

PEMBRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held Wednesday 20th January 2010 in the Parish Hall
7.15 pm viewing Planning Application, 7.30 pm Main Business

Present: Cllr. G. Evans, Cllr. K. Myers , Cllr. D. Owens, Cllr. P. Thomas, Cllr. Mrs. P. Lloyd,
Cllr. R. Pierce, Cllr. Mrs. J. Mifflin (later), Cllr. A. Stokes, Cllr. K. Duggan, Cllr. R. Phillips
Cllr. Mrs. S. Smith, + 2 members of the public

D001 Apologies and Reasons for Absence

Cllr. J. Purslow – Ill

The Chairman opened the meeting by wishing everyone a Happy New Year.

D002 A Casual Vacancy has been advertised on the Notice Board and in the Parish Magazine

One person has outlined his interest in becoming a parish councillor, and the Clerk was requested to invite him to the next Parish Council meeting, once the official period is over.

D003 Announcement of any interests from councillors - None Declared

D004 Minutes of last meeting/matters arising from them – 16th December, 2009

ACTION

There was one amendment that the Clerk requested; that under Finance, the reconciliation of bank accounts had taken place for November, and not October. The Minutes were then approved and signed.

D005 Clerk's Contract & Job Description to be updated & considered at next meeting.

D006 Financial Report (Clerk)

Reconciliation of bank accounts has taken place for December.

Precept request for 2010/11 has been submitted at £18,000.

There will be no increase in the HALC subscription for 2010, but the 1% NALC increase will be passed on, meaning the per capita charge will be increased from 16.64p to 16.69p per person on the electoral roll for 2010/11.

Balances at end December 2009

Current Account: £19,776.28

Tracker Account: £5,921.63

Post Office Savings Account: £10,949.04

(The current account is boosted by the remaining Lengthsman grant money of £3,883.08 to end of March)

Receipts since last meeting:

VAT reclaim £1,098.13

Final quarter of Lengthsman Grant £1,292.50

Payments made since last meeting:

Clerk's 3rd Quarter Salary £1,057.68

+ backdated annual 1% increase from 1.4.09 £21.26

Clerk's 3rd Quarter Expenses £229.50

Clerk's use of room as an office –annual payment £100.00

Requests for Payment:

Toilet Cleaner and Bins – January £258.27
Hall Hire £45.00

ACTION

All above transactions were approved by all.

D007 Planning

Application considered this evening:

DMNW/093041/FH The Green, Upper Bearwood, Pembridge HR6 9EQ
Proposed conservatory extension

COMMENT: NO OBJECTION

D008 Completion of Parish Plan Review – Plan of Action – Cllr. Mrs. P. Lloyd

The situation with the Plan to date was outlined in a handout, and the process undertaken explained. 2 people had so far commented about the draft review.

There was discussion as to whether the updates/amendments in the Review should be printed as a separate smaller schedule, or whether they should be incorporated into a new update of the original full Parish Plan which was first published in 2002. It was mentioned that originally there was grant funding for printing the Plan, but that funding is no longer available.

The Ward Councillor felt that several matters that have occurred more recently should now be included, most particularly because Pembridge parish has the opportunity of becoming a local significant rural hub, and should therefore take a 'holistic' approach to the Plan.

There is to be a meeting held on **4th February in Shobdon** to discuss such matters as the county's 'Shaping our Place 2026' project, which is a county wide consultation on the new Local Development Framework and Local Transport Plan 3 which would be relevant to Pembridge's revised Parish Plan. The consultation period for this runs until 12th March.

All were encouraged to attend the meeting on 4th Feb.

It was then decided to defer completion of the revision to the Parish Plan for the time being.

However, Cllr. Mrs. Lloyd requested all councillors to read through the handout and to make any comments upon it to her by **3rd February** please.

The Chairman thanked Cllr. Mrs. Lloyd and the PP Review team for their hard work.

ALL

D009 New Street Lighting update – Clerk

The latest plan of the proposed positions of all the new street lights was displayed, and the only area which has still to be finalised is outside Townsend Farm at the very eastern end of the village. Negotiations are ongoing there between H. Council, their contractors Amey, and Central Networks and the property owners Geoff and Su Smith.

Clerk will advise back to Russell Price of Amey, that the proposals are satisfactory.

HH

D010 Speed Indicator Device (SID) in village – Data from December SID positioning

This was discussed.

Clerk explained that information is awaited back from Hereford Traffic Police on their interpretation of the first set of data sent to them, regarding traffic speeds. This will be followed up. The SID will be repositioned in April and August 2010.

HH

D011 Lengthsman Work – Cllr. K. Myers

There has been no further work carried out recently, but the following matters are under consideration. Clerk submitted an up to date statement of account re Lengthsman costs.

