

PEMBRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held Wednesday 18th September 2013 in the Parish Hall

Present: Cllr. A. Pace (Chair) Cllr. T. Bennetto, Cllr. D. Owens
Cllr. Ms. C. Fothergill, Cllr. Mrs. C. Evans, Cllr. R. Phillips
Cllr. Mrs. J. Mifflin, Cllr. P. Thomas, Cllr. P. Rogers, Cllr. K. Duggan
+ 2 members of the public

G106 Apologies:
Cllr. A. Stokes, Cllr. G. Evans, Cllr. M. Ratcliffe,

ACTION

G107 Announcement of any interests from councillors :
None.

G108 Minutes of last meeting/matters arising from them – 17th July 2013
Minutes approved as a true record and there were no matters arising.

G109 Financial Report: - Clerk
Reconciliation of bank accounts for July & August has taken place.

Balances at end August 2013:

Current Account:	£21,794.82
Tracker Account:	£5,932.73
National Savings Account:	£11,454.54

Receipts since last meeting:

BT Wayleave	£26.32
-------------	--------

Payments made since last meeting:

Purchase of 2 new picnic tables for village green	£300.00
Toilet Cleaner & Bins – August	£223.20
Parish Magazine production Aug/Sept. edition	£220.00
Toilet Consumables	£132.94
Annual playground equipment inspection fee	£40.60
Millennium Meadow mowing ; June/July/August	£170.14

Requests for payment:

Toilet Cleaner & Bins – September	£217.00
Audit Fee for 2012-13 External Audit	£240.00
Information Commissioner's Annual Fee	£35.00
Electricity for public toilets (3 months)	£17.81
Clerk's 2 nd Quarter Salary + 1% backdated to April 2013 Agreed Nationally for all L. Gov. staff	£863.03
Clerk's 2 nd Quarter Expenses	£109.27

All requests for payment were approved.

Planning applications to be considered:

131989/F Hays Head, Lower Bearwood, Leominster. HR8 9ED
Extension of agricultural building for storage of packaging.

COMMENT: NO OBJECTION

132149/F The Byletts, Pembridge. HR6 9HY
Proposed change of use of existing lean-to structure attached to 'Barn A' pursuant to planning approval N112680/F for form additional residential floor space.

COMMENT: NO OBJECTION

132173/F Eastview, East Street. Pembridge. HR6 9HA
Extension to existing dwelling, detached garage and block and change of use of Land within curtilage to residential.

COMMENT: NO OBJECTION

132411/N Milton Farm, Pembridge. HR6 9LB
Development of a 500kw anaerobic digestion plant, for the production of renewable energy. To include manure and feedstock storage. 1 processing tank, 1 storage tank, 1 buffer tank, a solids separator, a control room, a CHP unit and associated works.

COMMENT: PEMBRIDGE PARISH COUNCIL SUPPORTS THIS APPLICATION, BUT IT WISHES TO HAVE WRITTEN IN TO THE CONDITIONS THAT BOTH DURING DEVELOPMENT AND PRODUCTION THAT NO TRAFFIC MOVEMENTS WILL BE ALLOWED OFF OR ON TO THE A44 THROUGH PEMBRIDGE VILLAGE, TO OR FROM THE SITE.

Planning Applications recently considered:

131571/FH The Clovers, Bearwood, Pembridge. HR6 9EF
Proposed two storey extension

COMMENT: SUPPORT FOR THIS APPLICATION

131928/N Adjacent to Kingspan Insulation, Pembridge Ind. Estate. HR6 9LA
Development of a 2MW anaerobic digestion plant for the production of renewable energy. To include 4 digester tanks, 3 digestate storage tanks, 1 feedstock storage tank, 1 rainwater storage tank, a feedstock storage clamp, a feedstock storage building, a control building, safety flare, CHP engine, gas clean up equipment, propane enhancement equipment, national grid safety equipment, electrical transformer and associated works.

COMMENT: PEMBRIDGE PARISH COUNCIL SUPPORTS THIS APPLICATION, BUT IT WISHES TO HAVE WRITTEN IN TO THE CONDITIONS THAT BOTH DURING DEVELOPMENT AND PRODUCTION THAT NO TRAFFIC MOVEMENTS WILL BE ALLOWED OFF OR ON TO THE A44 THROUGH PEMBRIDGE VILLAGE, TO OR FROM THE SITE.

131726/FH 1 Court House Cottage, Bearwood Lane, Pembridge. HR6 9DZ
Proposed alterations and extension.

COMMENT: NO OBJECTION

131685/F Rhyse Farm, Lyonshall, Kington. HR5 3LX
Proposed alteration of existing agricultural storage building to facilitate the installation of 4 biomass boilers and feed systems.

