

## **PEMBRIDGE PARISH COUNCIL**

Minutes of the Parish Council Meeting  
Held Wednesday 23<sup>rd</sup> July 2014 in the Parish Hall

**Present:** Cllr. G. Evans (Chair) Cllr. T. Bennetto, Cllr. R. Phillips, Cllr. A. Stokes,  
Cllr. P. Rogers, Ms. C. Fothergill, Cllr. D. Owens, Cllr. A. Pace, Cllr. K. Duggan  
+ 2 Residents.& 2 Visitors

**H106 Apologies:** Cllr. M. Ratcliffe, Cllr. P. Thomas, Cllr. Mrs. J. Mifflin

**H107 Announcement of Interests from Councillors:**  
None.

**ACTION**

**The Chairman requested that the order of the Agenda be altered, as follows:**

**H108 Guest Speaker – Dave Chillery, Logistics Manager, Kingspan:**

The speaker outlined his role as Logistics Manager, and invited questions from the councillors. There was then general discussion relating to recent HGV traffic incidents that had occurred in the village, and the fact that drivers delivering to and from Kingspan still do not all seem to be aware of the correct route in and out of the site.

It was explained that very good information and maps are given to all haulage companies by Kingspan (samples were shown), and Dave needed to be made aware of which companies are not complying with the information. He requested that in future, if details of registration numbers and names of haulage firms could be provided to Kingspan that they would follow this up, with the aim of reducing such incidences. E Mail: dave.chillery@kingspan.com

There was a suggestion that perhaps it could be made impossible for vehicles to turn left out of the site towards the village, by changes to the road layout; and this will be considered.

In addition, Kingspan will look at improving local road signage.

The Chairman thanked Mr. Chillery for attending the meeting.

**H109 Planning – Cllr. G. Evans:**

**P141766/F Milton Farm, Pembridge. HR6 9LB**

Proposed construction of a new poultry unit consisting of five poultry houses and ancillary development.

The applicant and his agent Mr. Ben Corbett were available to outline what was planned in detail. Also, a report following a site visit by the parish council was considered.

**Comment: Support was given for this application.**

**P141519/CU Land Opposite The White House, Marston.**

Change of use of agricultural building to a dwellinghouse (use class C3).

*"It was noted that this application is for a prior approval determination for a change of use and as such the new legislation does not require you to respond to this communication."*

However, the Parish Council did wish to comment as follows:

**Comment: This building is not suitable for conversion to a dwelling house, and it does not meet the criteria, as it has not been an agricultural building.**

**P141733/F 2 Noke Cottages, Noke Lane, Pembridge. HR6 9HW**

Erection of single storey building in garden for use as a micro bakery in connection with home working. Adjacent log store. Alternate use of building would be garden office.

**Comment: No objection, but request that a clause is added to the conditions stating that the application site cannot be changed for residential use in the future.**

**ACTION**

**P141582/F Brickyard, Pembridge. HR6 9HZ**

Proposed extension to an existing kennel block. Application for construction of 5 additional kennels within the courtyard area of existing kennel business.

**Comment: No objections.**

**Treeworks application passed to Tony Norman (Tree Warden) to comment upon:**

**P141798 Garage House, East Street, Pembridge. HR6 9HA**

Works to various trees.

**H110 Police Report:**

None. No Police attendance.

**H111 Vacancy for a Parish Councillor: Chairman**

The official Notice of Vacancy is being displayed on the parish noticeboard and expired on 20<sup>th</sup> June 2014.

As there has been no response to the notice, the Chairman asked the councillors if they knew of anyone who may be interested in filling the role.

One name of a resident was put forward: Mr. Dave Williams, who has expressed an interest.

The Chairman declared that as Mr. Williams is the only name that has been put forward, that he would be invited to join as a parish councillor at the next scheduled meeting to be held on 18<sup>th</sup> September 2014. The Clerk will contact Mr. Williams and invite him to attend.

HH

**H112 Retirement of Clerk on 15.7.2014 – to work notice period until 30<sup>th</sup> September 2014**

The Chairman said that the Clerk has drafted an advertisement for a replacement. This was read out and a minor amendment was requested, and then the advert will be placed in the following places: HALC website, Parish Council website, Herefordshire Council's list of job vacancies, the Pembridge News Magazine. It is hoped that a new Clerk can be in place before 30<sup>th</sup> September.

HH

**H113 Minutes of last meeting/matters arising from them – 18<sup>th</sup> June 2014**

There was one Matter Arising: Para H092 There was a query about the lack of a response from Hereford Healthwatch about the detailed concerns of the parish that have been put forward. It was suggested that the Parish Council should write again, and invite Allan Lloyd to attend the September meeting of the parish council, at which it is hoped for some explanations. Clerk will write.

RJP/HH

The Minutes were signed as a true record.

**H114 Financial Report - Clerk**

Reconciliation of bank accounts for June has taken place.

External Audit for 2013-14 is now completed satisfactorily.

