

PEMBRIDGE PARISH COUNCIL

Minutes for the Meeting

Wednesday 13th July 2016, 7.00pm in Pembridge Parish Hall

Councillors Present: Cllr. G. Evans, Cllr. T. Bennetto, Cllr. A Pace, Cllr Mifflin, Cllr Stokes, Cllr Owens, Cllr Thomas, Cllr M.J. Hancock, Cllr Duggan, Cllr Purslow, Cllr Fothergill and Clerk R Bissell.
3 members of the public.
No Police representative.

69/16. Apologies for absence.

Apologies were received from, Cllrs P. Rogers & Phillips.

70/16. Declaration of interest and written requests for dispensation on agenda items.

The register of interest was available to sign. Declaration were made by Cllrs Evans and Owens agenda item 82/16.

71/16. Open session.

There were no comments from members of the public and apologies received from Cllr Phillips.

72/16. Approval of the Minutes of Meeting 18th May 2016.

The minutes of the meeting of 8th June 2016 were **approved** unanimously and signed.

The minutes of the meeting of 22nd June 2016 were **approved** unanimously and signed.

73/16. Planning applications for comment.

161819 Weston Cottage, Weston, HR6 9JE.

Proposed single storey rear lean-to extension. - Withdrawn.

161814 - Crump Oak Wood, Lyonshall, Near Kington.

New access and close existing access.

Comment: Pembridge Parish have no objection to a safer access but raised concern that this installation may be part of a larger planning application for chicken houses.

74/16. Clerks report.

Waiting for Rhyse Lane layby work to be completed.

Car park transfer documentation has been forwarded to solicitors – ongoing.

Contacted Welsh Water, who will be inspecting and considering repairs to the roadway along to their treatment works.

Letter sent to land owners querying availability for NDP inclusion.

Meeting to be arranged with Mr Norman regarding river erosion.

All signatory forms forwarded to Barclays Bank. Barclays Bank in Kington to close from September.

Bollard at Bridge street junction knocked over and repaired by BBLP. *Clerk to confirm costs charged to Kingspan.*

75/16. Financial report & Approve Payments.

Quarter 1 financial information had previously been forwarded to all Councillors. There were no queries and they were **approved** unanimously.

Bank reconciliation for June 2016 complete using VT cashbook.

Balances at end June 2016:

Current Account:	£26587.33
Tracker Account:	£ 5941.67 (74p Interest received)

Clerk

National Savings Account: £11714.20

Income since last meeting:

Herefordshire Council 2015/16 lengthsman grant £3903.20

Requests for payment: **Approval to be requested**

Toilet Cleaner salary for July & August 2016 as previously agreed by Parish Council

Clerk's salary for July & August 2016 as previously agreed by Parish Council

Clerks Expenses £ 40.36

ICO £ 35.00 + VAT

Grant Thornton £ 200.00 + VAT

Clean My - bin bags £ 20.25 + VAT

Herefordshire Council - Core strategy booklets £ 27.50

Viking - Paper & Ink Cartridges £ 57.98 + VAT

West Mercia Energy - Electric Apr/May 2015 £ 32.83 + VAT

R Mills - May Mowing £ 166.00 + VAT

Humfrys Symonds - Transfer search fees £ 262.10

Hereford Council - Playground inspection £ 60.50 + VAT

One stop Print- Magazine Aug/Sep £ 270.00

Invictus - Magazine Jun/Jul £ 270.00

Pembridge Parish Hall - Hire April-June'16 £ 75.00

76/16. Presentation from St Mary's Church.

A presentation was received from members of St Mary's church requesting written support from the Parish Council in their bid for St Mary's Community Project Heritage Lottery Fund Application, which they intend to submit in late August. **Agreed** unanimously. *Clerk to arrange.*

77/16. Update Standing Orders.

Councillors **agreed** to remove standing Order 3(I); "Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council's prior written consent". Cllr Evans signed the amended document.

78/16. Update on the Neighbourhood Development Planning.

Presentations for the consultation document for the vision and objectives will be held at Pembridge show on 30th July and the Parish Hall on 5th August 5-7pm. Comments will feedback to amend the document if necessary. The NDP will then be progressed to the next stages.

79/16. Car Parking along Bearwood Lane.

Cllrs Evans and Pace met with the headmaster to discuss problems with parking opposite the school entrance. A Parish Council article in the school magazine had made no difference. Councillors **agreed** to investigate the installation of a single yellow line with time restrictions.

80/16. Playground Approval.

Plans for the playground upgrade had been viewed and Councillors **agreed** for the working group to progress with the preferred supplier and explore funding options to commence work.

81/16. Bridge Street Traffic Issues.

Heavy traffic continues to use Bridge Street with the corner bollard being dislodged twice recently. The concern with the frequency of large tractors hauling to local farms was highlighted. *Clerk to write to local farmers.*

Clerk

Clerk

Clerk

82/16. Car Park Transfer.

The solicitor raised concerns with parts of the contract from Herefordshire Council and requested confirmation that Councillors were aware of a 50% overage charge and restrictive covenant on the land. Councillors were unaware and **agreed** for further work to negotiate the removal of both the overage and covenant. Councillors also **agreed** to the charges involved for this work to be done. *Clerk to write to solicitor with instructions.*

Clerk
Clerk/
JM

83/16. Defibrillator.

There are two possible cabinets to house the defibrillator at the Red Lion. Electricity is required for the external box. Clerk & Cllr Mifflin to meet Mr Price to discuss options and agree site before purchase of most suitable cabinet. Cllr Stokes to follow up and confirm details of parishioner information discussed.

AS

84/16. To review correspondence.

- Correspondence from Resident requesting new signage at Barrow Leasow, not suitable for HGV. Clerk to contact BBLP and respond to parishioner.

Clerk

85/16. To note items for Future Agenda from Councillors and members of the public.

None.

86/16. To confirm date of next meeting as

Wednesday 21st September 2016 - Ordinary meeting of the Parish Council - Parish Hall at 7.00pm

Meeting Closed 9.40pm