

PEMBRIDGE PARISH COUNCIL

Minutes for the Meeting

Wednesday 18th October 2017, 7.00pm in Pembridge Parish Hall

Councillors Present: Cllr Garfield Evans (Chair,) Cllr Andrew Pace, Cllr Tom Bennetto, Cllr Philip Thomas, Cllr Catherine Fothergill, Cllr John Purslow, Cllr Julie Mifflin, and Clerk R Bissell.

2 members of the public and Lynne Renton from the Clinical Commissioning group. (CCG).

Police representative present.

101/17. Apologies for absence.

Apologies were received and accepted from, Cllr Michael Hancock, Cllr Philip Rogers, Cllr Alan Stokes & Cllr Roger Phillips

102/17. Declaration of interest and written requests for dispensation on agenda items.

The register of interest book was available to sign.

Cllr Bennetto made declarations of interest – 114/17.

103/17. Approval of the Minutes.

The minutes of the meeting of 20th September 2017 were **approved** unanimously and signed.

104/17. Open session.

Lynne Renton from the CCG presented to the Parish Council an overview stating:

- CCG holds budget for NHS healthcare in Hereford.
- CCG has been in existence since 2013 and have previously focussed on the Wye Valley Trust and will now looking at community care across Herefordshire.
- Highlighted the continued problems at Kington Surgery
 - Difficultly recruiting GPs
 - High number of specialist care units – Lynhales, the Garth and Kington centre
- Closure of Logan Jack unit due to lack of GP cover. It is hoped to reopen when Kington Medical centre recruits more GPS.
- Information gathered from recent open meetings highlights transport and lack of bus services, the sustainability of Kington practice and not seeing the same doctor as important community concerns. All information will be on the CCG website.
- Next steps to gather all information and make available, take comments on board and decide how to re organise services in Herefordshire. A consultation on these findings to follow.

Written Ward Councillor report forwarded to all councillors – Noted - No further comments.

Police report: CSO Alford reported two crimes in Pembridge in the last month.

- Burglary of shed on East Street
- Burglary at Townsend Farm

Advised to keep vigilant and use timers for lights and TVs and radios as darker night draw in.

There will be officers patrolling during Halloween and bonfire night.

PC Jo Ellis has a secondment and a replacement has been earmarked to take post in Kington soon.

105/17. Neighbourhood Development Planning.

Cllr Pace advised that all the regulation 14 comments had been collected and reviewed. The consultant had prepared an amended draft plan for the steering group to consider which will also be forwarded to councillors for comment.

One comment highlighted the need to consider the burial and ground. Gill Smith, church warden gave a brief background of the problem (which has already been considered by the PPC) and updated on the current situation. There is around 8-10 years of ground left for use. Options considered are find more

land, reburial 100 years after (can be difficult and requires legalities and procedures) or when the ground is full close and Herefordshire Council are responsible.

After discussion it was **Agreed** to prepare for possibilities in the NDP and look to amend policy PEM15 and comment in Appendix 2 for the need for more burial space and link development land to tie in with s106 open spaces provision. *Cllr Pace to advise steering group & Data Orchard.*

106/17. Planning Applications for comment.

It was **RESOLVED** to submit the following observations Herefordshire Council regarding the following planning applications.

Planning Application recently received:

- 173376 – Dev1 Land Adjacent Eastview, Proposed build of 3 dwellings, East Street, Pembridge. Application removal of condition 11 152540/F. - **SUPPORT**
Comment: Pembridge Parish Council have been liaising with the applicant and are in agreement that removal of this condition provides the best opportunity for the Parish Council to utilise the funds.
- 173330 – Melvin House, Bearwood Lane, Pembridge. Proposed Oak framed single garage. - **SUPPORT**
Comment: The proposed garage seems small and would not be detrimental to the character of the village and Pembridge conservation area. Therefore, the Parish Council support this application.
- 173691 – Buckthorn Cottage, Bearwood, HR6 9ED. Proposed two storey side extension. – **SUPPORT**
Comment: The size and design of the proposed extension is in keeping with the property and Pembridge Parish Council support this application.

Recent Planning Applications recently considered awaiting determination:

