

## PEMBRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting  
Held Wednesday 17<sup>th</sup> September 2014 in the Parish Hall

**Present:** Cllr. G. Evans (Chair) Cllr. T. Bennetto, Cllr. R. Phillips (at 8.30pm), Cllr. A. Stokes,  
Cllr. P. Rogers, Ms. C. Fothergill, Cllr. A. Pace, Cllr. K. Duggan  
Cllr. M. Ratcliffe, Cllr. P. Thomas+ Mr. D. Williams (to be co-opted this evening)

H124 **Apologies:** Cllr. D. Owens Cllr. Mrs. J. Mifflin

H125 **Announcement of Interests from Councillors:**  
None.

**ACTION**

H126 **Welcome to newly co-opted Parish Councillor Mr. David Williams**  
The Chairman welcomed Mr. Williams and asked the councillors to introduce themselves to him around the table.  
Signing of his Acceptance Form and Interests Form.

**HH**

H127 **Welcome to the new Parish Clerk, Mrs. Rebecca Bissell, who starts on 1<sup>st</sup> October 2014.**  
The Chairman welcomed Rebecca, who was attending this evening to get a feel for the current issues with the parish council, before she commences in role next month.

H128 **Police Report:**  
None. No Police attendance.

H129 **Minutes of last meeting/matters arising from them – 23<sup>rd</sup> July 2014 (No meeting in Aug)**  
1 Matter Arising : Para. H117 Cllr. Pace confirmed that the footpath issue had been resolved.

The Minutes were then signed as a true record.

H130 **Financial Report – Clerk**  
Reconciliation of bank accounts for July & August has taken place.  
2nd half year Precept payment should be received shortly.

**Balances at end August 2014:**

Current Account:	<b>£33,866.19</b>
Tracker Account:	<b>£5,935.69</b>
National Savings Account:	<b>£11,540.45</b>

**Income since last meeting:**

BT annual Wayleave payment:	£26.32
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**Payments made since last meeting:**

Toilet Cleaner & Bins – August	£233.40
Magazine printing Aug/Sept edition	£270.00

**Requests for payment:**

Toilet Cleaner & Bins – September	£228.10
WW1 Group expenditure to date	£240.69
Information Commissioner's annual fee for registration	£35.00
4 new signs for village green: 'No Dog Fouling'	£978.00 <b><i>Not Approved</i></b>

**(See Agenda item below)**

N. Plan – maps of village	£180.40
H. Council – advertisement for new Clerk on online job page	£60.00

No charge for advert on HALC website.	
Printing 1100 copies of Neighbourhood Plan questionnaire	£732.00
Outgoing Clerk's salary 2 <sup>nd</sup> quarter (final)	£854.67
Outgoing Clerk's expenses 2 <sup>nd</sup> quarter (final)	£320.72
HMRC payment for 2 <sup>nd</sup> quarter staff deductions	£213.60
Annual Childrens Playground Inspection Fee	£54.72
Clearance of a fallen tree across river at village green	£141.20
Parish Magazine production Oct/Nov edition	£270.00
Electricity for public toilets	£15.84

**Approval was given to pay all necessary financial outgoings.  
Except for the 4 proposed new signs**

- H131 Problems with dog fouling on Village Green – Chairman & Cllr. A. Stokes**  
There was a proposal to purchase 4 new warning signs for the village green, however, after discussion it was agreed that just one sign would be purchased. **HH**
- H132 Defibrillator purchase for village site – Chairman**  
Request by a resident for the purchase of this equipment has been received.  
There is a shortfall in the funds that have already been raised in the parish by other groups, with the parish Council requested to make this up.  
The Chairman will arrange for a representative to attend the October meeting of the parish council to discuss this. **GE**
- H133 Requirement for a replacement waste bin in layby beyond the village hall – Chairman**  
Following discussion it was agreed to purchase a new bin to replace a damaged one, and details of costings would be sought in time for the next meeting.
- H134 Pothole Repairs in Car Park – Ward Coucillor**  
These are being considered in conjunction with the BB Parish Locality Officer.
- H135 Planning Applications**  
**Planning Applications for consideration at this meeting :**
- Treeworks Application** sent to Tony Norman (Tree Warden) to comment if necessary:
- P1423230/K                      The Rectory, Manley Crescent, Pembridge. HR6 9EB**  
Fell a Scots Pine and group of Norway Spruce.
- P142071/F                      Sherrington Manor, Broxwood, Leominster. HR6 9JR**  
Proposed construction of an agricultural building to house  
X 3 biomass boilers.
- COMMENT:                      SUPPORT – OF OVERALL BENEFIT TO THE NEIGHBOURHOOD
- P142464/FH                      Roseview, Manley Crescent, Pembridge. HR6 9EB**  
Proposed pitch roof over existing flat roofed garage  
and rear single storey extension.
- COMMENT:                      SUPPORT
- P142306/FH                      The Old Post House, Broxwood, Leominster. HR6 9JH**  
Proposed demolition of existing garage and erection of a new double car  
port and garden shed.
- COMMENT:                      SUPPORT

