

## PEMBRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting  
Held Wednesday 21<sup>st</sup> March 2012 in the Parish Hall

**Present:** Cllr. G. Evans (Chair), Cllr. R. Pierce, Cllr. D. Owens, Cllr. P. Rogers  
Cllr. K. Myers, Cllr. Ms. C. Fothergill, Cllr. P. Thomas, Cllr. A. Stokes, Cllr. Mrs. C. Evans

**F018** **Apologies:** **ACTION**  
Cllr. K. Duggan, Cllr. R. Phillips, Cllr. Mrs. J. Mifflin, Cllr. A. Pace

**F019** **Announcement of any interests from councillors :**  
None.

**F020** **No Police Report this month**

**F021** **Co-Option of a new Parish Councillor:**

Two candidates had applied for the one vacant post, therefore a selection procedure took place. Both candidates were separately invited to give a short talk to the councillors outlining why this wished to become a councillor. Afterwards a paper vote was taken and Mrs. Claire Evans was duly elected as the new Parish Councillor, and joined in the meeting. Clerk will advise the electoral registration department.

**HH**

**F022** **Minutes of last meeting/matters arising from them – 15<sup>th</sup> February 2012**

The Minutes were signed as a true record and there were no matters arising.

**F023** **Financial Report - Clerk**

Reconciliation of bank accounts for February has taken place.

As part of the Risk Assessment there is a need to undertake a review of the Council's Bank Accounts annually, and this was done this evening. The Clerk explained that Barclays Bank is very efficient at providing regular monthly bank statements, and does return all cheques once they have been cleared; paying in is easy too.

Councillors had noted that the interest rates for both current accounts are very low, and the Clerk was requested to enquire as to whether a higher interest rate could be achieved by transferring some funds to a better type of account.

**HH**

**Balances at end February 2012**

Current Account:	<b>£17,044.07</b>
Tracker Account:	<b>£5,928.29</b>
Post Office Savings Account:	<b>£11,347.79</b>

**Receipts since last meeting:**

BT Wayleave	£8.82
Refund of loan by Pembridge Good Neighbour Group	£400.00
Parish magazine advertiser 1 x £50 paid by BACS	£50.00

**Requests for payment:**

Cleaner – public toilets & bins for March	£223.20
HMRC Tax & NIC for employees	£211.20
HALC Training Fees re neighbourhood Planning x 2 @ £5	£10.00
HALC Training Fee re Enlightenment course x 1 £25	£25.00
Zen Internet : parish web domain name fee: pembridgeparishcouncil.gov.uk	£59.40

Zen Internet: parish web domain name fee: pembridge.org.uk	£63.44
S.I.D. Deployment Fee – February	£120.00
Public Toilet consumables	£100.58
Clerk's 4 <sup>th</sup> quarter salary	£846.48
Clerk's 4 <sup>th</sup> quarter expenses	£280.40

**All above payments approved**

**F024 Planning**

**Applications which were considered this evening:**

**N120602/FH                      Roselea House, West Street, Pembridge. HR6 9DX**  
Construction of a new garage

**COMMENT:                      NO OBJECTION**

**Treeworks Application – sent to Tony Norman (Tree Warden) for consideration:**

Bargates, East Street, Pembridge. HR6 9HB  
Fell 1 x Pear tree & 1 x Goat Willow.  
Crown raise 1 x Beech tree to 5.5m from ground level.

**F025 Parish Council Risk Assessment Annual Review - Clerk**

Draft copy was sent out with the Agenda for consideration by all councillors.  
Councillors were requested to comment on the Risk Assessment.  
Clerk explained that three items had been added since last year's review.  
One minor amendment was made & the Risk Assessment was then accepted by the Council.

**F026 Guest Speaker : Mrs. Joy Boyles – Pembridge Surgery difficulties AT 8.15 pm**

Mrs. Boyles explained her position as Patient Participation Liaison Officer for the surgeries – she liaises with the management teams on behalf of patients at 3 surgeries.

Mrs. Boyles gave an interesting introduction as to the set-up at the surgeries: – numbers of patients and doctors/nurses etc., as well as what is planned for the new Kington surgery; she then listened to the problems that Pembridge residents are facing at this surgery.

It was highlighted that there appears to be an extraordinary wait for people to just get an appointment – more than a week, and then another extraordinarily long wait once one attends the surgery for an appointment – sometimes a hour or so. People have contacted councillors to see whether anything can be done to improve the situation.

There were members of the public who attended this meeting, and the Chairman invited them to speak if they had attended concerning this topic. Two residents were most concerned about waiting times as highlighted above, and did not feel that the lengthening waits should have to be tolerated, and that it appeared that the surgery was running down, and wondered whether it might close.

Mrs. Boyles did confirm that there were absolutely no plans to close the surgery and that it has a 30 year lease.

In addition the residents present did state that they were extremely happy with the level of medical care received, but that the problems seem to relate to extremely poor management of the surgery, and that this should be improved.

