

PEMBRIDGE PARISH COUNCIL

ACTION

Meeting Wednesday 18th November, 2015, 7.30pm in Pembridge School Hall

Councillors Present: Cllr. G. Evans, Cllr. T. Bennetto, Cllr. K. Duggan, Cllr. C. Fothergill, Cllr J. Mifflin, Cllr. A Pace, Cllr. A. Stokes, Cllr. R. Phillips & Cllr P Thomas and Clerk R Bissell.

No members of the public. No Police representative.

122/15. Apologies for absence

Apologies were received from Cllrs, Hancock, Owens, Purslow & Rogers.

123/15. Declaration of interest and written requests for dispensation on agenda items.

The register of interest was available to sign and declarations were made on items 130/15 by Cllr Fothergill and Cllr Phillips.

124/15. Open Session

The chairman closed the meeting at 7.35pm.

Ward Councillors report.

- Councillor update had been circulated.
- Pembridge Primary School will be celebrating 150 years on 29th January 2016, with a special service at 1.30pm. It is hoped the Parish Council will work with the school and share archives.
- Cllr Phillips requested all Councillors support the school to attract and promote the school to new parents and pupils.
- Hereford Library will be closed while repairs for asbestos are taking place.

Meeting resumed 7.45pm

125/15. Approval of the Minutes of Meeting 21st October 2015.

The minutes of the meeting of 21st October 2015 were **approved** unanimously and signed.

126/15. Approval of the Minutes of Planning Meeting 10th November 2015.

The minutes of the meeting of 10th November 2015 were **approved** unanimously and signed.

127/15. Planning applications received.

- 153081 - Mere Court, East Street, Pembridge, HR6 9HA
Works to trees in conservation area. -

COMMENT - SUPPORT

- 153233 - Mere Court, East Street, Pembridge, HR6 9HA
Proposed two storey garden room

COMMENT - SUPPORT

128/15. Clerks report & Approve payments

- BBLP evening at Thorn Cancelled & to be rescheduled in November.
- Advertisement to be placed in Parish magazine for contractors to install gates around parish footpaths was agreed by all.
- BBLP Open drop in event on 1st December- Cllr Phillips to attend.

Bank reconciliation for October 2015 complete using VT cashbook.

Balances at end October 2015:

Current Account:	£27233.95
Tracker Account:	£ 5939.45
National Savings Account:	£11627.00

Income since last meeting:

Advertisers fees x 2	£ 100.00
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Requests for payment:

Toilet Cleaner salary for November 2015 as previously agreed by Parish Council	
Clerk's salary for November 2015 as previously agreed by Parish Council	
Clerks Expenses November	£ 55.20

Clerk

FPO expenses Jul-Aug 2015	£ 46.35 (paid)
One stop print - Magazine print Dec/Jan	£ 225.00 + £45 VAT
HALC - Local Council Administration Book	£ 63.00
Dawson Steeplejacks Ltd - Bell Tower lightening conductor repair	£ 494.00 + 98.80 VAT
Welsh Water - Water toilets 10.5.15 - 4.11.15	£ 199.42
Cllr Bennetto Expenses - Toilet refurbishments	£ 105.81
James Ross - Mow/Strimming May - Oct 2015 as agreed	£ 185.00
Councillors also approved payments to:	
G Pritchard - toilet refurbishment -painting	£285.00
Herefordshire Council - Trade waste sacks	£ 60.52

All requests for Payment were APPROVED.

129/15. ICO model publication scheme & Freedom of Information policy.

Councillor Pace proposed the ICO model publication scheme and Freedom of Information policy be **APPROVED**. Motion seconded by Cllr Stokes.

130/15. Grant requests and updates for draft budget for 2016/17.

Declarations were received from Cllr Fothergill and Philips. They did not take part in the discussion.

Requests were received for a contribution to mowing the churchyard £500 and Pride in Pembridge £800. This would cover general planting and village upkeep throughout the year £450 and printing 5000 new village brochures £350. Both requests were **agreed** unanimously.

Further items of expenditure were raised including amenity trust expenses and possible transfer of the car park. Further school grants and consideration toward The Queens 90th Birthday celebrations were noted.

131/15. Update on the Neighbourhood Development Planning.

The vision statement has been finalised by the steering group with the support of Data Orchard. The next steps to decide the Objective created by the vision and backed by the survey results. There is a high workload expected to complete the written elements of the plan and Cllr Pace requested the support of all Parish Councillors. Cllr Hancock was unavailable to report on his visit to the CPRE NDP meeting.

132/15. Playground working group update.

The Clerk advised the group were meeting soon to consider the next steps and discuss options available.

133/15. Report on the toilet refurbishment.

Cllr Bennetto confirmed works already completed on the toilet block included works by PiPs clearing the gutters, woodwork & ceiling painting, replacement signs, door furniture and other cosmetic repairs. Thanks to the electrician for removing the macerator in the ladies toilet. There are several jobs still to do including the light fittings, all works completed will be under the £500 allocated funds.

134/15. Village 20mph Speed limit.

The clerk read a response supplied by PC Jo Ellis to a question raised at the last Parish Council meeting. She stated the 20mph request must be raised with BBLP with good reasons why from the Parish Council. Cllr Phillips explained problems he was having in Shobdon where plans to implement a 20mph are considered. Any speed limit would require enforcement by the Police and Councillors concluded that from investigation already undertaken a speed limit would not solve the traffic issues being endured and therefore decided not to proceed with this request at the present time.

135/15. Dog Fouling.

Councillors discussed continued problems with dog fouling. Cllr Stokes undertook a survey last year and identified good signage and areas requiring extra bins, which have been provided. A dog control order can be sought from Herefordshire Council providing evidence against individual owners. A notice will be published in the Parish magazine.

136/15. Purchase of display boards

This item will be deferred until full costs have been received.

137/15. Parking issues along East Street.

Complaints have been received regarding a car parking inappropriately alongside the verdun oak tree at the end of East Street. Clerk to write to the owner.

Clerk

138/15. Correspondence.

- Involvement in "Fly the flag for the commonwealth"
Councillors agreed that if the school wished to be involved in the commonwealth day celebrations the Parish Council would fund the flag for the event. Clerk to confirm with school.
- The Clerk read a response from Bill Wiggin MP regarding traffic problems in the village. He will has written to Herefordshire Council with the concerns requesting how the issues will be addressed.
- The Clerk read a thank you letter from Pembridge Primary school for the grant funding towards the trim trail.
- The Clerk read an email form a parishioner along Noke Lane requesting salt bins. New salt bins from BBLP are £366 plus VAT. Councillors requested cheaper options to be considered and confirmation that BBLP will fill it. Clerk to progress. Cllr Stokes to confirm positions.

Clerk

Clerk/AS

139/15. Future Agenda from Councillors and members of the public.

Car Park Transfer.

140/15. To confirm date of next meeting as

Wednesday 2nd December 2015 - Budget meeting of the Parish Council - Parish Hall at 7.30pm

Wednesday 16th December 2015 - Ordinary meeting of the Parish Council - Parish Hall at 7.30pm

Meeting Closed 9.10pm