

**Notes taken from Pembridge NDP Steering Group Meeting 22nd September 2015 -
New Inn 7.00pm.**

Present: Cllr A. Pace, Cllr P. Rogers, Mr C. Sutherill, Mr K. Myers, Mr G. Hardy & Clerk Mrs R. Bissell.

Apologies: Mrs M. Albright & Cllr. M.J. Hancock.

The group discussed the workload required to complete the draft document and whether there was enough commitment from the community and steering group members. The concerns included time pressure on very busy people to complete the work, lack of members and lack of community involvement, especially younger parishioners.

Orchard Data would be on hand to help present the document and would be available to assist throughout the process. Cllr Pace shared quote details from Data Orchard totalling £4748 to Reg 15.

There was no pressure on the group to complete the NDP quickly. After discussions everyone felt more positive and this was an opportunity that should be progressed. All were keen to see other parish plans and will research those already published and adopted with Hereford council.

Discussion continued and members shared main points they felt stood out from each section of the questionnaire as a desire by the community. This would form the basis of the vision.

All agreed the vision statement would provide what the parish desires. To be edited in an overview paragraph evidenced from the three headings in the questionnaire.

It was agreed that one person should initially prepare the vision statement for circulation and the group meet soon after to finalise the content together. Mr Myers offered to compile this in draft and forward to the clerk for circulation to the group members. A short deadline was suggested to meet promptly the following week.

Once the vision statement was formatted to reflect the evidence from the questionnaire, overview objectives could be set derived from the questionnaire headings providing more detail.

The group considered the pending grant application and agreed until the vision statement was completed and verified with Data Orchard, application should wait. Any short term cost would most likely be consumed by the Parish Council and it had been raised at the budget meeting.

Next meeting Wednesday 30th September in the New Inn 8.00pm (short meeting) Further meeting to be arranged with Data Orchard.

Meeting closed 8.00pm.