

PEMBRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held Wednesday 17th October 2012 in the Parish Hall

Present: Cllr. A. Pace (Chair), Cllr. Mrs. C. Evans, Cllr. D. Owens
Cllr. Ms. C. Fothergill, Cllr. P. Thomas, Cllr. K. Duggan
Cllr. T. Bennetto, Cllr. P. Rogers, Cllr. Mrs. J. Mifflin, Cllr. A. Stokes

F128 Apologies: **ACTION**
Cllr. M. Ratcliffe, Cllr. R. Phillips & Cllr. G. Evans

F129 Announcement of any interests from councillors :
None.

F130 Police Report
None.

F131 Minutes of last meeting/matters arising from them – 19th September 2012
Matters Arising:

- a) Has there been any update with regard to the request for continued supply of paper planning applications? Clerk had both written, and telephoned, but there was no update at present. This will be followed up again. HH
- b) Sandbags – it had been agreed previously that there would be no other central storage point than The Leen Farm. This year's new stock has been ordered and should be delivered within a month. . Both plastic covered sandbags, and empty hessian sacks are on order. Once received, individual householders may visit The Leen by arrangement and collect a supply of sandbags to keep in case of need. HH

The Minutes were then signed as a true record.

F132 Financial Report: - Clerk

Reconciliation of bank accounts for September has taken place, and a handout of the 2nd quarter year expenditure against budget has been sent to all councillors with the agenda. Clerk was requested to check the water bills as they seemed rather high. HH

A VAT reclaim for the first half-year has been submitted.

Budget planning for 2013/14 will occur shortly; in readiness would all councillors please consider any particular additional expenditure, which may need to be incorporated into the Precept request, and advise the Clerk.

Balances at end September 2012

Current Account:	£25,876.02
Tracker Account:	£5,930.51
National Savings Account:	£11,393.23

Receipts since last meeting:

Second half-year Precept payment received	£9,000.00
Western Power Wayleave payments received	£55.36

Payments made since last meeting:

Nil	-
<u>Requests for payment:</u>	
Toilet cleaner & Bins : October	£223.20
Toilet Consumables	£128.90
Annual Rospa Inspection Fee – children's playground	£54.60
October/November Parish News Magazine preparation	£289.00
Millennium Meadow Mowing – September	£55.04

F133 Planning

2 Tree Applications have been sent to Tony Norman (Tree Warden) for his consideration:-

N122702 Treeworks application at West Bank, Bridge Street. HR6 9EU

Fell 1 x cypress and 1 x ash. Reduce height of 2 x silver birches by 5m, and 1 x cypress by 6m, and 1 lime by 3m.

DMN/122823/K Eastview, East Street, Pembridge. HR6 9HA

Fell 1 x Ash tree

There were no other planning applications for consideration at this meeting.

F134 Neighbourhood Plan – Cllr. A. Pace

Update on Terms of Reference, Service Level Agreement and a Neighbourhood Plan Questionnaire.

The Terms of Reference had been e mailed to all Councillors and the Clerk.

A meeting of the Neighbourhood Plan Steering Group was held last week to discuss the forthcoming public Open Meeting on Wednesday 24th October at 7pm in the parish hall..

The idea will be to try and go over where the parish is starting from, what a Neighbourhood Plan is and means, and to send out a questionnaire to all residents on the electoral roll.

The Headings on the questionnaire have been formulated by the N.P. Steering Group, and there will be additional space for any extra information or suggestions. It is intended that all attendees at the Open Meeting will be invited to add what they want to have considered under the Neighbourhood Plan; therefore no-one can be seen to have a vested interest in the project. There would also be some forms situated in the village shop etc. inviting residents to put their points for consideration under the Neighbourhood Plan until the end of November, prior to commencement of formulation of the first Questionnaire to be sent out to all residents.

Once the Questionnaires have been mailed out, and the first tranche are received back, there may be a need to refine the answers and possibly then produce a second Questionnaire.

The main aim is to draw out as many views as possible from the residents of the parish.

The Steering Group completed another N. Plan Questionnaire that the Parish Council is required to complete. The Service Level Agreement model was proposed for adoption by the Parish Council, and was agreed by all. Cllr. G. Evans (PC Chairman) will be requested to sign the document shortly, then this and the questionnaire will be returned to the Planning Department at H. Council for their retention. All councillors had been e mailed a copy of the Service Level Agreement in advance of this meeting.

HH/GE**F135 Affordable Housing Update – Cllr. R. Phillips**

Cllr. Phillips was not present, but had advised the following response to be read out:

He had heard nothing from Marches Housing Association and that there had been poor levels of support from the Strategic Housing Authority, and that it was to be assumed that they are having problems with financing the package.

