

Minutes for the Meeting

Wednesday 20th April 2016, 7.00pm in Pembridge Parish Hall

Councillors Present: Cllr. G. Evans, Cllr. T. Bennetto, Cllr. A Pace, Cllr Mifflin, Cllr Stokes, Cllr Fothergill, Cllr P. Rogers, Cllr M.J. Hancock, Cllr Purslow, Cllr Owens, Cllr Duggan, Cllr. R. Phillips and Clerk R Bissell.

0 members of the public.

No Police representative.

01/16. Apologies for absence

Apologies were received from, Cllr Thomas.

02/16. Declaration of interest and written requests for dispensation on agenda items.

The register of interest was available to sign and no declarations were made

03/15 Open Session

Ward Councillors report. -

- Recycling centre open at Kington Fri -Sun 8.00 -18.00.
- East Street Developments - Met with GE & RB regarding improvements on the highway, these will be in agreement with Parish Council. Nick Hall to investigate the issue regarding condition on selling houses.
- Development - concerns if too much development the infrastructure will cause issues. Pembridge School needs development but preferably not large scale ones.
- Rhyse Lane pot hole - visited landowners, still problems getting BBLP to do the work.
- Bearwood Crossroads - 12 months since enforcement order - question what is happening.
- Rhyse Lane layby to be cleared.
- Accidents where vehicles leave the road - the police have been reticent to supply driver details.
- Meeting with BBLP to discuss other village issues - Verdun Oak parking, A44 kerbs.
- There has been a lack of materials available for BBLP to complete footpath works. This has been experienced county wide.

04/16. Approval of the Minutes of Meeting 16th March 2016.

The minutes of the meeting of 16th March 2016 were **approved** unanimously and signed.

05/16. Planning applications received.

There were no planning applications received.

06/16. Clerks report & Approve Payments

CIL consultation response made. Awaiting specialist team to clear Cabal layby.

Attended the opening of the Kington recycling centre - Open Fri - Sun 8.00 - 18.00

New passwords awaited for the HALC/NALC sites

NEST pensions set up complete.

All other items currently outstanding and not on the agenda are being dealt with.

Bank reconciliation for March 2016 completed using VT cashbook.

Balances at end March 2016:

Current Account:	£20361.87
Tracker Account:	£ 5940.93 (74p interest received)
National Savings Account:	£11714.20

Income since last meeting:

BT Wayleave	£ 8.82
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Requests for payment: Approval to be requested

Zen Internet - CP Panel 2016/17 (Cheque raised)	£ 57.46
Toilet Cleaner salary for April 2016 as previously agreed by Parish Council	
Clerk's salary for April 2016 as previously agreed by Parish Council	
Toilet Cleaner Salary underpayment May'15	£ 6.50

Clerks Expenses	£ 60.06
HALC - Subscription 2016/17	£516.54 + VAT 103.31
HALC - TB training Planning & Comm	£ 75.00 + VAT £15.00
Pips - Annual Grant full payment 2016/17	£800.00
Herefordshire Council - Trade waste	£ 60.52
Bob Pierce/Invictus - Website upgrade	£ 500.00 + VAT £100.00
BBLP - SID Hire June & Sept 2014	£300.00 + VAT £60.00
Sign It - In Bloom signs	£250.00 + VAT £ 50.00
Pembridge Parish Hall - Jan - Mar 16	£ 60.00
R Mills - Broxwood works	£316.00 + VAT £63.20

ACTION

NS&I signatories updated.

07/16. Sign BBLP annual maintenance plan contract 2016/17.

The Balfour Beatty Annual Maintenance Plan contract was **approved and signed**.

08/16. Mowing schedule for 2016/17.

Cllr Stokes will liaise with PIPs and produce a mowing schedule. Contractors require adequate insurance to undertake these works. Costings to be obtained.

09/16. Update on the Neighbourhood Development Planning.

Cllr Pace advised the next meeting on 26th April to finalise objectives and policies, this information will be forwarded to Data Orchard. An application for grant funding to be arranged.

10/16. Works required for annual check of playground.

The annual safety inspection is due in May 2016. Works required are cleaning and replacement toddler swings. Clerk advised costing for replacements swing seats and Councillors **agreed** to replace two new toddler seats. *Clerk to arrange.*

11/16. Parish magazine.

Cllr Hancock stepped in to produce the Apr/May edition after Clare Evans's resignation. Cllrs **agreed** to Judy Rogers and Bob Pierce to take on the editorship going forward. *Cllr Evans & Clerk to meet both to discuss details.*

Cllr Hancock agreed to be the Parish Council contact for the Hereford Times. *Clerk to provide new details to Hereford Times*

12/16. Tree Warden Report

The clerk read the report from the tree warden advising 40 Verdun Oak seedlings were ready for planting in the parish. The Parish Council supported the planting. Site to be arranged.

13/16. To discuss and decide options for possible relocation of defibrillator

Concerns have been raised that some members of the parish are unaware of the village defibrillator and its accessibility, which is currently situated in the Red Lion public house. Cllrs suggested that siting it on the outside wall would make it available 24/7. *Clerk to contact Mr Price suggest and offer to support cabinet installation.*

14/16. Correspondence.

There was no correspondence.

15/16. Future Agenda from Councillors and members of the public.

Erosion by water at Village Green & access road condition.

16/16. To confirm date of next meeting as

Wednesday 18th May 2016 - Annual meeting of the Parish Council - Parish Hall at 7.00pm

Meeting Closed 8.47pm

AS

Clerk

GE/Clerk

Clerk

Clerk