

## Notes Pembridge NDP Steering Group Meeting 19<sup>th</sup> December 2016 - New Inn 7.00pm.

Present: Cllr A. Pace, Mr B Bloxham (Data Orchard), Mrs M Albright, Mr K. Myers, Mr & Mrs Huckerby.  
& Clerk Mrs R. Bissell.

Members of public: 0

**1. Apologies** accepted from Cllr P Rogers

**2. Declarations of interest**

There were no declarations of interest made.

**3. Approval of minutes**

The minutes from meeting of the 29<sup>th</sup> November were agreed unanimously and signed by the chairman.

**4. Grant budget**

All members received full analysis of the grant spend to date. Of the full grant £5010 there is an underspend of £842 which is to be refunded to Groundworks by 29<sup>th</sup> December. A Further grant application for the remaining fund to the end of March yet to be decided. *Clerk to liaise with Chair to completed end of grant report before the deadline.*

**5. Discuss draft plan with Data Orchard**

Mr Bloxham provided a list of all completions and commitments from Herefordshire Council, 10 dwellings completed leaving a target development of 51 required. He then ran through the updated draft. Sam Banks provided details of one application made form the Herefordshire Council call for sites in Upper Bearwood, none in Pembridge itself. Cllr Pace confirmed land preference for Mr Jenkins sites and Mr Bloxham confirmed availability of land at Townsend. Further revisions to be made. A full read through of the draft with any comments, emailed to the clerk before the next meeting, by all steering group members and Parish Councillors.

Action points from recent meetings:

- Appendix of site analysis by Mr Bloxham including village walk about
- Mr Bloxham to re assess sites in regarding to meeting discussions
- Consider condition of minor roads, verges, drainage and ditches in 3.28
- Obtain written confirmation from Mr Jenkins stating preferred site and from any other outstanding land owners where a response had not been made.
- Mrs Albright to check if Manley Lane is a private drive.
- Think about PEM 13 d and decide if it should be included or not.
- PEM17 allow preschool to transfer
- Full consideration to PEM 22 and appendix 1 for approval.
- All members and Parish Councillors to read document and make comment over Christmas period.
- Obtain better maps showing a wider area. One showing flood risk and one not.
- Contact Dave Tristam @ Herefordshire Council for further grant funding if required – awards 4 all, (consultation strategy) and the Princes's charity.
- Clerk to confirm owner of Land number 9
- Prepare a list of possible heritage farmsteads in the hamlets

**6. Correspondence**

None

**7. A.O.B**

The chair advised that Parish Councillors should all be involved and read the draft plan to ensure that no concerns are raised closer to regulation 14 consultation stage.

**8. Next meeting dates.**

**To be Confirmed**

Meeting Closed 8.45pm

Signed .....

Date .....