

PEMBRIDGE PARISH COUNCIL

Minutes for the Meeting

Wednesday 21st October 2015, 7.30pm in Pembridge School Hall

Councillors Present: Cllr. G. Evans, Cllr. T. Bennetto, Cllr. C. Fothergill, Cllr A. Pace, Cllr M. Hancock, Cllr A. Stokes, Cllr J. Purslow, Cllr P. Thomas, Cllr K Duggan, Cllr D Owens and Clerk R Bissell. 4 members of the public. Police representative Jo Ellis in attendance.

102/15. Apologies for absence

Apologies were received from Cllrs, Mifflin, Phillips, & Rogers.

103/15. Declaration of interest and written requests for dispensation on agenda items.

The register of interest was available to sign and no declarations were made.

104/15. Open Session

The chairman closed the meeting at 7.35pm.

Apologies received from the Ward Councillor, his report had previously been circulated.

Police report from Jo Ellis.

- The property marking coffee morning had been well attended with more sessions are planned for the New Year.
- The next PACT surgery is 22nd October 2015 at the shop between 11am and 11.30am. Details can be found in the monthly bulletin.
- More officers will be on patrol during the busy Halloween and bonfire events.
- Thefts include fish from a pond in Court Meadow, brush strimmer and gate damage locally.
- PC Ellis was questioned on how to obtain a 20mph speed limit through the village. She will investigate and forward information to the Clerk.

Public - Mr Eckley from Yeld Farm furnished Councillors with information relating to his new planning application for a CHP unit to supply electricity for agricultural usage. (This will be discussed at next PC Meeting). He provided details and offered a visit to a similar working unit at Much Wenlock, further details include, the unit would supply night time power, fuel pellets outsourced from Much Wenlock 950/te per year, 3 vehicular loads a month, 20 year life span and low noise. The Chairman thanked Mr Eckley.

Meeting resumed 8.00pm

105/15. Approval of the Minutes of Meeting 16th September 2015.

The minutes of the meeting of 16th September 2015 were **approved** unanimously and signed.

106/15. Approval of the Minutes of Planning Meeting 13th October 2015.

The minutes of the meeting of 13th October 2015 were **approved** unanimously and signed.

107/15. Planning applications received.

- 152540 Land adjacent East View, East Street, Pembridge
Proposed three sustainable custom build dwellings and garages
Comment- SUPPORT

108/15. Clerks report

- Councillors **agreed** to purchase the update Charles Arnold Baker Local Councils Administration Ninth edition.
- Update on Transparency code training and the changes required to be compliant were advised.
- Archiving costs for paperwork are £1.00 box collected from Pembridge and 35p per month thereafter. Clerk to arrange archiving over coming months of relevant paperwork.

109/15. Approve 2nd Quarter financial report & approve payments.

Clerk

Clerk

Quarter 2 financial reports had been previously circulated. The clerk reported details and advised spend for the half year. The second quarter finances were **Approved** unanimously.
Bank reconciliation for September 2015 complete using VT cashbook.

Balances at end September 2015:

Current Account:	£28661.02
Tracker Account:	£ 5939.45 (74p interest received)
National Savings Account:	£11627.00

Income since last meeting:

July Receipt - Lengthsman Q1	£ 295.00
Sept Receipt - Final precept payment	£9000.00
Oct Receipt - Western Power Wayleave	£ 60.01

Requests for payment:

Toilet Cleaner salary for October 2015 as previously agreed by Parish Council	
Clerk's salary for October 2015 as previously agreed by Parish Council	
Clerks Expenses October	£ 76.79 inc VAT £3.47
Donation to Pembridge PTFA - Trim trail	£ 500.00
Pembridge Parish Hall (Jul- Sept)	£ 45.00
HALC- Crystal Clear training	£ 25.00 + VAT
West Mercia Energy (Jun-Aug)	£ 16.45 + VAT
Richard Mills - Footpath works & drainage works A44	£ 152.25 + VAT

All request for payment were **APPROVED**.

110/15. Draft budget for 2016/17

A draft budget based on previous years spend had been distributed. Discussions were had regarding the current spend in 2015/16 and using reserves. Potential cuts over future years from Herefordshire Council are expected and Councillors were asked to carefully consider the proposed budget and advise of any extra spend unaccounted for.

111/15. Update on the Neighbourhood Development Planning.

The Core strategy was approved on Friday 16th November and all the changes made by the inspector were accepted. Cllr Pace advised the steering group had strengthened and a draft vision prepared. A meeting has been arranged with Data Orchard to progress forward, discuss the strategy for inspection and agree the draft vision statement before consulting further with parishioners.

112/15. Website upgrade.

The Parish Council website requires an upgrade to make the facility compliant with the introduction of the compliancy code in April this year. Councillors discussed options and **Agreed** to accept a quote from Invictus for £500. Clerk to liaise and arrange upgrade.

113/15. Update from playground working group.

A report from Cllr Rogers had been circulated. The group met with playground supplier Sovereign, who will be providing a plan and costing with no obligation. Visits to local playgrounds had been undertaken and next steps will be to discuss equipment options with local users groups.

114/15. Meeting dates 2016.

Dates for Parish Council meeting were discussed and agreed subject to hall availability for 2016.

115/15. Correspondence.

Age concern grant application - **All Agreed** no grant payment would be made this year.

CPRE NDP Invite 3rd November 2015 - Cllr Hancock to attend.

116/15. Future Agenda from Councillors and members of the public.

Public toilets

117/15. To confirm date of next meeting as

Wednesday 18th November 2015 - Ordinary meeting of the Parish Council - Parish Hall at 7.30pm

Clerk

Meeting Closed 9.32pm