**Planning Application recently considered:**

**P141967/FH**      **Hedgehog Barn, 6 Weston Court Barns, Pembridge. HR6 9JE**  
Proposed solar panels to south west roof elevation of garage.  
Installation of ground source heat pump and 3 nos. additional Velux  
conservation type roof lights to Hedgehog Barn.

**COMMENT:**      **NO OBJECTION**

**Refusal of application:**

**P141574/N**      **Yeld Farm, Yeld Lane, Lyonshall. HR5 3LY**  
Proposed 500 Kw Agricultural Digester and ancillary development to  
Produce renewable energy from spent poultry litter and energy crops.

**Reasons for Refusal:** Detrimental to the character and amenity of the local area by virtue of  
its location on an open green-field site....

The proposal would not be capable of meeting highway safety standards  
by virtue of its failure to provide adequate passing spaces at the junction  
of the private track with A44.....

This decision is reached having full regard to the environmental  
assessment Submitted with the application and all other environmental  
information.

**It was noted that ‘prior approval determinations’ will no longer be sent out to  
consultees to comment. upon them.**

**Refusal of prior determination for change of use – will need to reapply as a full planning  
application as the application did not meet the criteria of prior approval determination:**

**P141519/CU**      **Land opposite The White House, Marston.**  
Change of use of agricultural building to a dwellinghouse (use class C3).

A NEW TRAVELLERS POLICY IS NEEDED ON HOW TO MANAGE TRAVELLERS IN  
THE PARISH IN THE FUTURE.

The new ‘Travellers Sites Consultation Document’ has been circulated to all councillors. This  
will need to be considered as part of the Neighbourhood Planning exercise.

***No further paper copies of planning applications will be supplied by Herefordshire  
Council from 1<sup>st</sup> November 2014.***

**H136**      **Neighbourhood Planning – Cllr. A. Pace**  
**& Stategic Environmental Assessment Scoping Report Consultation**

The questionnaire was sent out to all residents at the beginning of September, and Cllr. Pace  
wished to thank everyone who has helped in achieving this in any way – in the preparation of  
the questionnaire, its distribution, and collecting the completed questionnaires.

Once all questionnaires are gathered in, the next step is to analyse the results, as well as  
looking into two other surveys which affect the parish.

A further public meeting will then be arranged to discuss the results, and next a draft  
Neighbourhood Plan will be written which will be presented to the Parish Council. After that the  
Draft will be sent to Herefordshire Council’s Neighbourhood Planning Team for their approval,  
where it will have to meet the requirements of the emerging Core Strategy and be in keeping  
with the Neighbourhood Planning Framework.

**H137 Damage to raised pavement behind The New Inn – Cllr. R. Phillips**

There was discussion and great concern raised not only about this area, but also the general state of the village pavements which are becoming dislodged and presenting a hazard.

With regard to the specific area behind The New In where the narrowing of the road is a major problem, as wide vehicles do not really have space to travel in both directions at the same time, and this is causing wheel damage to the kerbs. It was decided that some sort of traffic calming measure is needed to be installed there whilst acknowledging that there are limitations as to what can be done, and Cllr. Phillips will arrange for a meeting between some parish councilors, himself, and our Balfour Beatty Locality Officer on site later this month.

**RJP**

**H138 Speed Indicator Device – Proposal to share equipment with Titley P. Council – Chairman**

Information has been sent to the Chairman of Titley Parish Council and Cllr. Evans will report back to the next meeting.

