

PEMBRIDGE PARISH COUNCIL
Draft Minutes for the Meeting
Wednesday 18th July 2018, 7.00pm in Pembridge Parish Hall

Councillors Present: Cllr Garfield Evans (Chairman), Cllr Tom Bennetto, Cllr Philip Rogers , Cllr Roger Phillips
 Cllr Andrew Pace, Cllr Kevin Duggan, Cllr Julie Mifflin, Cllr Philip Thomas, Cllr Catherine Fothergill, Cllr David Owen, Cllr Michael Hancock, and Clerk R Bissell.

No Police representative present.

3 Members of the public.

52/18. Apologies for absence.

Apologies were received and accepted from Cllrs John Purslow & Steve Jones.

53/18. Declaration of interest and written requests for dispensation on agenda items.

The register of interest book was available to sign. There were no declarations made.

54/18. Approval of the Minutes.

The minutes of the meeting of 20th June 2018 were **approved** unanimously and signed.

55/18. Open session.

Ward Councillor report:

- Meeting with ward clerks, Police, Balfour Beatty steward and planning officer is arranged.
- The preferred route for the Hereford bypass has been made as the red route.
- There are continued issues with speeding farm traffic in the ward.
- Pembridge resurfacing is planned for 17th September 2 week road closure. Proposal for white lining to be reviewed. Councillors to meet Simon Hobbs to discuss.
- Planning request for tree removal on the school frontage being made.
- Investigating the confusion with Balfour Beatty regarding the zig zag lines at the school entrance.
- Confirmation that the Neighbourhood Development Plan will receive weight in decision making after Regulation 16 is approved.

Cllr Mifflin leaves the meeting.

56/18. Neighbourhood Development Planning.

Cllr Pace reported all reports have been prepared and circulated for approval to move to the next submission stage (Reg 15). Grant funding has been received to cover final consultancy charges.

57/18. Approve Pembridge Draft Neighbourhood Development Plan for Regulation 15.

The Pembridge Draft Neighbourhood development plan, basic conditions statement, consultation statement, policies maps, and Herefordshire Council reports were **APPROVED** unanimously for regulation 15 submission to Herefordshire Council. *Clerk to forward.*

58/18. Almeley Regulation 16 comment.

Parish Council have no comment.

59/17. Planning Applications for comment.

It was **RESOLVED** to submit the following observations to Herefordshire Council regarding the following planning applications.

Planning Application recently received:

- 182245 – Rhyse Farm, Lyonshall, Kington HR5 3LX. - **SUPPORT**
Proposed erection of an extension to existing poultry shed.
- 182157 – Brick Cottage, West Street, Pembridge, HR6 9DX. - **SUPPORT**
Retrospective removal of lean to timber shed/garden room and potting shed and replace with a single shed.
- 182222 – Land off Sandiford Plock – Pembridge, Herefordshire. - **OBJECT**

RJP

Clerk

Removal of variation of conditions 4&7 re Application 163651 – to allow road surface material change from block paving to tarmac.

- 182160 – Rectory Cottage, Parson walk, Pembridge HR6 9EU. - **SUPPORT**
Proposed extension and new dormer window.

Recent Planning Applications recently considered awaiting determination:

- 182054 – 4 Leen Cottages, Pembridge, Leominster HR6 9HN. - **SUPPORT**
Proposed erection of single storey side extension.
- 181221 – Mere Court, East Street, Pembridge HR6 9HA. - **SUPPORT**
Proposed installation of ground based solar power system.
- 181954 – The Market House, Bearwood Lane, Pembridge. HR6 9EA. - **SUPPORT**
Proposed new gas services and refurbishments.
- 181925 – Sherrington Manor Farm, Sherrington Road, Broxwood, HR6 9JR. – **SUPPORT**
Proposed erection of poultry managers dwelling, together with garage/storage building and package treatment plant.
- 174756 – Barrow Farm, Bearwood, Leominster, HR6 9EQ.
Proposed extension to an existing free-range egg production unit. - **SUPPORT**
- 173376 – Dev1 Land Adjacent Eastview, Proposed build of 3 dwellings, East Street, Pembridge.
Application removal of condition 11 152540/F. **SUPPORT**
- 172253 – Land at Townsend farm, East Street, Pembridge. - **SUPPORT**
Proposed 5 dwellings with garages. Formation of vehicular access.
- 172233 – Land at the rear of the Gables, East Street, Pembridge. - - **SUPPORT**
Proposed 5 detached dwellings with garages, formation of vehicular access.
- 172242 – Land at the rear of the Gables (Plot 7), East Street, Pembridge- **SUPPORT**
Proposed erection of 1 self-build dwelling with garage on plot 7 off new vehicular access.
- 172234 – Land rear of the Gables (Plot 1), East Street, Pembridge, - **SUPPORT**
Proposed 1 self-build dwelling and garage on plot 1.

