

PEMBRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held Wednesday 21 April 2010 in the Parish Hall
7.15 pm viewing Planning Application, 7.30 pm Main Business

Present: Cllr. G. Evans, Cllr. J. Purslow, Cllr. P. Thomas, Cllr. Mrs. P. Lloyd, Cllr. S. Smith,
Cllr. Mrs. J. Mifflin, Cllr. P Rogers, Cllr. A. Stokes, Cllr. K. Duggan, Cllr. R Pierce,
Cllr. R. Phillips

+ 2 members of the public

D048 Apologies and Reasons for Absence

Cllr. D. Owens – No reason given Cllr. K. Myers – On Holiday

D049 Announcement of any interests from councillors - None Declared

D050 Minutes of last meeting/matters arising from them – 17th March, 2010

ACTION

One matter arising:

Parish Plan Review – this item deferred to next meeting because of time constraints.

D051 Financial Report (Clerk)

Reconciliation of bank accounts has taken place for March.
External Audit of PC Accounts has been called for 29 July 2010

Balances at end March 2010

Current Account:	£15,166.25
Tracker Account:	£5,923.11
Post Office Savings Account:	£11,347.79

Receipts since last meeting:

Nil

Payments made since last meeting:

Npower electricity for Public Toilets	£78.40
Clerk's 4 th quarter salary	£1,057.68
Clerk's 4 th quarter expenses	£81.69

Requests for Payment:

Toilet cleaner + bins, April	£247.00
Hall Hire	£39.50
Lengthsman payment – Invoice no. 2426	£514.06
Zen Internet (replacement of that lost in post)	£58.16
Parish magazine printing May	£260.00
Heart of England in Bloom entry fee	£50.00

All above transactions were approved by all.

D052 Planning

DMNW/100560/FH Chiltern, Bearwood Lane, Pembridge HR6 9EA

Proposed conservatory to rear elevation.

COMMENT: NO OBJECTIONS

D053 Heart of England in Bloom Competition – Cllr. Mrs. S. Smith

A nine member working party has been formed to coordinate activities. Entries have to be received by 30 April together with a fee of £50. This amount was requested of the PC and approved by all.

D054 Shaping Our Place 2026

The Parish Council's response to the Rural Questionnaire has been submitted. Details of responses are shown in the Minutes of last month's meeting.

D055 Affordable Housing Project Update

Cllr R Phillips understood that the owner of the land proposed for the Marches development is currently not prepared to go ahead with the sale. More information may be forthcoming. Disappointment was expressed at the lack of information from Marches, and surprise that they had committed so much time and expenditure to the development if the land sale was not firmly agreed.

D056 Street Lighting Project

A site meeting had been held on Friday, 16 April, attended by Cllrs Duggan, Phillips, Pierce, Purslow, Rogers and Thomas, to approve the siting of additional lighting in Bearwood Lane proposed by Russell Pryce. Work is now well on with these additional units. Cllr R Phillips reported that the full cost of the additional work was £5,200. This is within the maximum commitment approved by the PC at the last meeting. It is still to be determined what proportion of this cost will be borne by the PC.

D057 Allotments Update – Cllr. Purslow

Nick Read and the Arrowvale Group are to approach local farmers about land for use as allotments.

Meeting Closed for the next two items

D058 Ward Councillor's Report (Cllr. R. Phillips)

The School will be holding an open day on 23 June at which the community are invited to see the new building developments, the IT suite and garden. A meeting will also be held to discuss extended use of the School for the community.

The Kington Surgery planning application will go before the Planning Committee on 21 May.

Cllrs R. Phillips and J. Purslow will attend the next meeting of the Shobdon Airfield Noise Abatement Group. Two written and one verbal complaint have been received from parishioners.

Pot hole gangs are currently attending to around 600 locations per week.

Work by the Lengthsman on ditches in the Broxwood area has been welcomed although some further work was carried out by residents. Scheduling such work for around October would be appropriate.

D059 Parishioners Questions

No questions.

Meeting Reopened

D060 Parish Matters Arising/Correspondence for Action

- a) **Post Office van parking site** - Report by Cllr. Myers deferred to next meeting.

b) **Parish Plan Review** – In order to pursue the possibility of a grant for assistance with secretarial and printing costs, Cllr Lloyd had obtained costs of £206 to print 50 copies of the revised Parish Plan as it currently stands without the inclusion of an updated guidelines and action steps.

It was agreed that the latter were an important part of the project and that the working group's draft update to the guidelines and action steps would be typed up and presented for discussion at the next meeting.

PL

c) **Parish Emergency Coordinator** – Cllr P Rogers had attended a meeting to discuss the responsibilities of a coordinator in the context of the Civil Contingencies Act. These primarily involved having both knowledge of and support from the community/Parish Council. There was also a requirement for a document listing information valuable to the emergency services in the event of an incident. Details of the information required in this document are to be defined in a future phase.

d) **Public Toilets** - Installation of energy saving lighting is now complete.

e) **Affordable Housing** – A guide for Parish Councils can be found at www.herfordshire.gov.uk/housing

f) **Local Economic Assessment** – A letter was circulated to councillors by email. Cllr R Phillips to respond.

RJP

g) **Additional Pembridge News issue** – Distribution of the Church newsletter is being shifted later by one month. In order to continue to take advantage of their distribution network for the Parish News we will need either an extra edition at the end of May or to go three months between the current edition and the new June/July edition. It was agreed to produce an extra edition at the end of May.

h) **Parish Hall recycling bins** - The Parish Hall committee has written asking if the recycling facility was still required and if so whether a request could be made for more careful use to avoid waste strewn around the bins. It was agreed the facility was still required, as many houses in the village did not have wheeled bins for recycling.

D061 Next Meeting

Parish Open Meeting – Wednesday 5 May, 2010 – Pembridge Hall 7.30 pm
Parish Council Annual Meeting – Wednesday 19 May, 2010 at 7.15 pm in the Parish Hall.

Meeting Closed at 8.45 pm