

PEMBRIDGE PARISH COUNCIL

Minutes for the Meeting

Wednesday 16th March 2016, 7.00pm in Pembridge Parish Hall

Councillors Present: Cllr. G. Evans, Cllr. T. Bennetto, Cllr. A Pace, Cllr Thomas, Cllr Mifflin, Cllr Stokes, Cllr Fothergill, Cllr P. Rogers and Clerk R Bissell.

2 members of the public.

No Police representative.

194/15. Apologies for absence

Apologies were received from, Cllrs M.J. Hancock, Purslow, Owens, Duggan and Cllr. R. Phillips

195/15. Declaration of interest and written requests for dispensation on agenda items.

The register of interest was available to sign and no declarations were made

196/15 Open Session

Ward Councillors report. - previously circulated no comments were made.

197/15. Approval of the Minutes of Meeting 27th February and 2nd March 2016.

The minutes of the meeting of 27th February 2016 were **approved** unanimously and signed.

The minutes of the meeting of 2nd March 2016 were **approved** unanimously and signed.

198/15. Planning applications received.

- 160669 - West Bank, Bridge Street, HR6 9EU
Works to lime tree & red cedar - **SUPPORT**

199/15. Clerks report & Approve Payments

Car park land transfer expression of interest made with HC.

Arranging a legal meeting to discuss leases and fees.

Website upgrade and management handover continues.

Litter issues at Cabal layby reported to BBLP.

Footpath signs installed at Gorsty Corner and Barrow Leasowe.

All other items currently outstanding and not on the agenda are being dealt with.

Bank reconciliation for February 2016 complete using VT cashbook.

Balances at end February 2016:

Current Account:	£21861.58
Tracker Account:	£ 5940.49
National Savings Account:	£11714.20

Income since last meeting:

None

Requests for payment: Approval unanimously

Toilet cleaner salary for March 2016 as previously agreed by Parish Council

Clerk's salary for March 2016 as previously agreed by Parish Council

Clerks expenses February £ 43.28

One Stop Print shop £ 270.00

Sign it - Pips signs £ 250.00 + Vat (£50.00)

Herefordshire Council - 2015 Election fees £ 73.55

Clean My - Toilet consumables £ 80.60

Viking - back up drive and stationery £ 78.95 + Vat (£15.79)

HALC - TB training - Planning & community £ 75.00 + Vat (£15.00)

R Mills - Lengthsman & P3 work £ 257.00 + Vat (£51.40)

200/15. HALC Membership

Membership with HALC for 2016/17 was proposed by Cllr Stokes. 7 in favour, 1 abstention. **Approved** by a majority to join HALC for the coming year.

201/15. Signatories for the NS & I account.

The signatory list on the NS & I account requires updating. Cllrs Rogers & Mifflin were designated and signed the relevant forms which were also approved by the chairman.

202/15. Approve BBLP lengthsman Annual Plan 2016/17.

The Plan was approved unanimously. *Clerk to forward to BBLP.*

203/15. Update on the Neighbourhood Development Planning.

Cllr Pace advised the next meeting on 22 March is to discuss objectives and policies. An application for grant funding to be arranged.

- **Shobdon NDP response**

Councillors confirmed their opposition to any extra traffic from increased business at Shobdon Industrial Estate being routed through Pembridge. *Clerk to prepare response and share with Councillors for comment before replying.*

204/15. Parish magazine.

Clare Evans has resigned as editor of the Parish Magazine and Councillors expressed their thanks to Clare. In the absence of any applications Cllr Hancock offered to produce the April/May edition which was approved.

205/15. Village entrance enhancements.

The consultant for the housing application for 3 houses at East Street explained how the application had been delayed by a late intervention by the Ward Council Member seeking a financial contribution for S278 funds. The applicant had as part of the plan provided enhancements to the highway as part of the process and felt conditions placed on the application were unjust. The work from these funds must be provided by BBLP, but the question was asked of the Council, what work should be done? Councillors discussed the entrance to the village on East Street and agreed the application already catered for any improvements and funds would be better spent elsewhere in the village. Councillors requested a greater involvement in deciding how funds should be allocated and suggested a dialogue/list should be agreed by the whole Council. *Cllr Evans to discuss with Cllr Phillips*

206/15. A44 resurfacing.

A resident has requested the resurfacing of the main A44 in the village. This has not been included in the 2016/17 capital program. *Clerk to contact BBLP and request inclusion for future years.*

207/15. Litter Cabal Layby, Rhyse Lane.

Councillors received a verbal presentation including photographs from a resident living near the layby. The problem being drivers using the area to dump litter and use as a toilet. Herefordshire Council have failed to resolve this problem. Councillors discussed the options and agreed that as the layby was unofficial, closing it to vehicles was the likely to be the best outcome and further discussions with Cllr Phillips were required.

Clerk to arrange specialist clearance of waste through EA/BBLP.

Clerk to liaise with Cllr Phillips to use his contacts to consider options.

208/15. PiPs Lottery Grant.

PiPs would like to apply to the Big Lottery fund to extend the boardwalk in the conservation area. Councillors agreed to a letter of support from the Council to aid the application.

Cllr Rogers & Stokes to administer.

209/15. Correspondence.

HC Statement of Community Involvement

Councillors were advised of the consultation period. The NDP Steering group to be involved.

WW1 Centenary commemorations across Herefordshire - Lord Lieutenant - None to attend.

Unrecorded rights of way 18.4.16 - Cllr Hancock to attend.

210/15 Clerks CiLCA pay rise

Clerk

Clerk

GE

Clerk

Clerk/RP

PR/AS

The Clerk is due to receive a one scale point rise to 20 SCP on completion of the CILCA qualification as part of the employment contract. All approved.

211/15 Toilet cleaner Salary review.

The new living wage will rise in April to £7.20/hour. Councillors discussed the position and agreed unanimously to increase the salary to £7.50/hour from April 1st.

212/15. Future Agenda from Councillors and members of the public.

List of parish requirements from CIL money.

Litter picking

213/15. To confirm date of next meeting as

Wednesday 20th April 2016 - Ordinary meeting of the Parish Council - Parish Hall at 7.00pm

Meeting Closed 8.53pm