

PEMBRIDGE PARISH COUNCIL

Minutes for the Meeting

Wednesday 8th June 2016, 7.00pm in Pembridge Parish Hall

Councillors Present: Cllr. G. Evans, Cllr. T. Bennetto, Cllr. A Pace, Cllr Mifflin, Cllr Stokes, Cllr Owens, Cllr P. Rogers, Cllr M.J. Hancock, Cllr Duggan and Clerk R Bissell.

0 members of the public.

No Police representative.

49/16. Apologies for absence

Apologies were received from, Cllrs Thomas, Purslow, Fothergill & Phillips.

50/16. Declaration of interest and written requests for dispensation on agenda items.

The register of interest was available to sign. Declaration were made by Cllrs Evans and Owens agenda item 56/16.

51/16. Open session.

There were no members of the public and apologies received from Cllr Phillips.

52/16. Approval of the Minutes of Meeting 18th May 2016.

The minutes of the meeting of 18th May 2016 were **approved** unanimously and signed

53/16. Planning applications for comment.

161613 - Agricultural building at Nutfield Cottage, Bearwood.

Proposed change of use to residential dwelling. - No comment made.

54/16. Clerks report & Approve Payments

Annual lengthsman & P3 contract returned, agreed and signed by BBLP.

The mowing contract has been forwarded for signing to R Mills and mowing has started.

Village Green encroachment - letters sent.

1% clerks pay rise agreed by SLCC from 1st April 2016.

Bank reconciliation for May 2016 complete using VT cashbook.

Balances at end May 2016:

Current Account: £25602.37

Tracker Account: £ 5940.93

National Savings Account: £11714.20

Income since last meeting:

Qtr 4 Lengthsman & P3 grant 2015/16 £ 3903.20

VAT refund to 31.3.16 £ 929.72

Requests for payment: **Approved**

Welsh Water - Toilets Nov-May 16 (Cheque raised) £ 169.34

Toilet Cleaner salary for June 2016 as previously agreed by Parish Council

Clerk's salary for June 2016 as previously agreed by Parish Council

Clerks Expenses £ 46.25

Amenity Trust Annual Insurance £1377.21

Tom Bennetto - Playground parts £ 38.45 + VAT

R Mills - Mowing V Green £ 50.00 + VAT

HALC - Audit training Clerk £ 30.00 + VAT

Clean My - bin bags £ 20.25 + VAT

55/16. Bank Signatory

The Community account current has three signatories on the mandate, requiring two for each transaction. It was agreed unanimously for Cllr Stokes to be a fourth signatory. Cllr Stokes completed and signed the relevant mandate forms. *Clerk to check & post*

Clerk

56/16. Car Park Land transfer.

Herefordshire Council have forwarded details of the land transfer contract. All councillors have had the opportunity to review it as well as quotes received from three solicitors to act on behalf the Parish Council to transfer the land legally. Cllr Stokes proposed the Parish Council go ahead with the transfer and enlist the services of Humfry Symonds to act as legal representation. This was seconded by Cllr Rogers and **agreed unanimously**. *Clerk to accept quote and forward contract to Humfry Symonds.*

Clerk

57/16. Public Contact with Parish Council.

Councillors discussed how parishioner contact the Parish Council. The Chairman explained that all telephone numbers are private home numbers and recommended parishioners should be encouraged to use email or attend meetings. Some Councillors felt contact information should be available, however understood the intrusions into homes. Councillors agreed that numbers should not be published and gave the opportunity to opt out and still publish their telephone numbers if they wished.

58/16. Public traffic meeting

Cllr Evans provided details from the public meeting held recently on 2nd June to discuss traffic issues. 77 parishioners attended along with Lisa Powell transport manager from Tarmac, who provided useful information. As a result The Parish Council **agreed** to investigate the introduction of a 20mph speed limit. This would require a TRO (traffic regulation order) and an official letter from the parish requesting the reduction in speed and why. As assessment would be made by Balfour Beatty, if successful it would be added to a list, but may take some time. Alternatively the Parish Council could pay for a TRO, which would be costly. It was **agreed** to provide the evidence required to support an application and form a small focus group of local residents, Cllr Rogers agreed to lead.

PR

59/16. Update on the Neighbourhood Development Planning.

The steering group met on 7th June with Bill Bloxham from Data Orchard. The group will arrange a public meeting in early August and hold a stand at Pembridge show at the end of July. These consultations of the draft objectives and policies will feed into a final version to be compiled by Data Orchard at the end of August. An understanding of how the grant funding is paid is being investigated. A village walk with Data Orchard to assess land and village characteristics is arranged for 16th June 2016. Next PNDP meeting 5th July 2016 in the New Inn at 7.00pm.

60/16. Village green river bank erosion and road maintenance.

There is some erosion on the river bank along the village green towards the long meadow. The Parish Council are riparian owners and responsible for maintenance of the river bank. The use of large heavy vehicles attending the sewerage station may have contributed this erosion as well as the deterioration of the roadway along the village green.

Councillors **agreed** to write to Welsh Water to request remedial works to the roadway.

Clerk

Councillors also **agreed** to monitor the erosion over the next twelve months and ask Mr Norman for his evaluation on the erosion and possible solutions.

Clerk

61/16. Purchase of defibrillator box.

Detailed costing of an outdoor unit to store the defibrillator are unavailable until details of the defibrillator model is acquired. The expected costs are £60 - £750. Cllr Stokes proposed to agree the purchase of a box and the unit be decided at the next Parrish Council meeting. All councillors **agreed unanimously.**

62/16. To review correspondence

- Correspondence from Balfour Beatty advising a price list for footpath material that are no longer freely supplied.
- Cllr Evans read two letters from parishioners in Parsons Walk who contest their access onto the Village Green. The clerk will respond to both parties requesting proof of access for twenty years.

63/16. To note items for Future Agenda from Councillors and members of the public.

None

64/16. To confirm date of next meeting as - Date Change

Wednesday 13th July 2016 - Ordinary meeting of the Parish Council - Parish Hall at 7.00pm

Meeting Closed 8.40pm