**GE**

**H139 Pride in Pembridge Group (Insurance matters etc.) – Cllr. A. Stokes**

The Chairman first congratulated the Group in achieving the magnificent **GOLD AWARD** this year as a Heart of England in Bloom Winner, as well as being judged **BEST IN CATEGORY**.

This is a wonderful achievement, following on from last year's accolades.

There was then some discussion about which groups of volunteers who are working in the parish are actually covered under the Parish Council's insurance policy; although it was acknowledged that 'volunteers' are shown listed on the policy.

It was agreed that to ensure that groups such as The Pride in Pembridge Group and The Good Neighbour Scheme Group are covered against personal accident and under public liability, that a list should be prepared and sent to the parish council's insurance brokers for specific inclusion on the policy. Cllr. A. Pace will prepare this.

**AP/Clerk**

The model sheep will be installed on the Church green this week.

**The Meeting was closed for the next two Items**

**H140 Parishioners Questions**

None.

**H141 Ward Councillor's Report – Cllr. R. Phillips:**

Cllr. Phillips' full report has been circulated to all councillors.

The recent public meeting at which the proposed closure of both Eardisley and Pembridge doctors surgeries was discussed, was in fact presented by guest speakers from NHS England as being a final decision which could not be reversed.

As an outcome, and despite assurances that improvements would be made to the management and efficiency of Kington surgery, there was great concern about this being achieved, and a suggestion was made that a parish councillor joins the PP Group which oversees such matters, in order to report back to the parish council on a regular basis. It was also agreed that a copy of the Improvement Plan should be provided to the parish council.

Of particular concern is the plight of vulnerable people who may not have transport to get to Kington easily, and that this is something which the Kington surgery really needs to assist with.

Cllr. Phillips agreed to write in with these requests, whilst conveying the full support of the parish council to the surgery in quickly achieving improvements in service to all residents.

**RJP**

This matter will be discussed again at the next meeting. Clinical care is noted as being good.

## ACTION

Travellers recently arrived on the Car Park, and stayed there for a week. This presented various problems to businesses and visitors, and has alerted the parish council to the need to start a 'file' on parish council rights in case the situation recurs. HALC has some useful information that can be included.

Clerk

This matter has spurred discussion as to whether the Car Park and Toilet Block freehold ownership can be transferred to the Pembridge Amenity Trust (currently the leaseholders of the site) from Herefordshire Council. If this could be arranged, it will give the Amenity Trust greater rights in speedily having any future travellers removed from the site.

GE/RJP

This matter will be discussed again at the next meeting.

## THE MEETING WAS THEN RE-OPENED

### H142 Water Meter reading for end of August at Public Toilets: Clerk

Reading for August is:	922.2	
Reading for June was	900.4	
Reading for May was:	890.9	
Reading for April was:	883.5	
Reading for March was:	872.1	
Reading for February was:	864.5	Monitoring to continue for one year.
Reading for January was:	861.4	
Reading for December was:	858.4	These have been advised to Welsh Water.

Since the arrival of the Travellers onto the Car Park, it was noted that the large family were misusing the water supply at the Toilets – to wash cars and caravans etc.; so it is anticipated that the next water reading will be higher than expected.

### H143 Next Meeting Date:

Next Meeting: Wednesday 15<sup>th</sup> October 2014 at 7.30 pm in the Parish Hall.

**All Welcome**

## INFORMATION

- Policing Matters Survey re justice for victims – online responses may be made by 22<sup>nd</sup> September via Information Corner link given.
- Individual Electoral Registration changes being processed between June 2014 & November 2015. For more information see link supplied by e mail.
- Please see new Local Topic Note 81 on Predetermination.
- Please see NALC Local topic Note L07-11 on the Bribery Act.
- Hereford Running Festival 10K & Fun Run taking place on 21<sup>st</sup> September.
- Kington Walking Festival – 18<sup>th</sup> to 21<sup>st</sup> September [info@kingtonwalks.org](mailto:info@kingtonwalks.org) or tel: 07585 055984.
- September Funding Update List has been circulated to all councillors.
- Balfour Beatty are holding a briefing session for Clerks & Councillors on 24<sup>th</sup> & 25<sup>th</sup> September at 7pm at Unit 3 Thorn Park, Rotherwas, Hereford.