

## Minutes Pembridge NDP Steering Group Meeting 7th June 2016 - New Inn 7.00pm.

Present: Cllr A. Pace, Mr Bill Bloxham (Data Orchard), Mrs M Albright, Cllr M J Hancock, Mr J Purslow, Mr B Pierce, Mr & Mrs Huckerby & Clerk Mrs R. Bissell.

**1. Apologies** accepted from Cllr P Rogers, Mr K. Myers, Mr G Hardy, Mr S Jones & Mr S Jaques.

### **2. Approval of minutes**

The minutes from meeting of the 26th April were agreed unanimously and signed by the chairman.

### **3. Grant Funding**

Cllr Pace confirmed a successful grant funding application with an award of £5010. The group have 6 months to utilise these funds.

### **4. Discuss comments from draft objectives**

Cllr Pace confirmed comments received from Cllr Phillips regarding the rowe ditch and the environmental designation as well as several further comments received from Mrs Albright, all of which were updated in the draft forwarded to Data Orchard.

### **5. Review draft and decide next steps with Data Orchard**

Mr Bloxham from Data Orchard commended the work the steering group have input to produce the draft information. Clarification is required on several points before full a preparation can be made.

- Utilising and keeping the current settlement boundary
- Search for land sites
- Confirm where development adjacent to settlement boundary stops along main roads. It was agreed that making smaller pockets of land available would encourage smaller developments. A call for land has been done and criteria checks to be made.
- Need to confirm the priority to facilitate development defined by historical impact and limitations - roads and a need for housing.

The discussion led to action points:

1. Village walk with Mr Bloxham to identify sites and characterise the village - 16th June 2016 10.00am in Car Park.
2. Arrange public viewing of draft proposals for comments
  - Mr Bloxham to prepare condensed information for printing for approx 18 A2 posters and forward to the clerk before end June. Methods for parishioner comment and management of public viewing/meetings to be decided at next PNDP meeting 5th July 2016, 7.00pm, New Inn.
  - Mr Bloxham to offer leaflet design for posting to parishioners to advertise public events.
  - Have a table at Pembridge show - a wide audience group, however the entrance fee makes this event not inclusive. Date 30th July 2016.
  - Have second public event in the Village Hall - 5th August 5-7pm.
  - Advertise on website, newsletter if possible, Face Book and leaflet drop.
3. Mr Pierce to forward copy of the land survey results to Data Orchard via the Clerk.
4. Maps to be identified and shared among the group.
5. Research historical support evidence to be investigated by Mr Bloxham.
  - Mr Bob Anderson contact point for Pembridge History group - Good website.
  - Historic England -assessment of historic values.
  - Make contact with Julian Cotton HC archaeologist for information and evidence.
6. Get a definitive list and breakdown of Pembridge housing commitments 2011-2031  
Mr Bloxham anticipated a completed draft of the PNDP would be available towards the end of August.  
Details of point of contact at Herefordshire is unclear. Clerk to investigate.
7. Cllr Pace to report to the Parish Council.

### **5 A.O.B**

Provide environmental evidence and collate data from the biological records centre. Mrs Albright to forward survey information to Cllr Hancock to prepare environmental survey.

### **6. Next meeting Tuesday 5th July 2016 in the New Inn at 7.00pm**

Meeting Closed 8.01pm

Signed .....

Date .....