Cutting of grips – In hand Clearing of 3 gulleys - In hand

Verge clearance - In hand

Clearance of footpath opposite Old Oak House & Filling of potholes near to nursery.

ACTION

D012 Provision of Allotments - update

Cllr. Purslow was not present to provide an update. Clerk will follow this up with him..

HH

D013 Affordable Housing - update

Nothing further received from Marches Housing Association. Cllr. Phillips to chase up.

RJP

Meeting Closed for the next two items

D014 Parishioners Questions - None

D015 Ward Councillor's Report (Cllr. R. Phillips)

Reminder of the 4th February meeting in Shobdon, as discussed earlier in the meeting.

An advertisement will be placed shortly for a new Headteacher for Pembridge School.

Snow – This winter has been the worst since 1981/2 and has had a huge impact for gritting Services, as the county has 630 km of 'A' class roads, but requirements have been met. The weather has led to substantial damage to roads, and potholes need to be reported to Amey via the 'Streets' e mail.

The medium term Financial Plan includes a 2.9% Council Tax increase, however there are two major problems for H. Council:

- a) Cost of highways repairs
- b) The Government stating that elderly people should receive home care free

Both of these will have huge implications.

Amey are currently visiting parishes to note the local problems, and it is proposed that the representatives come to Pembridge on 15th March between 11am and 12.30 pm. Perhaps 2 or 3 councillors could be present.

If anyone is interested in being present, could you please advise the Clerk at the next meeting on 17th February, so that your details can be advised to Cllr. Phillips.

ALL

Meeting Reopened

D016 Parish Matters Arising and Correspondence for Action

- a) Playworld Systems – remedial works to playground. Cllr. Stokes to check if work has been carried out.
- b) PACT Meetings – February : Kington Wed. 3rd Feb. 7pm Lady Hawkins L. Centre.
Leominster Mon. 8th Feb. 7pm The Forbury Chapel, Church Street
- c) Additional Christmas Lights and Tree for Market Hall – No additional cost incurred.
- d) Training courses available shortly:
 - Roles and Responsibilities plus Law – Sat. 30th Jan 9.30am to 3pm.
 - Procedures and Finance – Sat. 13th Feb. 9.30am to 3pm.
 - Leading Lights – how to be an effective Councillor – Thurs. 18th Feb. 7-9pm
 - Grassroots – understanding Common Land & V. Greens Thurs. 4th Mar.
 - Planning & Community Action – Sat. 13th Mar. 9.30am to 3pm.
 - In the Hot Seat – Course for all Chairmen – Tue 16 Mar. 7-9pm.
- e) Winter Gritting – requests for service can me made through:
hfdclerks@amey.co.uk
- f) 'Shaping our Place 2010' launch event – 18th Jan at Asda, Kindle Centre,
Hereford 10 am – 12am & 2pm – 4pm

AS

ACTION

Local Development Framework and Local Transport Plan 3 are combined.

This sets out the vision and objectives for the Core Strategy, explaining how the county as a whole is expected to develop up to 2026 (Hereford, the market towns and rural areas). Local meeting 4th February, 7.30 pm Shobdon.

It was decided that the Parish Council would need to have a special meeting to discuss this topic, and Wed. 24th February was suggested. Clerk to book hall.

HH

- g) Maintenance, Repair and Protection of War Memorials. Information may be obtained about the establishment and maintenance of war memorials, including the addition of names to memorials, conservation, insurance and sources of funding available, from the War Memorials Trust. Clerk will follow this up. <http://www.warmemorials.org/>

HH

- h) The Parish Councillor's Guide – new 20th edition is now available @ £15.95 per copy. Clerk requested to purchase one copy.

HH

- i) SID speed data for December was discussed.

- j) Amey – Parish Councils' Satisfaction Survey is to be completed & returned by 12th February by the Clerk.

HH

- k) A request has been received to do something about the dog fouling that is occurring along the High Street, in the early mornings and which is causing a nuisance to people trying to walk along the pavement there, especially mothers with pushchairs and small children. It was agreed that the Clerk would place a feature about this in the next Parish News Magazine.

HH

The following items were raised at the meeting:

- a) Cllr. Duggan explained that there were plans to tarmac over the green area to the side of the hall to provide more parking space, as lack of space was a problem on auction days. However, it was noted that the Parish Council as Custodian Trustees, has no control of activities at the Hall.

It was generally noted though, that the two bodies should be working closely together for the benefit of the parish, and to this end the Clerk was requested to invite the Parish Hall Management Committee Chairman and any other representatives, to come along to the next PC meeting to discuss any plans for the hall and surroundings.

HH

- b) A letter re a Proposed Community Shop has been received by the Chairman. It will be discussed further at the next meeting.

D017 Next Meeting

Wednesday 17th February 2010 at 7.30 pm in the Parish Hall

Meeting Closed at 9.40 pm