COMMENT: NO OBJECTION

**G110 Recording of Parish Council Assets – Vice Chairman
The External Auditor commented this year :**

“Local Councils are required to account for fixed assets at purchase cost. If this is not known a proxy cost should be substituted (e.g insurance value). Commercial concepts of depreciation or impairment adjustments, etc. are not appropriate for local councils. For reporting purposes therefore, the ‘book’ value of fixed assets will usually therefore stay constant until disposal. Where insurance value has been used as a proxy, it should not be adjusted for annual changes.”

After discussion the thought was to retain assets at their current valuation into the future, with no further increments; however, this will be reconsidered at the next meeting in October.

HH**G111 Neighbourhood Planning – Cllr. A. Pace**

Cllr. Pace explained that progress with the Questionnaire on all aspects of parish life, that will first be sent to all residents to complete, is coming along well, and it is hoped that it will be complete by the end of this month of September.

G112 Pride in Pembridge Group – Cllr. A. Stokes – Update on “Britain In Bloom” Judging

As Cllr. Stokes was absent, Cllr. Rogers discussed this topic.

Confirmation was given of Pembridge’s success in attaining a Gold Award, in the Heart of England Section for Village category.

The National Award for Best Village in the Britain in Bloom Competition will be made on 12th October at the Awards Ceremony to be held in Cleethorpes, and Pembridge is the finalist for the Midlands.

Cllr. R. Phillips mentioned that he had put forward the ‘Pride in Pembridge’ Group for the Pride of Herefordshire Award, for all their hard work and success. Date for the award giving ceremony is on 16th October.

G113 The Good Neighbour Scheme – Cllr. A. Stokes

Although Cllr. Stokes was absent, the request for the Parish Council to fund the annual insurance premium of under £100 for the Good Neighbour Scheme was agreed.

AS/HH**G114 Annual Report on the Children’s Playground Equipment – Cllr. A. Stokes**

Following the annual Rospa Inspection of the equipment, the Clerk and Cllr. Stokes have been obtaining quotations for the necessary repairs that have been highlighted in the report in a timeframe.

HH/AS

These have not yet been received, and it is hoped they will be available for the October meeting.

Meeting to be Closed for the next two items**G115 Parishioners Questions**

One parishioner wondered whether there should be a warning sign by the children’s playground entrance concerning the equipment.

It was affirmed that the equipment is not classified as ‘dangerous’, therefore no sign is deemed necessary.

G116 Ward Councillor’s Report – Cllr. R. Phillips

Cllr. Phillips’ report has been circulated to all councillors by e mail.

Further reductions in staff numbers will be made by Herefordshire Council, in line with essential savings. By 2015/16 around £60 million pounds reductions in spending will have been made since 2011-12. Social care costs remain very high.

Tomorrow, a meeting will take place to confirm the future of services at museums and libraries, possibly with smaller libraries going over to being run by the community. Museum collections will be put into a trust – there are no major value items.

School Transport is being reviewed, with only the statutory minimum being offered, and possibly only free transport to the pupils' nearest school.

Meeting was Re-opened

G117 **1st World War Centenary Commemorative Event – Cllr. R. Phillips**
 After discussion nothing firm was organised, as it was felt that there is time for the Parish Council to liaise with other local organisations and to arrange an event jointly.
 This topic will be discussed at the next meeting.

G118 **Parish Magazine Production – Clerk**
 The parish is to lose the current magazine producers – Bob & Carrie Pierce, following the production of the April/May edition in 2014. Bob & Carrie have done a wonderful job in continuing the magazine, but now feel it is time for them to step down. We are obviously now seeking a replacement person or persons who would like to take over the helm, and the vacancy will be advertised in the next edition of the magazine.

HH

G119 **Training Opportunities for Councillors – Clerk**
 Details of the training opportunities have been circulated to all councillors. Please advise the Clerk if you wish to participate in any of them, so that places can be booked for you.

ALL

G120 **Community Protection Team Restructure Consultation – Clerk**
 The proposal is to reduce this small team by 4 members of staff, as part of H. Council's plan to reduce costs.

G121 **Police Draft Community Engagement Strategy – Clerk**
 Produced by Bill Longmore, Police and Crime Commissioner for the West Midlands. Responses to his draft Strategy are required by 14th October 2013:
 Tel: 01743 264690 or E Mail: opcc@westmercia.pnn.police.uk
 W: www.westmercia-pcc.gov.uk to view the whole Strategy

ALL

This strategy supports delivery of the strategic aims set out in the West Mercia Police and Crime Plan 2013-2017, and in particular the fourth aim:

- Aim 1. To ensure an efficient and effective police service is delivered.
- Aim 2. To reduce crime and disorder.
- Aim 3. To protect communities from harm.
- Aim 4. To provide a strong and powerful voice for the people and victims of crime.

