

## PEMBRIDGE PARISH COUNCIL

### Minutes for the Meeting

Wednesday 19th October 2016, 7.00pm in Pembridge Parish Hall

**Councillors Present:** Cllr. G. Evans, Cllr. T. Bennetto, Cllr. A Pace, Cllr Hancock, Cllr Purslow, Cllr Owens, Cllr Stokes, Cllr Thomas, Cllr Duggan, Cllr Fothergill, Cllr Phillips. Cllr Rogers and Clerk R Bissell.

6 members of the public.

No Police representative.

#### 108/16. Apologies for absence.

Apologies were received from, Cllr Mifflin.

#### 109/16. Declaration of interest and written requests for dispensation on agenda items.

The register of interest was available to sign. Declaration were made by Cllrs Owens on agenda item 112/16.

#### 110/16. Open session.

- Cllr Phillips distributed road maps to Councillors to report pothole repairs.
- Email forwarded showing Fire Authority call outs to Road Traffic accidents to build a picture of where roads are most dangerous.
- Would like to take a robust line with Herefordshire Council on village 20mph speed limit.
- Submissions for capital works, 2017/18 resurfacing program are expected. Councillors to consider for next month's agenda.

All

#### Members of the public.

- Applicant from development at East Street requested Parish Council consider and advise road enhancements required so discharge of planning conditions can be met so development can commence. *Councillors to discuss and confirm next meeting - agenda item.*
- Resident from Buttermere requested works be completed to rectify kissing gate installation on PM59. Apology made for length of time to complete the works and Cllr Hancock/Clerk to arrange correct installation of the gate as agreed.

All

MJH/  
Clerk

#### 111/16. Approval of the Minutes of Meeting 21st September 2016.

The minutes of the meeting of 21st September 2016 were **approved** unanimously and signed.

#### 112/16. Planning applications for comment.

Planning Application recently received:

- 162751 - Storage building next to Woodsmith Cottage, Pembridge, HR6 9DS.  
Demolition of existing building and construction of self-contained two storey accommodation.
- 163146 - Land Adjacent to Luntley Cottage, Pembridge, HR6 9EH.  
Erection of an agricultural building for free range egg production, together with associated feed bins, hard standings, attenuation pond and access track.
- 163058 -Bartbety Barn, Bearwood, HR6 9EQ.  
Proposed garage/outbuilding.
- 163167 - Weston Cottage, Pembridge, HR6 9JE  
Proposed two Storey front extension
- 163185 - Land at Moseley Farm, Pembridge, HR6 9HZ

Demolition of Greyleen and relocation and construction of replacement dwelling and garage on alternative site within Moseley Farm.

Recent Planning Applications recently considered:

- 162833 - 3 Bridge Cottages, Bridge Street, Pembridge, HR6 9EY.  
Remove Willow tree. - **SUPPORT**

Planning Decisions made:

- 162850 - The Rectory, Manley Crescent, Pembridge HR6 9EB.  
Fell Prunus Avium tree - **SUPPORT - WORKS ALLOWED.**

**113/16. Clerks report.**

- Waiting for Rhyse Lane layby work to be completed.
- Car park transfer documentation has been forwarded to solicitors, it is hoped documentation will be prepared by November meeting.
- Contacted Welsh Water requesting contribution toward river erosion work and repair of the roadway. Awaiting report and opportunity to meet to discuss future usage.
- Planning Update for Parish Councils - 6th October Shire Hall 6.30 -8.30pm- Report given.
- BBLP briefing 6th October 2.00pm - Report given.
- Yearly Clock Tower service completed.

**114/16. Financial report, Approve Half Year Accounts 2016/17 & Approve Payments.**

Bank reconciliation for September 2016 complete using VT cashbook.

Half year accounts were circulated for approval. There were no questions from councillors and the accounts were **Approved** unanimously. The internal auditor will review w/c 24.10.16.

Barclays are reducing all savers rates from 0.05% to 0.00%

Toilet Cleaner has joined NEST pension scheme.

All Councillors to prepare for budgeting review/process for 2017/18 at November meeting.

