

PEMBRIDGE PARISH COUNCIL

Minutes for the Meeting

Wednesday 17th February 2016, 7.00pm in Pembridge Parish Hall

Councillors Present: Cllr. G. Evans, Cllr. T. Bennetto, Cllr P. Thomas, Cllr. A Pace, Cllr Fothergill, Cllr Owens, Cllr. J. Mifflin, Cllr. A. Stokes, Cllr. K. Duggan, Cllr. R. Phillips, Cllr. P. Rogers and Clerk R Bissell.
No members of the public.
No Police representative.

The Chairman congratulated the clerk on passing the CiLCA qualification and becoming a qualified clerk.

174/15. Apologies for absence

Apologies were received from, Cllrs Purslow & Hancock.

175/15. Declaration of interest and written requests for dispensation on agenda items.

The register of interest was available to sign and no declarations were made.

176/15. Open Session

Ward Councillors report.

- Budget setting in March includes a Council tax rise of 1.9% with rises for fire and police, bills will also include the 2% social care levy.
- Cllr Phillips expressed his unhappiness and concern that notices have been served on small holding tenants in the ward.
- More cut backs are expected putting the future of the museum and archive service in doubt.
- Cllr Phillips was questioned by the Chairman about the viability of the county. He replied there was concern for solvency as Herefordshire is not comparable to many other counties who now experiencing these forced cuts which Herefordshire implemented two years ago.
- Cllr Phillips confirmed that Council grant funding currently available is not Herefordshire Council money, but it is provided through the Council as a service.
- Further questions on the traffic monitoring set up, which Cllr Mifflin said would be better placed to log vehicles along East Street rather than West Street. Cllr Phillips suggested that if the monitoring box was removed it was highly unlikely to be replaced and some information is better than none.

177/15. Approval of the Minutes of Meeting 20th January 2015.

The minutes of the meeting of 20th January 2015 were **approved** unanimously and signed.

178/15. Planning applications received.

- 160248 - The Yew Tree, Bridge Street, Pembridge HR6 9ES
Proposed demolition of garage, provision of two parking spaces and conversion of first floor bungalow into living. - **SUPPORT**
- 160072 - Stoneycroft, East Street, Pembridge, HR6 9HB.
Proposed minor replacements/ alterations to doors and one window. - **SUPPORT**

179/15. Clerks report & Approve payments

Playground inspection booked for May 2016.

Tree works completed along Noke Lane.

Attended BBLP briefing 3.2.16.

Forwarded Shobdon NDP for consultation response to be included on March agenda

Reporting of potholes, ditches and drains.

Met the internal auditor and reviewed accounts to December 2015.

Core strategy now combined and available on Herefordshire website.

Expression of interest to join the BBLP lengthsman & P3 scheme forwarded.

Updated February 2016 Electoral roll received.

Attended 150th anniversary of Pembridge Primary school.
 CiLCA portfolio submitted & passed.
 Bank reconciliation for January 2016 complete using VT cashbook.

Balances at end January 2016:

Current Account:	£25484.68
Tracker Account:	£ 5940.49
National Savings Account:	£11714.20

Income since last meeting:

NS & I savings account interest	£ 87.20
Kingspan advertising fee	£ 500.00
HFD council lengthsman payment	£ 1668.80
Magazine advertiser	£ 50.00
Invoice to Pips for lawnmower	£ 1064.13

Requests for payment: Approval to be requested

Toilet Cleaner salary for February 2016 as previously agreed by Parish Council	
Clerk's salary for February 2016 as previously agreed by Parish Council	
Clerks Expenses January	£ 25.28
Richard Mills - Lengthsman work	£ 538.00 + 107.60 VAT
Viking - Stationery	£ 41.99 + 8.40 VAT
Pembridge Parish Hall - Hire Oct - Dec' 15	£ 90.00
Hereford Locksmith - emergency call to toilet block	£ TBA

Herefordshire Council has confirmed the precept request for 2016/17 at £21000. The charge for a band D property for 2015/16 was £37.76 rising to £46.38 for 2016/17 as there will be no council tax support grant to parish councils in the next financial year.

180/15. Internal Auditor Report.

The Clerk advised the internal auditor had inspected the accounts up to December 2015 and found them to be in good order. A full report will be provided at the year end.

181/15. Update on the lengthsman scheme.

The BBLP lengthsman scheme will be reducing over the next four years until the grant funding ceases. The 2016/17 grant funding stays the same as current year at £120/km and P3 is £50/km. In 2017/18 it reduces by 75% and in 2018/19 there is zero grant available. The P3 scheme funds continue in the near future. On advice from BBLP the future funding for lengthsman work would be expected to be found from Parish Council budgets/precept. Councillors expressed concern and agreed Herefordshire Council were ultimately responsible for highways.

182/15. Car Park Land transfer.

Councillors discussed the transfer of the car park and there are many questions requiring clarification before the process can continue to resolution. The Car Park would be an asset to the parish and Councillors **agreed unanimously** to express an interest for transfer with Herefordshire Council. Further information is required and legal advice to be sought on the current leases and legal costs. *Clerk to investigate.*

183/15. Priorities for the parish from s106.

S106 is collected by Herefordshire Council on developments of 5 houses or more and held for spend in the parish of development for 10 years. Some smaller developers include parish enhancements in their planning application. With the introduction of the housing allocation for Pembridge more housing development is expected and the Parish Council agreed to prepare a list of where these funds should be spent in order of priority. *Cllrs to consider and forward ideas to clerk to prepare a list for future agreement.*

184/15. Update on the Neighbourhood Development Planning.

Cllr Pace advised the group had been allocated responsibilities to various working parties to start preparing objectives and policies for discussion at the next scheduled meeting on 15th March in the New Inn at 7.00pm.

Clerk

All/Clerk

185/15. Footpath works.

The clerk updated Councillors on the installation of kissing gates and new finger posts to complete an complete route with good access around the village, hopefully before the end of March. Cllr Hancock is finalising details with landowners.

186/15. Correspondence.

The Chairman read a letter concerns parking issues in the New Inn car park/school. Councillors agreed the matter was a private matter for the owners of the car park, the school and the home owner. *Clerk to advise.*

187/15. Future Agenda from Councillors and members of the public.

None.

188/15. To confirm date of next meeting as

Wednesday 2nd March 2016 - Annual Parish Meeting - Parish Hall at 7.00pm

Wednesday 16th March 2016 - Ordinary meeting of the Parish Council - Parish Hall at 7.00pm

Meeting Closed 8.22pm

Clerk