

PEMBRIDGE PARISH COUNCIL

Minutes for the Meeting

Wednesday 15th November 2017, 7.00pm in Pembridge Parish Hall

Councillors Present: Cllr Garfield Evans (Chair,) Cllr Tom Bennetto, Cllr Michael Hancock, Cllr Philip Rogers, Cllr Philip Thomas, Cllr Catherine Fothergill, Cllr John Purslow, Cllr Julie Mifflin, Cllr Roger Phillips and Clerk R Bissell.

No Police representative present.

1 Member of the public.

117/17. Apologies for absence.

Apologies were received and accepted from, Cllr Andrew Pace and Cllr David Owens.

118/17. Declaration of interest and written requests for dispensation on agenda items.

The register of interest book was available to sign. There were no declarations or dispensations made.

119/17. Approval of the Minutes.

The minutes of the meeting of 18th October 2017 were **approved** unanimously and signed.

120/17. Councillor Alan Stokes.

Chairman Garfield Evans reported the sad news that Alan Stokes passed away on Thursday 2nd November and thanked Parish Councillors who attended his funeral. The chairman proposed that the Parish Council record its appreciation and thanks to Alan for all his time, effort and support working in the parish as a Councillor. All Councillors agreed unanimously.

121/17. Open session.

Councillor Roger Phillips reported:

- Met with Balfour Beatty and Chairman to discuss S106 possibilities at the east end of the village.
- A response has been made regarding the travellers DPD. There are concerns from local business who are meeting with Herefordshire Council.
- Hereford roads – New link road due to open in December. Compulsory purchase orders are going to cabinet for consultation on the bypass route. To be decided by April 2018.
- The Bluecoat school investigation is ongoing to be completed by the end of the month.

Councillor Phillips left the meeting at 7.15pm

122/17. Neighbourhood Development Planning.

The Clerk reported Data Orchard has completed a revised draft of the plan including relevant regulation 14 comments into consideration. The steering group will be meeting on 20th November to review and discuss the plan before it returns to Parish Council for approval at Regulation 15.

123/17. Planning Applications for comment.

It was **RESOLVED** to submit the following observations Herefordshire Council regarding the following planning applications.

Planning Application recently received:

- 174044 – West End House, West street, Pembridge HR6 9DY
Proposed works to trees. - **SUPPORT**

Recent Planning Applications recently considered awaiting determination:

- 173376 – Dev1 Land Adjacent Eastview, Proposed build of 3 dwellings, East Street, Pembridge.
Application removal of condition 11 152540/F. - **SUPPORT**
- 173330 – Melvin House, Bearwood Lane, Pembridge.
Proposed Oak framed single garage. - **SUPPORT**

- 173691 – Buckthorn Cottage, Bearwood, HR6 9ED.
Proposed two storey side extension. – **SUPPORT**
- 173040 – Torvale Ind Est, Forest Fencing, Pembridge Herefordshire. - **SUPPORT**
Proposed 50kW Solar array on site of existing 500kW anaerobic digester
- 173305 – Plot 2 East Street, Pembridge – **SUPPORT**
Fell sycamore (T1) due to close proximity to building. Several native trees will be planted on the plot.
- 173273 – Oaklea Cottage, Bearwood, HR6 9EQ. - **OBJECT**
Proposed conversion of existing building to residential annexe for ancillary accommodation from business use. New 3 bay oak framed outbuilding extension and potting shed.
- 173115 – 1 Church Crescent, Pembridge – **NO OBJECTION**
Prune Tree height & width front garden. Fell tree in back garden.
- 172253 – Land at Townsend farm, East street, Pembridge. - **SUPPORT**
Proposed 5 dwellings with garages. Formation of vehicular access.
- 172233 – Land at the rear of the Gables, East street, Pembridge. - - **SUPPORT**
Proposed 5 detached dwellings with garages, formation of vehicular access.
- 172242 – Land at the rear of the Gables (Plot 7), East Street, Pembridge- **SUPPORT**
Proposed erection of 1 self-build dwelling with garage on plot 7 off new vehicular access.
- 172234 – Land rear of the Gables (Plot 1), East street, Pembridge, - **SUPPORT**
Proposed 1 self-build dwelling and garage on plot 1.
- 171936 – Land forming part of Milton Farm, Pembridge, Herefordshire. - **SUPPORT**
The proposed erection of three additional poultry buildings, eight feed bins and associated developments.

