

## PEMBRIDGE PARISH COUNCIL

### Minutes for the Meeting

**Wednesday 16<sup>th</sup> November 2016, 7.00pm in Pembridge Parish Hall**

**Councillors Present:** Cllr. Evans, Cllr. Bennetto, Cllr. Pace, Cllr Stokes, Cllr Thomas, Cllr Duggan, Cllr Fothergill, Cllr Rogers, Cllr Mifflin and Clerk R Bissell.

0 members of the public.

Police representative provided report.

#### **125/16. Apologies for absence.**

Apologies were received from, Cllr Philips, Purslow, Owens & Hancock.

#### **126/16. Declaration of interest and written requests for dispensation on agenda items.**

The register of interest was available to sign. No declarations were made.

#### **127/16. Open session.**

- Since 1<sup>st</sup> September only one crime reported – a farmyard theft.
- Recent local crime – dwelling theft along Bearwood Lane – police are making house enquiries and delivering crime prevention packs. Extra will be available at the coffee morning.
- Parishioners are encouraged to leave lights on whilst out. The police offer free timer switches.
- Halloween and bonfire nights passed without incident.
- Attendance at remembrance parade.
- Inspector Callie Bradley takes over from retired Inspector Bob Barnett.
- Sergeant Andy Scott takes over from retired Sergeant Colin Smith
- Next PACT surgery at the Steppes 15<sup>th</sup> December 11.30am.
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#### **128/16. Approval of the Minutes of Meeting 19<sup>th</sup> October 2016.**

The minutes of the meeting of 19<sup>th</sup> October 2016 were **approved** unanimously and signed.

#### **129/16. Planning applications for comment.**

Planning Application recently received: None

Recent Planning Applications recently considered:

- 163146 - Land Adjacent to Luntley Cottage, Pembridge, HR6 9EH.  
Erection of an agricultural building for free range egg production, together with associated feed bins, hard standings, attenuation pond and access track. - **SUPPORT**

Planning Decisions made:

- 163281 - Land near 3 East Street, Pembridge  
Works to oak tree remove dead branch – **SUPPORT - WORKS ALLOWED**
- 163058 -Bartbety Barn, Bearwood, HR6 9EQ.  
Proposed garage/outbuilding. – **SUPPORT- GRANTED WITH CONDITIONS**

- 162751 - Storage building next to Woodsmith Cottage, Pembridge, HR6 9DS. Demolition of existing building and construction of self-contained two storey accommodation.  
**SUPPORT- GRANTED WITH CONDITIONS**
- 162833 - 3 Bridge Cottages, Bridge Street, Pembridge, HR6 9EY.  
Remove Willow tree. – **SUPPORT – WORKS ALLOWED**
- 163137 - Weston Cottage, Pembridge, HR6 9JE  
Proposed two Storey front extension - **SUPPORT - GRANTED WITH CONDITIONS**
- 163185 - Land at Moseley Farm, Pembridge, HR6 9HZ  
Demolition of Greyleen and relocation and construction of replacement dwelling and garage on alternative site within Moseley Farm. - **SUPPORT BY A MAJORITY – WITHDRAWN**

### 130/16. Clerks report.

Rhyse Lane layby work completed and plastic bollards have been requested.  
Car park transfer documentation has been forwarded to solicitors - ongoing  
Welsh Water river erosion, remedial works to be completed on footpath/ further roadway meeting to be arranged.  
Meeting with Mr Wallace to discuss 20mph speed limit  
NDP meetings and village walk attended.  
Meeting arranged regarding encroachment.

### 131/16. Financial report & Approve Payments.

Bank reconciliation for October 2016 complete using VT cashbook.  
Internal Auditor review of half year accounts complete, no issues.

#### Balances at end September 2016:

Current Account:	£35610.99
Tracker Account:	£ 5941.67
National Savings Account:	£11714.20

#### Income since last meeting:

Magazine advertising	£ 200.00
BT Wayleave	£ 26.32
Western Power Wayleave	£ 60.01
Lengthsman grant repayment	£ 2073.69

#### Requests for payment: All Approved

Toilet Cleaner salary for November 2016 as previously agreed by Parish Council	
Clerk's salary for November 2016 as previously agreed by Parish Council	
NEST pension contribution as per agreed payment schedule	
Welsh Water - Toilets May-Oct16	£ 221.16
Cleanmy Ltd - Toilet consumables	£ 67.17 + VAT
R Mills - P3 Kissing gates PM59 Lynches	£ 429.40 + VAT
R Mills - Mowing October	£ 321.00 + VAT
One Stop Printing	£ 270.00
Christmas Trees	£ 500.00 + VAT

Julie expenses - hanging basket prizes	£ 60.00
Andre Pace - NDP consumable exp	£ 24.98 + VAT

### 132/16. Grant request and 2017/18 budget & Precept

Grant requests were made by St Mary's church for £500 contribution towards 2017 mowing and Pride in Pembridge group for £700 for upkeep and plants for village boxes. Cllr Pace proposed the requests be accepted which were **APPROVED** by all.