**Balances at end June 2014:**

Current Account:	<b>£35,579.81</b>
Tracker Account:	<b>£5,935.69</b>
National Savings Account:	<b>£11,540.45</b>

**Receipts since last meeting:**

Net payment by PIP's for 2 new pictorial & amenity road signs	<b>£503.36</b>
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**Payments made since last meeting:**

Toilet Cleaner & Bins for June:	£306.10
HMRC 1 <sup>st</sup> quarter payment – staff salary deductions	£213.60
(These amounts were not known in time for the last meeting)	

**Requests for payment:**

Toilet Cleaner & Bins – July	£234.00
External Audit annual fee for 2013-14	£240.00
Tree Inspection of the Village Green 2014 (A & B zones)	£240.00
Parish Hall Hire	£60.00
Lengthsman Inv. No. 2839	£260.40
2 New Village pictorial & amenity road signs - gross	£604.03
New Noticeboard for Pride in Pembridge to go on 'Red Lion'	£155.94
Annual Insurance Premium for Good Neighbour Scheme	£75.53

**Agreement given to pay all necessary outgoings.****H115 Defibrillator purchase for village site – Chairman**

Request by a resident for the purchase of this equipment has been received. There is a shortfall in the funds that have already been raised in the parish by other groups, with the parish Council requested to make this up, and the Chairman suggested that he invite representatives to attend the September meeting of the parish council. Agreed.

**GE****H116 Neighbourhood Planning – Cllr. A. Pace**

An update on parish questionnaire preparation & distribution was given. The parish maps have now been received, and a meeting of the Steering Group will be arranged shortly to discuss ways of distributing the questionnaires to all household and how best to collect them in once completed.

**AP**

A public meeting will then be arranged, which will be advertised on the website and noticeboard etc.

**CLOSE OF MEETING****H117 Parishioners Questions:**

There was one question concerning the state of a public footpath behind Broxwood Church that has been ploughed up.

It was agreed that this path would need to be reinstated. First it will be walked by Cllr . Philip Rogers and Cllr. Andrew Pace to ascertain the exact need.

**PR****H118 Ward Councillor's Report – Cllr. R. Phillips:**

Cllr. Phillips' full report has been circulated to all councillors.

He said that he has received many compliments on the condition of the village recently, following preparations for the 4<sup>th</sup> July judging of the village in The Heart of England In Bloom competition. The results of the judging are awaited.

The recent Church community meeting event went well.

Herefordshire Council has recently been awarded a grant of £43m for two new road improvement schemes in the county.

Herefordshire Council has managed to balance its books for last year.

The state of the road at Noke Lane has been reported and it is uncertain whether it will be patched or resurfaced. The bend in the road at Weston is also being addressed because of the retention of water there.

The crater in the car park is to be repaired next week.

Certain areas of local white lining and tarmac need remediation work to them.

It is noted that lumps in the road at the west end of the village have been resolved, leaving just one untouched.

Cllr. K. Duggan excused himself and said that he had to leave the meeting at 9.15pm. Noted.

### **THE MEETING WAS THEN REOPENED**

**H119 Parish Council is Hosting a Pride in Pembridge Sat. Coffee Morning 16<sup>th</sup> Aug. 9.30-12 am**

A request was made for as many councillors as possible to come along to the Parish Hall that Saturday to host the coffee morning, and to bring along cakes and biscuits. Thank you.

ALL

**H120 Speed Indicator Device – Proposal to share with Shobdon & Titley Parish Councils – Chairman:**

The price charged on each occasion by H. Council to deploy a Speed Indicator Device in the village is now £195.00 + VAT.

Shobdon Parish Council owns its own S.I.D. and has asked both Pembridge and Titley Parish Councils to join with them in sharing it, with a ring-fenced sum each of £100 per month being collected. For both running and maintenance costs.

The Parish Council will now consider alternative ways of provision of a Speed Indicator Device.

HH

**H121 Glass Recycling Bins Site Improvement – Cllr. A. Pace:**

4 weeks ago when the bins were emptied, they were inspected beforehand, and no trade waste was seen.

PR

2 weeks ago when they were emptied the crew were happy, and the bins were found to be around 2/3 full each.

Today the bins are full and should be emptied tomorrow.

The Village Hall Committee are to provide the Parish Council with details of the bund they wish to have built around the bins, so that the Parish Council can arrange this.

CF

**H122 Water Meter reading for end of June at Public Toilets: Clerk**

Reading for June is: 900.4

Reading for May was: 890.9

Reading for April was: 883.5

Reading for March was: 872.1

Reading for February was: 864.5 Monitoring to continue for one year.

Reading for January was: 861.4

Reading for December was: 858.4 These have been advised to Welsh Water.

**H123 Next Meeting Dates:**

NO MEETING WILL BE HELD IN AUGUST.

Next Meeting: Wednesday 17<sup>th</sup> September at 7.30 pm in the Parish Hall.

*All Welcome*

### **INFORMATION**

- The 2 new village street Entrance Signs have just been erected and look very nice.