

# PEMBRIDGE PARISH COUNCIL

## Draft Minutes for the Meeting

Wednesday 17<sup>th</sup> October 2018, 7.00pm in Pembridge Parish Hall

**Councillors Present:** Cllrs Garfield Evans (Chairman), Tom Bennetto, John Purslow, Roger Phillips Andrew Pace, Kevin Duggan, Julie Mifflin, Philip Thomas, Catherine Fothergill, David Owen, & Steve Jones. and Clerk R Bissell.

No Police representative present.

7 Members of the public.

### 97/18. Apologies for absence.

Apologies were received and accepted from Cllrs Philip Rogers and Michael Hancock.

### 98/18. Declaration of interest and written requests for dispensation on agenda items.

The register of interest book was available to sign. Cllr Purslow declared an interest on agenda item 100/18.

### 99/18. Approval of the minutes.

The minutes of the meeting of 19<sup>th</sup> September were **approved** unanimously and signed.

### 100/18. Planning applications for comment.

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

#### Planning Report

Planning Application recently received:

- 183281 & 2 Swan House, west Street, Pembridge - **OBJECT**  
Proposed five-bedroom dwelling to the rear of Swan House.  
The applicant and architect were present to discuss the proposed development. The chair read several written comments received. The applicant presented further detail and were satisfied the plan and relevant reports and investigations were comprehensive. Councillors discussed the application and **agreed** that the development was contradictory to the emerging NDP policy PEM19 protecting heritage assest of which the Burgage plots is stated and clearly shown on the village policy map. It was also suggested the design did not contribute positively and sensitively or reflect the character of the village in its conservation area. Cllr Pace proposed to object on these points – 6 For, 5 Abstained.
- 182823 – The Garage, West Street, Pembridge HR6 9DX. - **SUPPORT**  
Demolition of existing former garage building and erection of a pair of semi-detached dwellings.  
The read a written parishioner comment explaining the existence of asbestos on site which would need careful removal. This was noted to forward to Herefordshire Council. It was also suggested the design of this plan was unimaginative, basic and simple, which possibly due to higher cost for site clearance, but any development here would be an improvement.
- 183151 – Lower Green Farm, Pembridge HR6 9JG. - **SUPPORT**  
Proposed cattle muck store.

Recent Planning Applications recently considered awaiting determination:

- 183322 – 2 Bridge Street, Pembridge HR6 9ES. -**SUPPORT**  
T1 reduce crown on a purple plum by 1.5m all round. G2 4 x Dogwood raise crowns to 2.5m. T3 fell small holly.
- 182652 – Land to the rear of the Gables, East Street, Pembridge HR6 9HD - **OBJECT**  
Proposed erection of 9 dwellings  
(note replace applications 172233 – 5 dwellings, 172242 1 x self-build & 172234 1 x self-build – all withdrawn).
- 183179 – Mere Court, East Street, Pembridge, HR6 9HA. - **SUPPORT**  
T1 Ash tree removal.

Clerk

- 182919 – The Leen, Pembridge, HR6 9HN. - **SUPPORT**  
Cover an existing silage bunker.
- 182073 – Shobdon Airfield, Airfield road, Shobdon, Herefordshire. – **NO OBJECTION.**  
Retrospective for free fall parachuting, the operation for tandem and solo jumps.
- 181925 – Sherrington Manor Farm, Sherrington Road, Broxwood, HR6 9JR. – **SUPPORT**  
Proposed erection of poultry managers dwelling, together with garage/storage building and package treatment plant.
- 172253 – Land at Townsend farm, East Street, Pembridge. - **SUPPORT**  
Proposed 5 dwellings with garages. Formation of vehicular access.

#### Planning Decisions.

- 182601 – Brick Cottage, West Street, Pembridge, HR6 9DX. – **SUPPORT-APPROVED**  
Retrospective removal of lean-to timber shed/garden room and potting shed and replace with a single shed.
- 183176 – The Cottage, East Street, Pembridge, HR6 9HB. - **SUPPORT-APPROVED**  
Removal of large acacia tree T1.
- 183238 – 5 Parsons Walk, Pembridge, HR6 9EP. - **SUPPORT-APPROVED**  
T1 Tulip tree – remove crown to approx. 6m from grown level.
- 182438 – Drive Cottage, Bearwood, HR6 9EE. - **SUPPORT-APPROVED**  
Proposed 20 x 40 ménage for private use.
- 182245 – Rhyse Farm, Lyonshall, Kington HR5 3LX. **SUPPORT - REFUSED**  
Proposed erection of an extension to existing poultry shed.
- 182222 – Land off Sandiford Plock – Pembridge, Herefordshire. **SUPPORT-APPROVED**  
Removal of variation of conditions 4&7 re Application 163651 – to allow road surface material change from block paving to tarmac.
- 181211 – Mere Court, East Street, Pembridge HR6 9HA. - **SUPPORT-APPROVED**  
Proposed installation of ground based solar power system.