The budget had been circulated and Councillors discussed income and expenditure for 2017/18. With the reduction of further services from Herefordshire Council, plans to upgrade the playground and unknown costs in relation to the ownership of the car park and toilets Cllr Pace proposed the precept be increased to **£24000** to cover these costs which was **APPROVED** by a majority. The budget was then **APPROVED** unanimously.

### 133/16. Update on the Neighbourhood Development Planning.

Steering group members walked the village looking at possible land availability for allocation. Grant funds require spending by 29<sup>th</sup> December and the group will look to apply for further funding to reach regulation 16 in the new year. Next meeting in the New Inn 7.00pm on 29<sup>th</sup> November to discuss land availability and the second version of the draft NDP document and policies.

### 134/16. S278 priorities for East Street development.

Cllr Evans reported the recent meeting of Councillors and Ray Wallace from Balfour Beatty to progress a 20mph speed limit on the A44 in the village and explained the complications and restraints involved. More investigation is required to fully understand the situation before further action can be taken. This fed into Councillors discussing several schemes where section 278 highways funds from the East Street development could be utilised. These included:

- Gateways at the brow of the bank before entering the speed limit chicane
- Re instating the verge on East Street opposite chicane, possible kerbing and use of wooden oak bollards as previously offered.
- White line painting to improve driver awareness of the speed limit at the chicane
- Any outstanding monies towards gateway signs at west end of village.

Further discussion to create a priorities list where future S106 and S278 funds can be allocated to be included on the next agenda. *Clerk to advise applicant of suggestions and include agenda item.*

Clerk

### 135/16. Capital resurfacing works 2017/18.

Councillors agreed to request capital works on:

- Main A44 through Pembridge village throughout the speed zone.
- C1083 Bearwood Lane from A44 junction to Village Hall.
- C1083 Bearwood crossroads
- C1032 Kingspan corner
- Noke Lane 91416 at Forge Crossroads

*Clerk to advise Cllr Phillips and Julia Lawrence at Herefordshire Council.*

Clerk

**136/16. Playground update.**

Cllr Rogers reported removal of the wooden fence and a deposit of spoil from the gateway works in readiness for the bike track. Funds have been donated for the purchase of two football posts to be installed soon. The group continue to seek grant funding and will be approaching Kingspan. Councillors noted the help received from Mr Searles for playground maintenance and hedge and trees work and a formal letter of thanks to be forwarded. Finally, Councillors discussed the continued issue of dog mess in the millennium meadow and **agreed** that dogs should be kept on leads to clean it up. Councillors to enforce where possible. *Clerk to write to Mr Searles. Posters to be advertise dogs on lead. Notice in pembridge parish magazine*

Clerk

**137/16. Meeting Dates 2017.**

Meeting dates for 2017 were discussed and agreed. *Clerk to book Parish Hall and post on website/board.*

Clerk

**138/16. Verdun Oak and sapling action.**

There are concerns that the recent tarmacking around the Verdun Oak could damage the tree. Various options were discussed and advice would be sought from Tree Warden. Should any works be suggested contact with owner will be made for an amicable solution. *Clerk to first contact Mr Norman for advice.*

Clerk

The British Legion have saplings grown from the Verdun Oak and would like to plant them to remember the 25 fallen soldiers from the parish. It has been suggested an avenue along the C1082. Councillors supported the plantings and *Clerk to contact owners for agreement*

Clerk

**139/16. Correspondence.**

- Letter received from Mr Spragg agreeing to meet to discuss encroachment.
- The opening of a Healthwatch survey for all to visit and have their say. *Clerk to post on website.*
- Details of a local flood risk management strategy from Herefordshire Council to be discussed at the next Parish Council meeting.
- An update briefing from Herefordshire Council on refugees and asylum seekers.

Clerk

**140/16. Future Agenda from Councillors and members of the public.**

Phone box in Broxwood

Priorities list for S106 & S278

**141/16. To confirm date of next meeting as**

**Wednesday 21<sup>st</sup> December 2016 - Ordinary meeting of the Parish Council - Parish Hall at 7.00pm**

Meeting Closed 8.47pm