

PEMBRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held Wednesday 20th April 2011 in the Parish Hall
7.15 pm viewing Planning Application, 7.30 pm Main Business

Present: Cllr. G. Evans (Chair), Cllr. K. Myers, Cllr. P. Thomas, Cllr. R. Pierce, Cllr. K. Duggan
Cllr. J. Purslow, Cllr. Mrs. J. Mifflin, Cllr. D. Owens, Cllr. R. Phillips + 1 Resident

E042 Apologies and Reasons for Absence

Cllr. A. Stokes – On Holiday, Cllr. Mrs. S. Smith, Cllr. P. Rogers – On Holiday,
Cllr. Mrs. P. Lloyd

E043 9 Councillors have submitted nominations for re-election on 5th May.

Announcement of any interests from councillors - None Declared

E044 The Parish Council is saddened to learn of the death of Mr. Mervyn Powell who had worked for this Council for some years.

ACTION

E044 Minutes of last meetings/matters arising from them – 16th March & 14th April 2011

One amendment would be made by the Clerk, which was the title of the 14th April meeting.
Then both sets of Minutes would be signed as true records.

HH

E045 Guest Speaker – Joy Boyles – Progress of new Kington Surgery

Visit deferred until 11th May Parish Open Meeting.

E046 Financial Report (Clerk)

Reconciliation of bank accounts for March has taken place.

External Annual Audit has been called for submission by 4th July 2011.

Clerk queried when the monies from the sale of the CAP printer would be received, and this was confirmed later in the meeting when Cllr. Dugan arrived with the money.

Balances at end March 2011

Current Account:	£16,447.78
Tracker Account:	£5,926.07
Post Office Savings Account:	£11,347.79

Receipts since last meeting:

Income from sale of CAP printer less advertising costs:	£249.21
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Requests for payment:

HALC Annual Subscription + NALC Subscription	£238.77
SID Deployment fee – February	£120.00
WMS Electricity – toilets (1.12.10 to 8.2.11)	£41.72
Clerk's 4 th Quarter salary to 31 st March	£1,057.68
Clerk's 4 th Quarter expenses to 31 st March	£267.85
Parish Hall Hire	£63.00
Public Toilet Cleaner and Bins – April	T.B.A. (Initially £172.80)

All payments were approved

E047 Planning Application for consideration this evening:

DMN/102949/C & **Bank House, Bridge Street, Pembridge HR6 9ES**
DMN/102948/FH Demolition of existing lean to building and front porch,
Conservation Area erection of new kitchen extension and front porch,
reposition first floor windows to higher level and
convert attic space to bedroom/office, remove existing
outbuilding and replace with new garage/workshop.

COMMENT: NO OBJECTION

Planning changes announced in Budget 2011 – e-mail sent to all councillors.

The following 2 applications were considered on Thursday 14th April special meeting:

DMN/110559/F Brickyard Boarding Kennels, Pembridge HR6 9HZ
Retrospective planning application for construction of new
Building having additional 3 no. kennels, carport and garden stores.

COMMENT: NO OBJECTION

DMN/110531/FH Bryncurl, Pembridge HR6 9HY
Proposed two-storey extension.

COMMENT: NO OBJECTION

E048 The PC to consider ways in which it can publicise its activities more widely to the parish to inform and to encourage involvement – Cllr. Myers

Cllr. Myers felt that the Parish Council should be trying to seek new ways of raising residents interest in local matters, and he proposed that the Chairman and possibly other councillors should take turns in submitting an article for the Parish News Magazine. Such features should not merely be reporting, but include an element of the personal view of the writer on local issues.

The Chairman agreed to do this initially, if other councillors would follow on; and that this should be for a trial period of 3 editions..

In addition, the Clerk was requested to ask the Press Officer to submit a feature on the forthcoming Parish Open Meeting on 11th May for the Hereford Times.

GE/ALL

HH

E049 Parish Plan Review – Cllr. Mrs. Lloyd

See Minutes of the recent meeting held to discuss this.

E050 Pembridge in Bloom – Cllr. Stokes

Cllr. Stokes was not present, so item deferred.

E051 Provision of Public Toilet Cleaning and Waste Bin emptying – Cllr. Evans

Firstly it was decided that a short Job Specification should be produced to present to the new cleaner, so that both they and the Parish Council are clear on what is required to satisfactorily complete the job function.

