West Street, Pembridge, HR6 9EA. - **SUPPORT – WORK TO PROCEED**  
Re-plant area around war memorial, remove two large conifers and sycamore, trim cherry trees and replant with appropriate trees.
- 172233 – Land at the rear of the Gables, East Street, Pembridge. - - **SUPPORT- WITHDRAWN**  
Proposed 5 detached dwellings with garages, formation of vehicular access.
- 172242 – Land at the rear of the Gables (Plot 7), East Street, Pembridge- **SUPPORT - WITHDRAWN**  
Proposed erection of 1 self-build dwelling with garage on plot 7 off new vehicular access.
- 172234 – Land rear of the Gables (Plot 1), East Street, Pembridge, - **SUPPORT -WITHDRAWN**  
Proposed 1 self-build dwelling and garage on plot 1.

### 83/18. Finances.

Bank reconciliations are completed using VT cashbook for July & August 2018.

Balances at end August 2018:

Current Account:	£25186.31
Tracker Account:	£ 5950.12
National Savings Account:	£11840.11

Income since last meeting:

None.

Requests for payment: **ALL APPROVED UNANIMOUSLY.**

Toilet Cleaner salary for September as previously agreed by Parish Council

Clerk's salary & HMRC for September 2018 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

Clerks Expenses	Jul/Aug 18	£44.06	+ VAT
West Mercia Energy	Electricity	£18.15	+VAT
ICO	Data Protection 2018/19	£40.00	
Richard Mills	Footpath work £53.65		
	Lengthsman £222.75	£276.40	+ VAT
Fran White	Playground inspection 2018	£58.60	
PKF Littlejohn	Audit 2017/18	£200.00	+ VAT
One Stop	Printing Parish magazine	£270.00	
HALC	Audit training	£30.00	+VAT
James Ross	Mowing Jul & Aug 2018	£217.00	

**83/18 a)** Notice of conclusion of audit have been published for 2017/18 accounts.

### 84/18. Clerks report.

- Herefordshire Council Dog Protection Order No fouling signs erected at Millennium Meadow.
- Parish drive with Balfour Beatty locality steward and reported defects.
- Organising a parish event to celebrate the Queens Voluntary Award for Pips.
- Sent welcome card to the new vicar.

*All other items are being dealt with and are ongoing.*

### 85/18. Gateway Access from Car Park.

Local parishioner provided a plan and proposed license agreement for previously agreed access from the car park to their garage. A further proposal for a pedestrian gateway alongside was also requested. The parishioner provided a drawing and offered to increase the licence fee to £300 per year on a rolling yearly contract which could be stopped by either party at any time. Councillors discussed the new proposal and asked for a reinstatement clause be inserted into the agreement. Councillors requested further time to read the licence agreement and seek professional advice. It was **AGREED** to allow the pedestrian gateway alongside the garage access upon receipt of legal advice. *Parishioner agreed to forward final licence agreement including the reinstatement clause to clerk who will forward to councillors and seek legal advice.*

### 86/18. PiPs Queens Award for Voluntary Service presentation.

The clerk offered a proposed date for the award presentation of Saturday 17<sup>th</sup> November 10.30am to 12.30pm as part of the Good Neighbourhood Scheme coffee morning. The Queens representative for Herefordshire, Lady Darnley is available to attend. Tea, coffee and cake to be provided.

Councillors **AGREED** unanimously to hold the event. The presentation will be a public event open to all with past and present Pips members present. Invitations to persons and organisations who have supported and helped PiPs over the years will be sent. *Clerk to arrange all event organisation. Cllr Rogers to help provide invitation list.*

### 87/18. Hereford Area Local Plan.

No Comment

### 88/18. Draft children's service plan.

Councillors agreed to respond individually.

### 89/18. Parish magazine advertising.

Councillors discussed the current advertising arrangement which is an A4 double sided sheet with 12 adverts in total at a cost of £50 each advert per year. Many of the same advertisers continue year on year. Therefore to offer more advertising space to other local businesses it was **AGREED** to arrange printing of a further A4 sheet to provide 24 adverts at £50 each. The clerk will be able to offer advertising to the current waiting list and aim to fill the sheet during the year. *Clerk to arrange*

### 90/18. Comment on the public realm review.

Parish Council **AGREED** to make a comment. Councillors will consider and provide their comment to the clerk via email. A full response will be compiled to be approved at the next meeting.

### 91/18. Playground report.

The Playground report had previously been circulated which had minor points of low risk for recommendation. It was **AGREED** to arrange for maintenance work to be undertaken. *Clerk to arrange.*

### 92/18. War memorial grant funding.

The clerk advised a response had been received from the War Memorial Trust. It suggested from the pre application that funding would be available but the project is classed as low priority. Therefore it is unlikely any funding would be received before Remembrance Sunday. Councillors discussed the options and **AGREED** to continue the application for renovation funding of the war memorial steps. *Clerk to arrange.*

### 93/18. Village Green Matters.

#### Embankment erosion by Welsh Water trucks.

Cllr Hancock reported some of the proposed works had been completed and it is hoped the remaining will be done over the next few months.

### 94/18. Correspondence.

- Herefordshire Council Leader invite to summit meeting 17 October in the Shire Hall – No attendees as clash with Parish Council Meeting.
- Herefordshire Centre for Community Led Housing event 29<sup>th</sup> September – Cllr Hancock to attend – *Clerk to advise.*
- West Mercia energy – Price information – no increase
- Herefordshire Council Dog control order information – Noted
- HALC Information Corner – Circulated and Noted

**ACTION**

Clerk

PR/Clerk

Clerk

Clerk

Clerk

Clerk

- Invitation to New Model in Technology & Engineering inauguration of principles for Hereford University on 19<sup>th</sup> October 2018. – No attendees.
- Royal mail letter raising awareness of Scam post. – Noted
- Query from Parishioner regarding Parish Council comment on planning application – *Clerk to clarify information and respond.*
- Parishioner concerns regarding heavy traffic on A44 and problems crossing the road. *Clerk to respond.*
- Parishioner concerns at speeding traffic on A44 – *Clerk to respond.*
- Kington Medical Practice newsletter – Circulated
- Parishioner concerns regarding aircraft noise – Cllr Rogers to investigate and respond.
- Parishioner concern regarding growth of Japanese Knotweed. Cllr Rogers had viewed the site in question and confirmed no sighting of the weed. A return visit will be made in Spring during new growth to double check.
- Further to the concerns raised at the July PC meeting in respect of the Pembridge Water Treatment Works, Cllr Pace spoke to the Environment Agency, who are Welsh Water’s Regulator and was advised:-
  1. Welsh Water operate under a system of “Independent self-certification” which means that Welsh Water pay the cost of an independent company to take samples on an unannounced basis.
  2. The data from these samples are submitted to the Environment Agency and provided they meet the required standards (within certain tolerances) all is deemed to be satisfactory.
  3. However, if the samples are below the required standards the Works are flagged as a “fail” and the Environment Agency ascertains what the problem is and will require that Welsh Water takes the necessary action to correct matters.
  4. At the time of the conversation Pembridge Water Treatment Works was not flagged as “Fail” and there were no outstanding issues regarding the current discharge.

Clerk

Clerk

Clerk

PR

**95/18. Future Agenda from Councillors and members of the public.**

None.

**96/18. To confirm date of next meeting as**

**Date : Wednesday 17<sup>th</sup> October 2018 – Parish Council Meeting - Parish Hall at 7.00pm**

Meeting Closed 8.32pm.