

# PEMBRIDGE PARISH COUNCIL

## Minutes for the Meeting

Wednesday 20th January 2016, 7.30pm in Pembridge Village Hall

**Councillors Present:** Cllr. G. Evans, Cllr. T. Bennetto, Cllr P. Thomas, Cllr Hancock, Cllr. A Pace, Cllr Fothergill, Cllr Owens and Clerk R Bissell.

1 members of the public.

No Police representative.

### 158/15. Apologies for absence

Apologies were received from, Cllrs Duggan, Stokes, Purslow, Phillip, Rogers and Mifflin.

### 159/15. Declaration of interest and written requests for dispensation on agenda items.

The register of interest was available to sign and no declarations were made.

### 160/15. Open Session

#### Ward Councillors report.

- Cllr Phillip gave apologies, his update had been circulated.

#### Open session for Members of the public.

- Parishioner requested tree/hedge maintenance along Noke Lane between the Hump and the Firs.  
*Ownership needs to be clarified and clerk to write with requests.*

### 161.15. Approval of the Minutes of Meeting 16th December 2015.

The minutes of the meeting of 16th December 2015 were **approved** unanimously and signed.

### 162/15. Planning applications received.

There were no planning application to consider.

### 163/15. Clerks report & Approve payments

Replies for school invitation were confirmed

Bins purchased for Noke Lane to be installed & filled.

Councillors were asked to consider possible event for Queen's birthday (12-15 May).

### 164/15. Qtr 3 Finances & Approve payments

Qtr 3 financial reports had been circulated previously and **approved** by all councillors.

Bank reconciliation for December 2015 complete using VT cashbook.

#### Balances at end December 2015:

Current Account:	£25370.83
Tracker Account:	£ 5940.49 (inc 74p interest)
National Savings Account:	£11627.00

#### Income since last meeting:

Magazine advertisers x4	£ 200.00
HFD council lengthsman payment	£ 378.00

#### Requests for payment: Approval to be requested

Payment made S Walker Christmas Trees 2015	£495.00 + 99.00 VAT
Payment made to ZEN Internet - SSL certificate	£134.99 + 27.00 VAT
Toilet Cleaner salary for January 2016 as previously agreed by Parish Council	
Clerk's salary for January 2016 as previously agreed by Parish Council	
Clerks Expenses January	£ 9.00
One Stop Print	£ 270.00
Tree warden fees	£ 25.00
G Evans - Expenses - D Morgan reimbursement for (Toilet refurb hedge trimming)	£ 75.00
J Mifflin - reimburse hanging basket prize money	£ 60.00
West Mercia Energy	£ 27.48 + 1.37 VAT

Clerk

Gritbins.net - Salt bins Noke Lane x 2  
 R Mills - Footpath work PM59, PM54, PM22  
 Annual maint work drainage

£ 160.00 + 32.00 VAT

£1470.20 + 294.00 VAT

**165/15. Internal Auditor.**

Mrs Carrie Pierce, a local resident and a company secretary with years of accounting experience has offered to provide auditing services for the Parish Council, fee to be agreed. **All councillors approved unanimously.**

Clerk

**166/15. Joining the NEST pension scheme.**

All employers are now required to offer employee pensions. Parish Council employees are currently non-eligible for employers contributions, however they are entitled to make personal contributions if they wish. The NEST government pension scheme provides this service and is free to join. Councillors **agreed** to join the NEST pension scheme. *Clerk to arrange*

Clerk

**167/15. Update on the Neighbourhood Development Planning.**

Cllr Pace advised work would be starting on the objectives at the next scheduled meeting on 26th January in the New Inn at 7.00pm.

**168/15. Eardisland NDP response.**

Cllr Pace previously forwarded a suggested response which Councillors discussed and agreed. Clerk to forward response.

Clerk

*"It has been noted that Eardisland will not be allocating building development land for the reasons stated. However, Pembridge faces its own challenges in finding suitable sites as it is restricted to sites in or adjacent to the settlement boundary. The Parish will be unable to accept any increase in the number of houses/units it is required to develop over the period of the plan caused by any inability of Eardisland to meet its quota for this reason".*

**169/15. Playground Update.**

Report read from Cllr Rogers who has consulted with the school PTFA with ideas, which were well received. Next step to engage with the children and arrange supplier plans and quotes.

**170/15. Hereford Transport Consultation.**

Correspondence from Cllr Cottrell at Lyonshall were read and Councillors agreed there were problems with heavy traffic in the local areas the plan did not address. Parishioner concerns with heavy traffic and the historical nature of the village should be flagged and highlighted and included in the plan. *Clerk to respond.*

Clerk/All

*Councillors to reply via online survey.*

**171/15. Join Tree Warden Network.**

*Councillors to reply via online survey.*

A request from tree warden Mr Norman to join the Herefordshire scheme was discussed and Councillors agreed to join and pay the annual fee of £25.

**172/15. Correspondence.**

Information received from Lawton Crossroads had been forwarded. Councillors agreed there were safety issues with the junction and noted that implementing better signage would be more appropriate initially rather than a roundabout. *Clerk to respond.*

Clerk

**173/15. Future Agenda from Councillors and members of the public.**

None.

**157/15. To confirm date of next meeting as**

Wednesday 17th February 2016 - Ordinary meeting of the Parish Council - Parish Hall **at 7.00pm**

Meeting Closed 7.52pm