The Chairman will discuss a salary and terms of working with the cleaner and report back to the next meeting; however it was noted that an initial payment would need to be paid for work already undertaken over the previous three weeks.

JM

GE

Meeting closed for next two items

E052 Parishioners Questions

The resident said that he agreed that something better does need to be done with regard to an interesting feature being placed in the parish magazine by councillors regularly.

E053 Ward Councillor's Report – Cllr. R. Phillips

As the election is imminent, there are no meetings being held and matters have gone quiet until the new Council has been formed.

The Joint Venture Company has been formed, which will oversee shared services.

An Integrated Care Organisation has also been formed, which brings several groups under one umbrella.

Herefordshire Councillors will formally meet on the last Friday in May to elect a new Leader.

Meeting Reopened

Cllr. Purslow brought up two matters for everyone's attention, as this is his last meeting.

- 1) That he will no longer be the representative on the Shobdon Noise Abatement Group.
- 2) He had received an e-mail from the Arrowvale Group regarding allotments, and it was confirmed that in due course the Group would be taking on the financial aspects of running the allotments. However, in the meantime the Group has requested a donation from the Parish Council to enable the Group to provide the site with rabbit fencing and a water supply etc. This matter will be put on the next Agenda.

HH

E054 Parish Matters Arising/Correspondence for Action

a) Parish Council group photograph will not now be taken at the meeting on 18th May, but would be deferred until later in the year when it is hoped that the Council would be up to a full complement of 13 councillors.

HH

b) Damaged railings beyond Bridge Street – Response from Amey:-

I confirm my telephone call to you about the railings from Bridge Street on the other side of the river. These have been checked and are safe. There is nothing that forms an immediate hazard to passing motorists. With respect to replacement, I can put them on the capital programme list if you wish. However, it would be an expensive scheme and would not be at the top of the priority list. **Fiona Miles – Territory Technician – Amey** Discussion followed and there was some dissatisfaction with Amey's response as it was felt that one piece of broken railing still presented a hazard to passers-by. Cllr. Pierce offered to see if he could remedy this.

RP

c) Painting of 3 old posts black, to match existing new lamp posts. This has been logged as a job for Amey to consider; however Amey have subsequently advised that this would take a very low priority in listing, and it would be beneficial if the Lengthsman could attend to it, which was agreed. Cllr. Myers to arrange.

KM

d) WMS Electricity prices for supply to the public toilets are capped until 31st March 2012. This was noted.

e) Rospa Annual Playground Inspection was due to take place w/c Wed. 13th April. Noted.

f) New dedicated Parish Council e mail address is now up and running:

mail@pembridgeparishcouncil.gov.uk

In readiness for receipt of electronically received planning applications – this will allow the Clerk to circulate the plans to all councillors to view prior to each meeting. This system will probably come into operation later this year.

g) Flying flags for both Royal Wedding and Armed Forces Day – agreed that the Parish Council would be pleased to see the flag raised on these dates: 29th April and 25th June.

h) Mess by recycling bins. Following discussion it was agreed that it is unfortunate that this unsightliness is occurring; however it is not the responsibility of the Parish Council, and the Clerk was requested to write to the Village Hall Committee Secretary and explain this.

HH

ACTION

- i) Review of PC Insurance. Clerk explained that she had recently attended a meeting where a guest speaker from a new Insurance Company called 'Came and Company' had explained that they are a specialist insurer for Parish Councils and can offer significant discounts over other insurers for the same if not better cover. Clerk was requested to send the company a copy of the Parish Council's current insurance schedule and request a quotation. **HH**
- j) Renumeration for the new Public Toilet cleaner and waste bin emptier.
The Chairman will discuss this with the cleaner and report back to next meeting. **GE**
- k) Letter from Mrs. Lillyman re condition of the road in High Street. Noted and Clerk has forwarded a copy to the Highways Team for their consideration.
- l) Letter from Christina Coates requesting information on any remaining village contacts to a distant relative in the 1800's by the name of Wall. No-one knows; Clerk to advise back. **HH**

E055 Next Meetings:

5th May – Election Day.

Wed. 11th May – Pembridge Open Parish Meeting

Wed. 18th May – Annual Meeting of Pembridge Parish Council – Election of Officers

Both at 7.30 in the Parish Hall