

## Notes taken from Pembridge NDP Steering Group Meeting 21st July 2015 - New Inn 7.00pm

**Present: Andrew Pace (Chair), Philip Rogers, Ken Myres, Merry Albright, Michael Hancock, and clerk Rebecca Bissell.**

**Apologies: Steve Jones, Colin Sutherill and Rupert Heaven**

Andrew gave apologies for Pembridge show.

### 1. Pembridge Show

It was decided to try and do a basic presentation at pembridge show.

Merry to produce a flyer and provide maps for the table.

Becky to print Flyers

Michael offered to man the table and talk to the public from 1-3pm.

It would be useful to take interested party contact details.

### 2. Draft document

The draft document had been circulated to all members for initial comments.

Merry explained how she had compiled the document with information from various sources, ensuring the statutory subject headings and sections relevant to Pembridge were included.

As the group analyse the data from the questionnaire these categories can be evidenced to support the document as being shaped by the community.

### 3. Grant available

Data Orchard have provided a quote for the next stages of the draft plan to Reg 15 at £5000.

To move the document forward the grant funding will need to be applied for, timing is crucial as the funds requiring spending within 6 month of application or will have to be returned & reapplication made for next 6 months. Andrew to contact Data Orchard and confirm their capacity to undertake new workload for Pembridge before applying for the grant. Andrew and Philip to complete application.

### 4. Next Steps

The Data Orchard qualified survey results are from a base figure returned from parishioners. Andrew will breakdown the analysis from Data Orchard into working sections and divide between members of the steering group, who will highlight obvious criteria. All will meet to work on the analysis and derive a consensus. **All highlighted criteria to be sent to Becky on [rebeccabissell.pembpc@gmail.com](mailto:rebeccabissell.pembpc@gmail.com) to collate before the 14th September 2015**, collated information will be forwarded before the next meeting.

Next Meeting organised to discuss the analysis of criteria - **22nd September the New Inn 7.00pm**  
Public meeting provisional dates Friday 23rd evening through to Saturday 24th October 2015.

#### Timeline

1. Grant application (To be supported by the Parish Council funds)
2. Summary of criteria divided by end August and analysis of questions by September 14th
3. Public meetings and visitations - Produce a list of meetings
4. Small groups to produce evidence based report
5. Steering group meeting.

Parishioners will have opportunity to express their view and comments on collective evidence.

Possible groups to liaise with/give talks are WI, Good Neighbourhood scheme, PiPs, Local businesses & Commercial enterprise arm.

Policies will be made available to everyone.