Planning Decisions made:

- 172343 -Land at Greyleen and an alternative site at Moseley Farm. Pembridge
Proposed demolition of Greyleen and construction of a replacement dwelling and ancillary garage on alternative site within Moseley Farm. – **SUPPORT – APPROVED WITH CONDITIONS**

124/17. Finances.

Financial Report & Payments.

Councillors discussed the budget in readiness to consider for approval at the next meeting.

Bank reconciliations made using VT cashbook for October 2017

Balances at end October 2017:

Current Account:	£33575.09
Tracker Account:	£ 5943.15
National Savings Account:	£11784.58

Income since last meeting:

Magazine advertising	£ 250.00
Wayleave	£ 60.01

Requests for payment: Approval Agreed

Toilet Cleaner salary for November 2017 as previously agreed by Parish Council

Clerk's salary for November 2017 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

Clerks Expenses	Oct 17	£69.39	+VAT
R Mills	Mowing October	£276.00	+VAT
WME	Elec Sept 17	13.50	+VAT
Grant Thornton	External Audit 2016/17	£200.00	+VAT

RBL	Poppy Wreath	£17.00	
One Stop Printing	Magazine Dec/Jan	£270.00	
Bearwood Associates	Tree inspection	£80.00	+VAT
Cleanmy	Bin liners	17.02	+VAT

125/17. Clerks report.

- Still waiting for the land registry documents for the car park transfer.
- Met with Ray Wallace to discuss possibilities for s106 spending
- Organised and met with Bearwood associates regarding Visual Tree Assessment on willow trees.
- Reported faulty street lights with BBLP
- Requested hedge cutting and reinstatement of the verge at East Street development
- Requested quotes for steps to war memorial.
- Requested quotes for trees services.

All other items are being dealt with and are ongoing.

126/17. Community Led Housing Funding.

Councillors discussed the information previously circulated. Funding is available for eligible bodies to research and plan community housing. There is a lack of land availability in Pembridge and councillors did not feel well enough informed to progress the opportunity at present. Councillor Hancock offered to prepare a briefing paper for the next meeting.

127/17. Travellers site DPD.

Parish Council discussed the plans on the consultation to expand travellers site at Turnpike. Hereford Council has amended the plan to build behind the current site instead of along the roadway, the litter is currently being managed well and it is hoped will continue. It was agreed there should be no access on the rear Kingspan road from the site. *Clerk to respond.*

128/17. Balfour Beatty P3/footpath scheme 2018-19.

Parish Council agreed to join the P3 scheme grant scheme for 2018-19.

129/17. Memorial Steps.

Parishioner concerns regarding safety of the steps leading to the war memorial have been raised. Several quotes had been sourced to clean/repair the steps. Councillors discussed and decided to prepare a works schedule for proposed works for all contractors to quote accordingly. *Cllr Purslow to arrange schedule of work and clerk to arrange quotes.*

130/17. Report on S106 possibilities at East Street.

The Chairman, Cllr Phillips and clerk met with Ray Wallace from Balfour Beatty to discuss options on highway works at the East end of the village should S106 money become available from the planned developments at Townsend. These include moving the speed restriction signs further up the bank, moving name signs to the chicane, further bollards and lining, including red speed roundels and dragon's teeth.

131/17. Sewerage connection

This item was deferred to the next meeting.

132/17. Village Green Trees.

Bearwood consultants have completed the visual tree assessment as requested. It was agreed, in line with report, to coppice the trees considered at risk. *Clerk to arrange quotes, discuss proposed works with the neighbouring property and instruct contractor. Clerk to investigate land registry title.*

133/17. Post Office Van.

Correspondence has been received explaining current service issues. *Clerk to write to Post Office and thank them for the update.*

134/17. Correspondence.

- Information on Stop the drop litter campaign. *Clerk to respond.*

MH.

Clerk.

JP/Clerk.

Clerk

Clerk

Clerk

- Correspondence from Roy Fullée’s highway and consultancy service.
- Meeting date for the weeping poppy installation at Hereford Cathedral 24.11.17- no attendance.
- Kington Walking festival invite to arrange a local walk to promote parish – noted.
- HALC information corner

135/17. Future Agenda from Councillors and members of the public.

Sewer connection in car park, lamps between Village Hall and village centre, incorrect signage.

136/17. To confirm date of next meeting as

Wednesday 20th December 2017 – Parish Council Meeting - Parish Hall at 7.00pm

Meeting Closed 8.45pm.