Q2 claim made for lengthsman/footpaths grant £ 2073.69.

VAT reclaim made 1.7.16-30.9.16 made £781.24

Balances at end September 2016:

Current Account:	£35405.50
Tracker Account:	£ 5942.41 (Received 0.74p interest)
National Savings Account:	£11714.20

Income since last meeting:

Half year Precept	£10500.00
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Requests for payment: **Approved**

Toilet Cleaner salary for October 2016 as previously agreed by Parish Council

Clerk's salary for October 2016 as previously agreed by Parish Council

NEST pension contribution as per agreed payment schedule

Clerks expenses Sept'16	£ 76.05
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WUF - River work final invoice	£ 1182.00
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West Mercia Energy - Elec toilets Aug16	£ 17.22 + Vat
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West Mercia Energy - Elec toilets Sep16	£ 16.12 + Vat
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Total	£ <b>35.01</b>
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Pembridge Parish Hall	£ 52.50
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Richard Mills - Mowing September	£ 310.00 + Vat
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**115/16. Update on the Neighbourhood Development Planning.**

A meeting is arranged on 25th October in the New Inn at 7.00pm to consider and discuss the draft plan prepared by Data Orchard. All councillors will be included in correspondence.

All

**116/16. Lengthsman & Footpaths Scheme 2017/18.**

The Clerk advised councillors of the changes to the lengthsman and P3 scheme for 2017/18. The Parish Council makes mandatory contributions of 66% to receive 33% grant funding. The grant funding available has reduced from £120/Km to £30/Km. The P3 grant continues at £15/Km. Both grants will reduce to zero by 2020. Councillors **agreed** to continue the Lengthsman and P3 scheme for 2017/18 paying the mandatory contributions and any budget shortfall required from the precept. To review in future years.

**117/16. 20mph Speed Limit in the Village.**

Cllr Rogers contacted Pershore Parish Council, where the County Council helped fund their enhanced scheme. There is lack of money available in Herefordshire for Traffic Regulation Orders and parishes are able to contribute to speed up the process. The estimated cost to install signage through the village would be in the region of £4000. There may be funds available from the recent application at East Street (S278 money). Councillors **Agreed** to pursue introduction of a 20mph speed limit and decided to meet with Ray Wallace from Herefordshire Council to discuss options available. *Clerk to arrange meeting.*

Clerk

**118/16. Parking along Bearwood Lane outside School Entrance.**

Councillors met with the Locality Steward to discuss parking concerns by the school, which was raised at the recent traffic meeting June. It was concluded the preferred option to resolve this problem would be to install zig-zag lines where there is no parking and no waiting time.

Clerk

**Approved.** *Clerk to request and ensure works are co-ordinated with resurfacing program.*

**119/16. Parliamentary Boundary Consultation.**

Councillors were advised on the new parliamentary boundary consultation. No comments were made.

**120/16. Report from Pride in Pembridge Group.**

Cllr Stokes advised a successful grant application from the Big Lottery fund securing £9595 to extend the boardwalk in the conservation area, improve seating and provide new bins on the Village Green. A local contractor has been appointed and it is hoped to be completed by spring 2017. The Pips AGM is in the New Inn on 1st November at 7.30pm.

**121/16. Contractual Annual Scale Point Increment for Clerk.**

Councillors agreed a rise for the clerk to Scale point 24 from January 2017.

**122/16. Correspondence.**

The Chairman read a letter from Mr Klein regarding fly tipping on the bonfire. He continued and explained he had spoken with the bonfire committee, who have had problems with fly tipping and have removed the item and will be disposing it at the recycling centre. The gate will be locked to prevent further tipping. *Clerk to respond to Mr Klein.*

Clerk

**123/16. Future Agenda from Councillors and members of the public.**

S278/S106 priorities for parish.

Playground update.

Capital resurfacing programme 2017/18.

**124/16. To confirm date of next meeting as**

**Wednesday 16th November 2016 - Ordinary meeting of the Parish Council - Parish Hall at 7.00pm**

Meeting Closed 9.00pm