

## PEMBRIDGE PARISH COUNCIL

### Minutes for the Meeting

Wednesday 21<sup>st</sup> December, 7.00pm in Pembridge Parish Hall

**Councillors Present:** Cllr. Evans, Cllr. Bennetto, Cllr. Pace, Cllr Stokes, Cllr Purslow, Cllr Rogers, Cllr Phillips and Clerk R Bissell.

0 members of the public.

Police representative present.

#### 143/16. Apologies for absence.

Apologies were received from, Cllrs Owens, Duggan, Mifflin, Fothergill, Thomas & Hancock.

#### 144/16. Declaration of interest and written requests for dispensation on agenda items.

The register of interest was available to sign. No declarations were made.

#### 145/16. Open session.

##### Police Report

- No more crimes reported since last month. The recent dwelling theft along Bearwood Lane – Police continue to making house enquiries and support the occupier.
- Parishioners are encouraged to leave lights on whilst out. The police offer free timer switches.
- There will be extra patrols over Christmas.
- Next PACT surgery at the Steppes 19<sup>th</sup> January 11.30am.

##### Ward Councillor Report

- Disappointed with the 2017 road surfacing report, no works planned in the ward. Requested agenda item to discuss next month.
- Rubbish at the Turnpike site has been cleared away.
- Forwarding the October traffic statistics for all.
- Details have emerged of a new Tarmac contract hauling to Moreton which may affect local villages.

#### 146/16. Approval of the Minutes of Meeting 16<sup>th</sup> November 2016.

The minutes of the meeting of 16<sup>th</sup> November 2016 were **approved** unanimously and signed.

#### 147/16. Planning Applications for comment.

##### Planning applications recently received:

- 163651 – Land off Sandiford Ploc, Pembridge, Herefordshire.  
Proposed erection of 7 dwellings.

**Comment:** Pembridge Parish Council SUPPORT this application and make the following observations.

- The colour of the house render should be sympathetic in consideration of Pembridge conservation area.
- Improved road measures to upgrade the surface and reinstate the white lining at Bridge Street junction should be considered for the increased road traffic.

**Recent Planning Applications awaiting determination:**

- 163146 - Land Adjacent to Luntley Cottage, Pembridge, HR6 9EH.  
Erection of an agricultural building for free range egg production, together with associated feed bins, hard standings, attenuation pond and access track. - **SUPPORT**

**Planning Decisions made:**

None.

**148/16. Clerks report.**

- Car park transfer documentation with solicitors. Drainage quotes obtained for jetting work to be instructed when car park ownership transferred.
- Contacted Welsh Water regarding reimbursement for river erosion, contact made and there will be no reimbursement as works were carried out without prior discussion. The track has been infilled as a goodwill gesture, however the repair is random. Plans are in motion to arrange a New Year meeting to discuss agree liability and future usage.
- Met with Mr Spragg regarding encroachment.
- NDP work and grant analysis completed.
- Chased Herefordshire Council to clear waste at turnpike traveller site.

**149/16. Financial report & Approve Payments.**

Bank reconciliation for November 2016 complete using VT cashbook.

**Balances at end November 2016:**

Current Account:	£35610.99
Tracker Account:	£ 5941.67
National Savings Account:	£11714.20

**Income since last meeting:**

Parish magazine advertising	£ 400.00
HMRC VAT refund	£ 781.24
HMRC PAYE refund	£ 196.52

**Requests for payment: Approved unanimously**

Toilet Cleaner salary for December 2016 as previously agreed by Parish Council

Clerk's salary for December 2016 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

Clerks Expenses Nov'16	£ 56.18 + VAT
R Mills - P3 Kissing gates PM59 adjustment Dump Lane & reposition gate	£ 506.25 + VAT
Groundworks – Repay NDP Grant	£ 842.55
West Mercia Energy – Elec Toilets Oct 16	£ 16.39 +VAT
Data Orchard – NDP consultation	£ 2501.60 + VAT
Bob Pierce – Website NDP page upgrade	£ 240.00 +VAT
Pembridge PPC Bell fund – agreed annual payment	£ 20.00
HALC – Social media Course - RB	£ 30.00 + VAT
Viking- Ink & paper	£ 33.48 + VAT

**150/16. Update on the Neighbourhood Development Planning.**

Steering group members are working on the draft plan and are hoping to finalise details by February. Cllr pace requested all Councillors read the draft over the Christmas period and make their comments and put forward any questions at the January meeting. This will ensure the plan

All

does not encounter any late issues when approval is sought for regulation 14. Next PNDP meeting to be confirmed.

#### **151/16. S278 priorities for the parish.**

The clerk asked councillors to consider further how they would like any section 106/section 278/Community Infrastructure Levy (CIL) spent as a priority in the parish. A prepared list can then be forwarded to relevant parties and funds allocated accordingly. A final list was compiled in no preference order.

- Gateways at the brow of the bank before entering the speed limit chicane
- Re instating the verge on East Street opposite chicane, possible kerbing and use of wooden oak bollards.
- White line painting to improve driver awareness of the speed limit at the chicane at East Street
- Gateway signs at west end of village.
- Bridge street white lining.
- Effective signage for Bridge Street
- Contribution towards playground funds and upkeep
- Zig Zags at the school entrance
- Lining/no parking around the market hall
- Pavement repairs
- Bollards on pavements where required.

#### **152/16. Broxwood phone box**

Cllr Pace described repairs needed to improve the phone box in Broxwood. After a short discussion, Cllr Purslow offered to provide labour to repair the box. Once repaired PiPs would arrange to paint and refresh. Cllr Pace to ask Broxwood parishioners if they might like to be involved. Cllr Bennetto advised the hinges on the phone box in the village were also damaged. *Clerk to contact to BT to repair.*

JP  
PIPS  
AP  
Clerk

#### **153/16. Marches freight survey.**

The Marches Freight survey had been previously circulated. Cllr Rogers and Clerk to meet to complete in new year on behalf of the Parish Council.

PR/  
Clerk

#### **154/16. Flood risk survey.**

Councillors agreed to view and complete the survey individually. *Clerk to forward link.*

Clerk

#### **155/16. Village green.**

Cllr Evans, Stokes and the Clerk met with Mr Spragg to view the boundary dispute onto the village green. There is some disagreement regarding the encroachment and it is hoped this can be reconciled. All councillors are requested to visit the site so a collective decision on a common view made on how to proceed.

Cllr Evans also reported that a second access had been made from Bridge House and asked all councillors to view this at the same time.

When all councillors have had the opportunity to view both these issues they will be discussed at the next meeting.

All

**156/16. Correspondence.**

- Letter received from Herefordshire Council updating councillor's allowances.

**157/16. Future Agenda from Councillors and members of the public.**

Capital resurfacing works 2017

**158/16. To confirm date of next meeting as**

**Wednesday 18<sup>th</sup> January - Ordinary meeting of the Parish Council - Parish Hall at 7.00pm**

Meeting Closed 8.25pm