

**PEMBRIDGE PARISH COUNCIL****Wednesday 18th March 2015, 7.30pm in Pembridge School Hall**

**Councillors Present:** Cllr. G. Evans (Chair) Cllr. T. Bennetto, Cllr. R. Phillips, Cllr. C. Fothergill, Cllr. D. Williams, Cllr Pace, Cllr Stokes, Cllr D Owen, Cllr P Thomas, Cllr J Mifflin, Cllr P Rogers and Clerk R Bissell.

PC Allford present and 5 members of the public.

**Minutes of the meeting of Parish Council****86/14. Apologies for absence.**

Apologies were accepted from Cllr Duggan.

**87/14. Declaration of interest and written requests for dispensation.**

The register of interest was available to sign and declarations were made.

**88/14. Open Session.****Ward Councillor Report.**

Cllr Phillips provided details of the Hauliers and farmers meeting and advised it had been useful to help understand concerns. Tarmac informed how taco graphs were used and reiterated their mobile phone policy. Kingspan were unable to attend.

**Public session**

There were concerns regarding increased traffic using the village and the question of who was allowed access through Bridge Street and how far. It was also suggested that planning conditions should be revisited regarding bio digester traffic. Cllr Phillips to investigate.

The good work of Pride in Pembridge group was acknowledged.

**Police report.**

- PC Allford confirmed the bridge having a 17.5t access only limit and regular monitoring of traffic using Bridge Street.
- Enquires continue regarding village burglaries. PC Allford reassured efforts were being made.
- Property marking event in Kington Market 26th March 9.00am and Weobley Village Hall 18th April 2015 10-2pm. If successful the event will be brought to Pembridge.
- Next PACT surgery 26th March 11-11.30am in The Old Steppes shop.

*Cllr Phillips left the meeting*

**89/14. Minutes of Parish Council Meeting 11th February 2015.**

The minutes of the meeting of 11th February 2015 were **approved** unanimously and signed.

**90/14. Clerks report**

The clerk had circulated information via email and reported

- Attendance at Power to the people at HALC offices 5.3.15
- Balfour Beatty Annual Report 2014/15 P3 Scheme for completion.
- Request for members to attend meeting for Annual Plan at Thorn Offices 17.3.15

All other outstanding items are being dealt with by the clerk.

**91/14. Financial report.**

Bank reconciliation for February complete using VT cashbook.

**Balances at end February 2015:**

Current Account:	£32827.66
Tracker Account:	£5,937.23
National Savings Account:	£11627.00

All requests for payment were **APPROVED**

**92/14. Parish council elections 7th May.**

The Clerk handed out nomination packs and advised councillors of procedures for the election. Cllrs must return completed papers to Hereford Election Department by 4.00pm 9th April. The clerk offered to collect papers from the chair on 2nd April to bulk deliver.

**93/14. Procedure for responses to planning applications.**

Should a planning application require comment before the next scheduled Parish Council meeting, it was **agreed** to convene and hold a planning meeting for discussion.

**94/14. Contract for the Clerk.**

The draft contract had been circulated in line with model contract from NALC/SLCC and the previous clerk's contract to members of the recruitment group. The Chair requested comments and proposed the contract be accepted and signed. It was **agreed unanimously**. The contract for the clerk was signed.

**95/14. Internal Auditor to act for the Parish Council Accounts.**

It was **approved** to request the services of an internal auditor.

**96/14. HALC/NALC membership 2015-16.**

It was **approved** to continue HALC membership for 2015-16 to be reviewed for 2016-17.

**97/14. Planning applications received, further information and note decisions.**

- P150152/K - St Mary's Church, Pembridge. Herefordshire HR6 9EA.  
To Pollard an Ash Tree **COMMENT - SUPPORT**
- P150527- Canterbury Cottage, Shobdon, Leominster. HR6 9NN  
Proposed to erect a wooden garage with a concrete floor. **COMMENT SUPPORT**
- 150657 - Land adjacent to Holmleigh Cottage, Bridge Street. Pembridge.  
Demolition of existing building and proposed self-build sustainable dwelling and bike store.  
**COMMENT - NO OBJECTIONS**
- 150733 - Spire Cottage, East Street, Pembridge HR6 9HB  
Removal of weeping willow. - **TREE WARDEN TO COMMENT.**

Pre planning application information was made available for land adjacent to East View Pembridge. Councillors discussed the application with the owner and consultant. Comments were made on the safety of the entrance and a possible footpath, the danger of the road and management of the hedge. These items will be taken into consideration by the applicant and Cllr Evans thanked them for attendance.

**98/14. Car Park wall survey for land asset transfer from Herefordshire Council.**

The independent survey of the car park wall had been circulated to all Councillors. It was suggested to forward the report to Hereford Council for comment. No decision made regarding transfer at this time.

**99/14. Health & safety report raised pavement.**

Cllr Rogers suggested this item be discussed at the next meeting to allow all Councillors the opportunity to fully read the recently received report. Cllr Phillips has forwarded details to Balfour Beatty and Herefordshire Council. Cllr Rogers urged users of pavements to write to Herefordshire Council to register their concerns.

**100/14. Neighbourhood Development Planning including grant update.**

- More funding will be available and Cllr Pace & Rogers will attend the meeting and report details.
- There is now a skeleton outline plan
- Results of the core strategy consultation will be provided and forwarded.

**101/14. The new lengthsman scheme without potholing.**

It was **agreed by a majority** to join the enhanced lengthsman scheme from April 2015 without the potholing element this year. The annual plan requires completion for Balfour Beatty. The current administrator would like to stand down as the 10% Lengthsman fee is no longer payable. **It was**

Clerk

Clerk

**agreed unanimously** that administration should pass to the clerk and increase hours to 9 a week for extra administration of the scheme starting April 2015.

**102/14. Purchase of Speed Indicator Devices with Titley PC.**

Purchase of the new Speeding device has already been agreed, however extra approval required to buy a pole. A quote was circulated and Cllr Williams proposed to purchase the pole which was seconded by Cllr Pace. Clerk to arrange.

CLERK

**103/14. Local farmers/hauliers meeting regarding Bio digester traffic issues**

Included in the Ward councillors report

**104/14. PIP - Big lottery fund application requirements.**

Members of PIPs have now decided they would like to hold consultation as to whether wooden or concrete pathway should be erected by the river and may be reconsidering their application.

**105/14. Purchase and installation of a new waste bin for Bearwood Lane.**

It was **agreed unanimously** to purchase as new waste bins at £108 + VAT for Bearwood lane. Councillors will arrange installation.

CLERK

**106/14. Manley Lane footpath upgrade.**

A revised quote included kerbing stones for Manley Lane footpath was considered at £1715.45. Cllr Bennetto proposed to accept the quote and arrange works to be completed. Cllr Williams seconded. Cllr Evans to arrange.

GE

**107/14. Dog fouling issues.**

Concerns over dog fouling in the village were discussed. It was agreed there was sufficient signage and bins. It was suggested PIPs held a survey for Parishioners views and report results to next Council Meeting.

**108/14. Correspondence.**

- The clerk reported confirmation of the precept and grant funding for 2015-16 from Herefordshire Council.
- The P3 Annual Report 2014/15 requires completion. Cllr Rogers to complete and return.

**109/14. Items for Future Agenda from Councillors and members of the public.**

None

**110/14. To confirm date of next meeting as**

Wednesday 15th April 2015, in the Parish Hall at 7.30pm.

Cllr Evans reminded all of the revised date for the Annual Parish Meeting as 22nd April 2015.

Meeting Closed 9.23pm.