Planning Decisions.

None.

60/18. Finances.

Qtr 1 Financial Report & Payments.

Councillors received the Qtr 1 Accounts. There was no concern for risk and they were **Approved** unanimously.

Bank reconciliations completed using VT cashbook for June 2018.

Balances at end June 2018:

Current Account:	£29017.49
Tracker Account:	£ 5950.12 (including annual Interest £2.97)
National Savings Account:	£11840.11

Income since last meeting:

Herefordshire Council Lengthsman grant 2017/18 £ 1010.45

Requests for payment: - **ALL APPROVED**

Toilet Cleaner salary for July & August 2018 as previously agreed by Parish Council

Clerk's salary for July & August 2018 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

Clerks Expenses	June 18	£96.40	+VAT
James Ross	Mowing Contract June/July 2018	£104.00	
West Mercia Energy	Electricity June 2018		+VAT
CleanMy	Toilet materials	£80.97	+VAT
Smith of Derby	3 Year Maintenance contract clock.	£649.00	+VAT
UBE	50% website initial fee	£250.00	+VAT
One Stop	Printing Parish magazine	£270.00	
R Mills	Footpath work	£296.00	+VAT
Footpath Officer	Exp Jan- Jul 2018	£31.14	
Pembridge Parish Hall	Meeting April – June 2018	£92.00	

61/18. Clerks report.

- Budget consultation briefing at Herefordshire Council Wednesday 4th July 6.30pm at Shire Hall.
- Agreed the contract for new website and instigated its development stage.
- Met with the new internal auditor and reviewed PC accounts and requirements.
- Groundworks grant received for next stages of the NDP.

- Councillors are requested to attend the Good Neighbour Coffee morning on 18th August.

All other items are being dealt with and are ongoing.

62/18. School Entrance Road Lining.

Clear correspondence between the Parish Council and Balfour Beatty record details of an Traffic Regulation Order (TRO) and application for Zig Zag line painting at the school entrance. Cllr Phillips will investigate with Balfour Beatty, rectify any confusion and establish reinstatement on the TRO list.

RJP

63/18. Bell Tower Insurance.

Cllr Evans advised as Amenity Trust trustee, he historically met with Natural Heritage and asked about insuring the Bell Tower. He was given advice there was no need to insure the bell tower building as it is in a low risk position and it would be unlikely to be damaged. *The clerk to seek confirmation of low risk from insurers.* **RESOLVED** not to insure the Bell Tower as low risk.

Clerk

Cllr Phillips left the meeting.

64/18. Village Green Matters.

Embankment erosion by Welsh Water trucks.

Cllr Hancock & Cllr Bennetto met for a second time with Welsh Water representative at the site by the Long Meadow. It was **AGREED** that Welsh Water will replace the current 12' gate with a 15' gate, adjust the approach track to the plant from the gate and reconstruct the concrete pads at the plant itself. A 'No Turning' sign will be put up on approach to the plant (probably on the gate). As a good will gesture Welsh Water has offered to raise the level of the track adjacent to the new drain and also re-level an area of the track to the west of the drain to help mitigate against some of the flooding during wet weather. The works will be programmed in within the next 6 weeks. Welsh Water will provide update on progress by 20 August 2018.

65/18. Correspondence.

- Pembridge Royal British legion request a donation for Hall hire costs for the WWI comemoration Poppy dance on 3rd November in the Parish Hall.

66/18. Future Agenda from Councillors and members of the public.

None.

67/18. To confirm date of next meeting as

No August meeting planned.

Date : Wednesday 19th September 2018 – Parish Council Meeting - Parish Hall at 7.00pm

Meeting Closed 8.27pm.