

**PEMBRIDGE PARISH COUNCIL**  
**Minutes for the Meeting**  
**Wednesday 15<sup>th</sup> March, 7.00pm in Pembridge Parish Hall**

**Councillors Present:** Cllr Evans (Chair,) Cllr. Pace, Cllr Stokes, Cllr Purslow, Cllr Hancock, Cllr Bennetto, Cllr Rogers, Cllr Thomas, Cllr Fothergill, Cllr Duggan and Clerk R Bissell.

1 members of the public.

No Police representative present.

**197/16. Apologies for absence.**

Apologies were received from Cllr Phillips, Mifflin & Owens.

**198/16. Declaration of interest and written requests for dispensation on agenda items.**

Cllr Bennetto declared an interest on agenda item 2016/16 and the register of interest was available to sign

**199/16. Open session.**

No Police report.

No Ward Councillor report.

A member of the public raised concerns on highways issues at the development at East view. Questions were asked regarding the planned development considered in the NDP and housing for local residents as well increases in traffic. Cllr Pace explained the reasoning behind the NDP and welcomed public involvement in the plan. He also explained the Parish Council had no authority in planning or highways.

**200/16. Approval of the Minutes**

The minutes of the meeting of 8<sup>th</sup> February 2017 were **approved** unanimously and signed.

The minutes of the meeting of 1<sup>st</sup> March 2017 were **approved** unanimously and signed

**201/16. Planning Applications for comment.**

**Planning Application recently received:**

- 170620 – Melvin House, Bearwood Lane, Pembridge HR6 9DZ  
Fell pine species and replace with silver birch. - **SUPPORT**
- 170717 – St Mary's Church, Pembridge.  
Works to two yew trees. - **SUPPORT**
- 170688 – East view, East street, Pembridge HR6 9HA.  
Fell Pollarded Willow. - **SUPPORT**
- 170539 – Barn at Weston Court Farm, Pembridge  
Proposed conversion of redundant agricultural building to a dwelling  
*new legislation does not require comment*

**Recent Planning Applications recently considered awaiting determination:**

- 163651 – Land off Sandiford Ploc, Pembridge, Herefordshire.  
Proposed erection of 7 dwellings - **SUPPORT**
- 163146 - Land Adjacent to Luntley Cottage, Pembridge, HR6 9EH.  
Erection of an agricultural building for free range egg production, together with associated feed bins, hard standings, attenuation pond and access track. - **SUPPORT**

**Planning Decisions made:**

- 163949 – 1 Broxwood Court Cottages, Bonds Green, Lyonshall. HR6 9JJ  
Proposed hairdressing studio in rear garden – **SUPPORT – APPROVED WITH CONDITIONS**

Councillors comments were received on an application on the land adjacent to The Store on Bearwood Lane. *Clerk to forward comments to the applicant.*

### 202/16. Clerks report.

- Car park transfer documentation still ongoing with solicitors.
- Annual playground inspection booked for spring 2017.
- Mowing tenders returned to be decided.
- Dog signs erected at Millennium meadow.
- Letter forwarded to Herefordshire Council re Turnpike site, response received.
- Met Locality steward – discussed standing water on Rhyse lane, fence along Bearwood road, footpaths issues including bridge collapse on PM39 and imminent closure.
- Statuary SLCC 2 yearly point inflation rise of £0.11/hour from April 2017 for Clerk.

### Financial report & Approve Payments.

Bank reconciliation for February 2017 complete using VT cashbook.

#### Balances at end February 2016:

Current Account:	£24658.23
Tracker Account:	£ 5943.15
National Savings Account:	£11784.58

#### Income since last meeting:

HMRC VAT return Q3	£ 1200.24
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#### Requests for payment: Approval agreed.

Toilet Cleaner salary for March 2017 as previously agreed by Parish Council

Clerk's salary for March 2017 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

Zen Internet – annual domain (Paid) £ 49.50 + VAT

Clerks Expenses – March £ 29.10

One Stop Print £ 270.00

Richard Mills – Lengthsman contract & P3 £ 284.00

West Midland Energy – Elec toilets Nov16 £ 33.93 + VAT

Viking – Ink Cartridges £ 53.49 + VAT

FPO expenses £ 54.99

HMRC £ 24.40

### 203/16. HALC/NALC subscription

Cllr Stokes proposed joining HALC/NALC for 2017/18, seconded by Cllr Bennetto. **Agreed** by a majority.

### 204/16. Update on the Neighbourhood Development Planning (NDP).

Cllr Pace reported from the meeting on 1<sup>st</sup> March. A grant application is being considered from April and the next steering group meeting will be organised when Data Orchard have completed revision work on the draft plan.

### 205/16. Mowing Contract 2017/18.

Councillors were provided with costing of the mowing contract for 2016/17. The clerk read details of two quotes received from tender invitations. After some discussion, Cllr Bennetto proposed continuing the contract with the current contractor, seconded by Cllr Stokes and it was **agreed** by a majority to award the mowing contract to Richard Mills. *Clerk to arrange contract details.*

### 206/16. Village Green.

Correspondence received from Mr Spragg in response to the latest communication from the Parish Council regarding the outstanding boundary dispute had been previously circulated. Councillors briefly discussed the situation and Cllr Pace proposed to arrange a meeting with HALC

to help try to establish the boundary line. *Clerk to write acknowledge communication from Mr Spragg and arrange meeting with HALC. Cllr Evans & Pace to attend.*

Clerk

**207/16. Correspondence.**

- Invite to St Mary's church future activities to support HFL bid meeting 22<sup>nd</sup> March 2017  
Cllr Hancock, Evans & Clerk to attend. GE/AS/  
Clerk
- Boundary Constituency consultation responses available to view at  
[www.bce2018.org.uk](http://www.bce2018.org.uk)
- Invitation to view the Hereford Area Plan & Hereford transport Package at the Courtyard  
on 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup> April 2017 11.00am -7.00pm. Cllr Hancock & Clerk to attend. MH/  
Clerk
- Hereford college photographic students will be photographing throughout the village  
on 22 March.
- Response received from Clare Corfield offering assurances that the Turnpike site is being  
monitored and the waste management team are engaged, she explaining it is difficult  
to enforce. Councillors are still concerned at the level of waste still at the site and feel  
the matter is not being dealt with. *The clerk to write a request removal of the rubbish.* Clerk

**208/16. Review Toilet Cleaner Salary.**

Councillors discussed the value and reliability of the toilet cleaner duties and position and **agreed** unanimously to increase the salary by £1.50/hour from April 1<sup>st</sup> 2017.

**209/16. Future Agenda from Councillors and members of the public.**

None.

**210/16. To confirm date of next meeting as**

**Wednesday 12<sup>th</sup> April 2017 – Annual Parish Meeting - Parish Hall at 7.00pm**

**Wednesday 19<sup>th</sup> April 2017 - Ordinary meeting of the Parish Council - Parish Hall at 7.00pm**

Meeting Closed 8.25pm