Meeting Closed for next two items

F136 Parishioners Questions

None present

F137 Ward Councillor's Report – Cllr. R. Phillips

The main report for October has been e mailed to all councillors in advance.

Other matters forthcoming:

Amey

Amey are setting up a new system and we will have a designated lead for our locality. They then want to arrange a meeting with parish councils. As seasoned PC's know this is the way we have been doing this in my patch for several years so it is good to see them recognise best practice!. As soon as a date is agreed I will be in contact.

LDF

The Local Development Framework will be out for public consultation in April next year with the target as always of going to Council to be signed off next July. Neighbourhood Plans and the LDF should be complimentary, so hopefully this timetable will support and be helpful to the development of our own plans.

Flavours of Herefordshire

This will be held in Hereford at Cathedral Close and Castle Green on 27th/28th October. Mary Berry and several famous cooks will be in attendance. Admission is free.

h.Energy Week

This is happening this week with over 100 different events throughout the county on sustainable energy and living.

The Council is planning to invest in solar panels on man of its roofs with the opportunity for people to invest and earn a good return.

Root and Branch Reviews

The Council will by the end of this financial year have made 20 million pounds worth of savings in 2 years. In order to prepare for more government reductions and rises in social care costs we are looking at another 20 per cent reduction in costs/increase in income over the next 3 years. Currently we are spending 50 million pounds on 6,500 vulnerable adults and in 18 months this is set to rise by an additional 5 million. We will be increasing car parking charges, reviewing public toilets, increasing adult care charges and carrying out a review of all services to challenge should we deliver them, or in another way.

The Lengthsman Scheme will continue and possibly be enhanced and a dialogue with town councils open on local services.

Youth Review

The Council has £200K for one year to help support the setting up of youth work in the county. H. Council will deliver youth support work to priority young people with potential poor or challenging outcomes.

The first meeting was held recently and the parish needs to decide if it wants to participate in developing anything for young people in the village.

The next meeting is on Thursday 25th October in Weobley.

Meeting Reopened**F138 Youth Funding Review**

Two forthcoming meetings are planned : 25th October at Weobley High School between 10-12 am, and 16th November at Kington Youth Centre between 2-4pm, for which volunteers to attend are needed please, and to report back.

F139 Millennium Meadow – Cllr. Mrs. J. Mifflin

ACTION

The Annual Bonfire Party would be held on Monday 5th November with a 6.30pm lighting of the bonfire. There will be food and drinks available, but no sparklers – as these are not allowed by the insurers.

Cllr. Mrs. Mifflin mentioned that the surface of the meadow has a lot of rabbit holes on it, which are dangerous as a child could easily get a foot caught in them. Therefore it is suggested that the holes will be filled in and the whole surface rolled in the Spring of 2013.

There is currently one very large (adult sized) metal football goal post on the meadow, and it is planned to exchange this for two smaller posts.

Some investigation will first be carried out to see whether there are any insurance requirements as to the type of goal posts suggested or allowed under the Parish Council's policy.

HH/AP

F140 Next Parish Council Meeting Date:

PUBLIC MEETING – Wednesday 24th October at 7pm in the Parish Hall

Parish Council meeting : Wednesday 21st November 2012 at 7.30 pm

Meeting Closed at 8.30 pm

INFORMATION SHEET

- * Sandbags stock – this year's replenishment has been requested. Item to be mentioned in the next Parish Magazine. **HH**
- * Poor standard of repair work on Luntley Bridge update still awaited.
- * Rubbish around the glass banks – hopefully problem will now be resolved. Item to be mentioned in the next Parish Magazine.
- * Potholes – can be reported on following e mail: streets@herefordshire.gov.uk **HH**
- * Speed Indicator Device has been requested for 4 deployments in 2013 – confirmation awaited.
- * Police & Crime Commissioner Elections - 15th November 2012.
- * Problem with overhanging shrubbery at lower end of Bridge Street has been attended to.
- * September Funding Opportunities document has been circulated.
- * Documents recently e mailed to all councillors:
 - Police & Crime Commissioners Briefing Note.
 - Empty Homes Programmed (Marches Housing Association).
 - Technical Reforms of Council Tax.
- * There are vacancies on the HALC Executive Committee for member parish representatives from this northern area – please advise Clerk if you are interested.
- * The Quality Parish Scheme will be reviewed in 2013 by NALC & HALC.
- * Standing Orders will be reviewed at the November meeting of the Parish Council.
- * The General Power of Competence will be discussed at the November meeting of the P. Council