Ms. Boyles agreed to take these concerns back to the management teams to see what they would recommend, and that she would report back to the Clerk towards end of April.

- F027 Parish Plan Steering Group – Update by Cllr. Pierce:** **ACTION**
- The next meeting of the Group will be deferred until more information is received from Herefordshire Council – there is a Workshop/Training day planned for 14<sup>th</sup> May at Lyonshall Memorial Hall on Neighbourhood Planning which councillors will attend.
- Clerk to book the maximum of 4 people onto this, but it was noted that a few more wished to attend, and this will be requested. **HH**
- Following a request in the parish magazine for any interested parties to come forward and join the Steering Group – only one application was received, from Merry Albright, and Merry has been invited to join the Housing/Planning Sub Group.
- Welfare Sub Group – Alan and Pat Stokes will lead on this, and they will now endeavour to recruit 2/3 other members for that sub group.
- The topic will next be on the June agenda, when there should be more news to report on neighbourhood Plans.
- F028 New Seating Benches for Millennium Meadow – Cllr. Evans**
- It was noted that a wooden bench that was situated on the Millennium Meadow, just outside the right hand fence of the playground has disappeared.
- It was proposed that one replacement bench be purchased, at a cost of c£400 and it be fitted securely to the ground. Clerk to order one made from indestructible material. **HH**
- Whilst discussing the playground area, it was mentioned that the baby cradle swings seemed rather drab and worn and look as though they could be improved by having a coat of paint. Cllr. Stokes and Cllr. Evans agreed to have a look and see what could be done. **AS/CE**
- Cllr. Stokes confirmed that the welding work to the top bar on the junior swings has now been completed.
- F029 Royal Jubilee Parish Event & Bunting update – Cllr. Mrs. Mifflin**
- The Chairman confirmed that a marquee has been booked for the event, as well as a Band and Disco for the evening. Food has been arranged for the BBQ through the local butchers. No expenditure has been outlaid so far.
- Clerk had provided information about the possible need for various licences for the event, but it was decided that as the event is not being held as a street party, no licence would be necessary.
- Any bar licence should be supplied by the public house supplying the bar.
- If finale fireworks are to be arranged, the Millennium Meadow group will have their own insurance cover for this.
- Clerk to advise the parish council insurers of a Jubilee Event in the parish. **HH**
- The meeting was closed for the next items**
- F030 Parishioners Questions:**  
None.
- F031 Ward Councillor's Report: Cllr. R. Phillips**  
Cllr. Phillips was not present, but a copy of his report has been circulated in advance, and a hard copy will be circulated, attached to these Minutes.

**The meeting was then re-opened.**

**ACTION**

**F032 Clerk's next Magazine Entry for April/May:**

Draft copy e mailed out to all councillors. One or two deletions were made to accommodate the length of the article.

Cllr. Pierce advised the meeting that the current Editor will be stepping down after overseeing the next issue for June/July, and he offered to take on editorship afterwards, with the printing being carried out by a printing firm. This was noted, and Cllr. Pierce was thanked for his offer of assistance in producing the magazine.

The previous Editorial Management Group has now been disbanded.

**F033 Youth Services – Reduction in spending for the service across Herefordshire**

The Chairman said that as Cllr. Phillips was not present to explain the implications of the reduction in spending on this service, the matter would be deferred until the next meeting.

**F034 Herefordshire Council's Contractor - Amey's Project 100 – Pembridge Parish has been granted 5 Oak trees under this project to commemorate the Queen's Diamond Jubilee Year of 2012. These have been planted around the parish: 2 on the Village Green, 1 on the Millennium Meadow, 1 at Luntley, and 1 at Broxwood. Planted by Cllr. Alan Stokes and the Clerk.**

It was proposed that plaques should be provided for each tree stating the occasion on which they have been planted. This was agreed. Clerk to investigate possible suppliers.

**HH**

**F035 Request for information on parish events at Queen's Coronation – For church exhibition.**

This request was made know to the councillors, and noted.

**F036 Information Items only**

- \* Anti Dog Fouling Area signs have been fixed onto the gates of the Millennium Meadow at each end.
- \* Annual Rospa inspection of the children's playground will take place in May.
- \* Queen's Jubilee Big Lunch – Sunday 3<sup>rd</sup> June – idea is for neighbours to have lunch together.
- \* Advice of an Alcohol & Live Music Licence at Ye Olde Steppes Shop between 07.00 & 22.00 hrs has been received, and noted.
- \* Herefordshire Council is seeking Local Walk Leaders throughout Herefordshire, which the Footpaths Officer will follow up.

**Next Meetings:**

.Wednesday 18<sup>th</sup> April 2012 – Parish Council meeting.

Wednesday 16<sup>th</sup> May – Parish Open Meeting – An opportunity for any parishioners to raise points of local interest or concern, for attention of the Parish Council.

Wednesday 23<sup>rd</sup> May – Parish Council's Annual Meeting and election of officers.

**All meetings take place at 7.30 pm in the Parish Hall.**

Meeting Closed at 9.40 pm