Clerk

#### **101/18. Open session.**

##### Ward Councillor report:

- Provided an update on the River Lugg breach of EU regulations on pollutants and details of nutrient management plan.
- Thanked Councillors for responding to the pot hole works request.
- Herefordshire Budgets are expected to stay the same. There will be lobbying for greater funds for rural areas. There are still very high costs in children's services.

##### Public session:

- Several parishioners raised concerns with regard to a recent acknowledgment by Herefordshire Council of the old dump along Dump Lane. A desktop study has now categorised the dump, which effects properties and any development in a 250m radius with low risk contamination. It was **Resolved** to invite Herefordshire Council Waste Officer Nick James to the next meeting to discuss and clarify the situation. Clerk & RJP to invite.

RJP/  
Clerk

#### **102/18. Neighbourhood Development Planning.**

Cllr Pace reported Pembridge Plan has completed the Regulation 16 submission and will progress to examination.

##### **102/18a) Independent examiner selection for NDP.**

The clerk had previously forwarded three examiner CV's provided from Herefordshire Council Neighbourhood Planning team. The Clerk and Cllr Pace expanded on further investigations into the candidates. Cllr Pace proposed to offer the Position to Ms Beth, which was **AGREED** unanimously. Clerk to write to Herefordshire Council with request.

Clerk

#### **103/18. Quarter 2 Finances at end September 2018 and approve payments.**

The clerk presented Quarter 2 Accounts as at end September 2018 and highlighted income & expenditure.

The clerk also advised the internal auditor had reviewed the half year accounts making several minor presentation suggestions. She also highlighted Council should consider further risk assessments as an employer.

Bank reconciliations completed using VT cashbook for September 2018.

Balances at end September 2018:

Current Account:	£40029.72
Tracker Account:	£ 5953.09 (including £2.97 interest)
National Savings Account:	£11840.11

Income since last meeting:

2 <sup>nd</sup> Instalment of Parish Precept	£12000.00
S278 payment from Border Oak	£ 4000.00
Openreach Wayleave	£ 26.32

Requests for payment: All Approval for payment.

Toilet Cleaner salary for October as previously agreed by Parish Council  
 Clerk's salary for October 2018 as previously agreed by Parish Council  
 NEST pension contribution as per agreed payment schedule

Clerks Expenses	Sept 18	£44.06	+ VAT
West Mercia Energy	Electricity Aug	£19.30	+VAT
Julie Mifflin	Hanging Baskets Competition	£60.00	
Pembridge Parish hall	Hall hire Jul18 – Sep18	£64.00	

**104/18. Clerks report.**

- The resurfacing & white lining is completed in Pembridge village. Incorrect give way lining by the New Inn has been reported and will be correctly installed to show a give way junction by Balfour Beatty.
- Allocation for Parish magazine advertising for 2019 has started. Offers have been extended to advertisers currently on a waiting list.
- Residential household rubbish by phone box reported to Herefordshire Council.
- VAT reclaim made
- Quarter 2 accounts compiled.
- Planning and organising are well underway for the Queens Award presentation on Saturday 17<sup>th</sup> November 10.30am combined with the good neighbour scheme coffee morning. Confirmation that Lady Darnley will attend to present the award. Invitations and posters are being prepared.
- Poppy wreath has been ordered for remembrance Sunday parade.
- Reminder to councillors to consider budget spend for 2019/2020.
- Response compiled for Public realm pot holing scrutiny committee.
- Playgrounds works have been completed.

*All other items are being dealt with and are ongoing.*

**105/18. Comment on the public realm review.**

The clerk read the responses compiled from comments forwarded from Councillors on the pot holing and the public realm service. Parish Council **AGREED** to send the comment.

**106/18. Herefordshire Council Fuel poverty campaign**

The clerk read correspondence received offering help with keeping warm over winter for those on low income. It was agreed to upload the poster onto the website & write details in the newsletter. Cllr Phillips to hand leaflets at Coffee morning. *Clerk to arrange.*

**107/18. Village Green Matters.**

**Embankment erosion by Welsh Water trucks.**

The clerk reported a delay in the delivery of the security fence which would be installed as soon as possible. Welsh Water will continue to keep the council informed.

**108/18. Correspondence.**

- All parishioners and Councillors are invited to "Go wild in the curl" facilitation group meeting in the New Inn 15<sup>th</sup> November 2018 at 10.00am.

Clerk.

RJP/  
Clerk

- The clerk confirmed election fees for local government election 2<sup>nd</sup> May 2019 for Pembridge Parish. Full term costs would be £1700 and by election costs thereafter would be £2400.

**109/18. Future Agenda from Councillors and members of the public.**

Village Hall presentation.

Invite Shodbon Airfield safety manager to next meeting.

**110/18. To confirm date of next meeting as**

**Date : Wednesday 21<sup>st</sup> November 2018 – Parish Council Meeting - Parish Hall at 7.00pm**

Meeting Closed 8.25pm.

DRAFT