- 173040 – Torvale Ind Est, Forest Fencing, Pembridge Herefordshire. - **SUPPORT**
Proposed 50kW Solar array on site of existing 500kW anaerobic digester
- 173305 – Plot 2 East Street, Pembridge – **SUPPORT**
Fell sycamore (T1) due to close proximity to building. Several native trees will be planted on the plot.
- 173273 – Oaklea Cottage, Bearwood, HR6 9EQ. - **OBJECT**
Proposed conversion of existing building to residential annexe for ancillary accommodation from business use. New 3 bay oak framed outbuilding extension and potting shed.
- 173115 – 1 Church Crescent, Pembridge – **NO OBJECTION**
Prune Tree height & width front garden. Fell tree in back garden.
- 172343 -Land at Greyleen and an alternative site at Moseley Farm. Pembridge - **SUPPORT**
Proposed demolition of Greyleen and construction of a replacement dwelling and ancillary garage on alternative site within Moseley Farm.
- 172253 – Land at Townsend farm, East street, Pembridge. - **SUPPORT**
Proposed 5 dwellings with garages. Formation of vehicular access.
- 172233 – Land at the rear of the Gables, East street, Pembridge. - - **SUPPORT**
Proposed 5 detached dwellings with garages, formation of vehicular access.
- 172242 – Land at the rear of the Gables (Plot 7), East Street, Pembridge- **SUPPORT**
Proposed erection of 1 self-build dwelling with garage on plot 7 off new vehicular access.
- 172234 – Land rear of the Gables (Plot 1), East street, Pembridge, - **SUPPORT**
Proposed 1 self-build dwelling and garage on plot 1.
- 171936 – Land forming part of Milton Farm, Pembridge, Herefordshire. - **SUPPORT**
The proposed erection of three additional poultry buildings, eight feed bins and associated developments.

Planning Decisions made:

- 172179 – Field view, Lower Green Farm, Gorsty, Pembridge
Background information requested regarding application.
Information provided - **APPROVED WITH CONDITIONS.**

107/17. Q2 Finances.

Councillors received a financial report to budget. There were no queries and Q2 accounts were APPROVED.

Financial Report & Payments.

Annual Accounting statement returned with one note - to ensure the exercise of public rights be properly dated when published. This notice was advertised for 31 days instead of 30 days. No other issues reported.

The notice of conclusion of audit has been published.

2nd half precept received £12,000.

Bank reconciliations made using VT cashbook for October 2017

Balances at end October 2017:

Current Account:	£36631.98
Tracker Account:	£ 5943.15
National Savings Account:	£11784.58

Income since last meeting:

Wayleave Openreach	£ 26.32
Precept	£12000.00

Requests for payment: **Approved**

Toilet Cleaner salary for October 2017 as previously agreed by Parish Council

Clerk's salary for October 2017 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

Clerks Expenses	Sept 17	£50.94	+VAT
R Mills	Mowing	£180.00	+VAT +VAT +VAT +VAT
West Mercia Energy	Elec Toilets Aug 17 (pd)	£13.18	+VAT
Julie Mifflin	Hanging Baskets	£60.00	
Pembridge Parish Hall	July/Sept meetings	£32.00	
Smith of Derby	Repair pendulum	£892.00	+VAT
Data Orchard	Reg 14 consulting	£770.80	+VAT
Groundworks	End of grant return	£584.84	

108/17. Clerks report.

- Met with Lara Edwards BBLP locality steward. Drove the parish and reported road defects. Gully cleaning on A44 and to be undertaken early October.
- Attended the planning seminar event at Shire Hall- overview of planning and NDP designation in the county. An update on Herefordshire Councils New Code of Conduct and information on Safeguarding responsibilities
- Attended SLCC event in Leominster providing information on security and data protection.
- Attended Herefordshire Council Code of Conduct training in Leominster.
- Clock pendulum required a return visit 10th October to resolve timing issues.

Clerk

- Still waiting for the land registry documents for the car park transfer.
- Waiting to meet with Ray Wallace to discuss possibilities for s106 spending

All other items are being dealt with and are ongoing.

109/17. Report on new data protection legislation.

The clerk prepared and circulated a report to advise Council of the GDPR (General Data Protection reform) law change in 2018 and an overview of the expected requirements and changes.

Clerk to prepare and audit of data held and attend training. Arrange HALC group training.

Clerk

110/17. Willow trees on Village Green.

It was **agreed** to ask Bearwood consultants to make a visual assessment of the trees and provide a report at an hourly rate of £40/hour and quote for works to be completed. *Clerk to arrange.*

Clerk

111/17. Post Office Van.

Several parishioners have concerns that the Post Office van is not available at the published times due to lack of internet which is relied upon for the service. *Clerk to write to Post Office and find out what the problem is and ask how they are going to resolve it.*

Clerk/GE

112/17. Access to Bell tower.

There are concerns over rubbish and storage of the bell ringer boxes in the bell tower being hazardous to the pendulum in the clock tower. It was agreed to erect a polite notice requesting boxes stored away from the pendulum and ensure no rubbish left. *Clerk to arrange. Follow up extra lighting and electrical socket GE*

Clerk/JP

113/17. Correspondence.

- Village assets seminar – 26 October – Tarrington – No attendance.
- HALC training – No bookings
- Request to join sewer under car park – for next agenda
- Parishioner concern regarding overgrowing hedge – clerk to respond, Cllr Purslow to visit and request hedge trimming.

114/17. Encroachment on Village Green.

Parish Council to follow advice received.

115/17. Future Agenda from Councillors and members of the public.

Village Green trees, S106 parish requirements, sewer connection in car park, steps at war memorial.

116/17. To confirm date of next meeting as

Wednesday 15th November 2017 – Parish Council Meeting - Parish Hall at 7.00pm

Meeting Closed 8.50pm