This strategy has been developed taking into account: the Commissioner's statutory responsibilities as set out in the Police and Social Responsibility Act 2011 and future responsibilities with regard to commissioning local victims services; the commitments the Commissioner made to young people as set out in the national Youth Advisory Group, Youth Charter (Feb 2013) and to victims the Five promises to Victims and Witnesses produced by Victim Support (2012); a workshop with engagement professionals from local authorities across West Mercia (Feb 2013) and in consultation with West Mercia Police.

In addition:

Superintendent Ivan Powell has invited Parish Councillors and Clerks to attend one of three briefings. The only one remaining date is 20th September, between 10.30 am and 1pm at Hereford Town Hall – all welcome.

G122 School Transport Consultation – Clerk

Following discussion, the Clerk was requested to write in response to the consultation, requesting the H. Council should offer the funding of the transport of students directly to the schools, in order that they can negotiate the best deal from the transport providers.

HH

G123 Changes of use to Commercial Vehicles & Trailer Permits at Household Refuse Sites- Clerk

The permits scheme for commercial vehicles and trailer to take rubbish and recycling to the County's household recycling is changing and comes into force as of October 1st, 2013.

Commercial vehicle and trailer (CVT) permits were introduced in 2007 to prevent the use of Household Recycling Centres by traders depositing their business waste, putting extra pressure on the centres, cause congestion and at a cost to the council tax payers of Herefordshire and Worcestershire.

Commercial vehicle and trailer (CVT) permits are available free of charge to residents of Herefordshire and Worcestershire to deposit household waste from their own domestic property. Each household is able to apply for up to 12 permits per year (April to March). Permits will be issued on a pro-rata basis, allowing one permit per calendar month, for example, an application made in October will be issued with 6 permits. Each permit allows one visit. Permits will be retained by site staff upon entry.

Householders can make as many visits as they like in a private car, car and small trailer (up to 1.3 meters in length), caravanette, people carrier or minibus. For details on restricted vehicles please visit <http://www.lets Wasteless.com/cms/recycling-centres/cvt-permits-new.aspx#Permits>.

Permits obtained prior to changes coming into force 1st October 2013 will no longer be valid as from 1st January 2014. All existing applicants will need to apply through the updated scheme to avoid being turned away at the household recycling centre.

All applications for permits must be made in advance. Residents should allow up to 10 working days to receive permits in the post.

Any vehicle over 3.5 tonnes or double axel trailers will no longer be permitted to the household recycling centres.

Applications for commercial vehicle and trailer permits can be made through www.lets Wasteless.com, anyone unable to apply on line can call 0845 607 2007 for assistance or application forms will be available at all Info in Herefordshire Contact Centres/ Worcestershire Hub contact centres.

Commercial waste can be disposed at private disposal sites in Herefordshire and Worcestershire, which normally accepts waste on a chargeable basis. Details of these sites can be found in the yellow pages or by visiting www.wastedirectory.org.uk

- G124** **H. Council's Petition to Government for Rural Counties Funding- by 19th Sept. – Clerk**
Cllr. Phillips circulated the petition at this meeting, for councillors to add their names, in a bid to obtain better funding for rural communities. He will now ensure that it gets submitted.

RJP

The Leader of Herefordshire Council, Cllr. Tony Johnson, has said: "This petition is not a political issue that we are asking people to get involved in, it is quite simply about trying to bring more money into Herefordshire for the benefit of residents and businesses across the county."

- G125** **Balfour Beatty Launch Meeting held 10th September – Clerk**
This meeting was attended by the Clerk and two Councillors. The new Contractor explained that it will be a month or so before their workforce is fully trained in all aspects of health and safety etc.,. They are seeking to work closely with communities, and community groups. Telephone contact details will be fully available in a few weeks' time.

- G126** **Next Parish Council Meeting Date:**

Wednesday 16th October 2013 at 7.30 pm in the Parish Hall

All welcome.

INFORMATION

- HALC's 'Information Corner' has been e mailed to all councillors.
- Standing Orders and Financial Regulations to be updated in October.
- The Funding Update for August has been circulated to all councillors by e mail.
- List of Parish Council meeting dates for 2014 has been distributed to all councillors.
- Update on use of vintage parish photographs at the October PC meeting.
- An additional wheelie bin for glass recycling deposits has been placed at the Village hall site to help overcome the overfilling problem with the bins.
- HALC Northern Area Meeting – Wed. 6th November 7pm Leominster Council Office.
- Speed Indicator Device – deployment update sent around by e mail to councillors.
- 2 new picnic benches will soon be positioned on the village green.

Meeting Closed at 8.40 pm