

PEMBRIDGE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held Wednesday 16th September, 2009 in the Parish Hall
7.15 pm viewing Planning Application, 7.30 pm Main Business

Present: Cllr. G. Evans, Cllr. K. Myers, Cllr. Mrs. P. Lloyd, Cllr. R. Phillips
Cllr. R. Pierce, Cllr. Mrs. J. Mifflin, Cllr. K. Duggan, Cllr. J. Purslow,
Cllr. A. Stokes, Cllr. P. Thomas + 2 members of the public

C104 Apologies and Reasons for Absence

Cllr. B. Morgan – Been Unwell
Cllr. Mrs. S. Smith – Attending another event
Cllr. D. Owens – No reason given

C105 Announcement of any interests from councillors - None Declared

C106 Minutes of last meeting/matters arising from them – 17th July, 2009

Two Matters Arising:-

- 1) Cllr. Mrs. Lloyd had submitted a response on behalf of the Parish Council on the Rural Settlement, Hierarchy Background Paper which she explained, and outlined of her reply. Thanks were offered.
- 2) Street Lighting – a query was raised about street lighting, but as this was not on the Agenda it would be discussed at a subsequent meeting. Clerk did highlight though that progress was ongoing but that installation may now be delayed until January due to the change of electrical connection company to be used. Also, positions of the lights would be ascertained shortly at a visit from the Amey lighting consultant, Russell Pryce to resolve technical issues. The cost of the optional 'flicker' style lamp which could stand near to the Church steps, would be around £1,300 if required, which the Parish Council would be required to fund. A decision was deferred on all points until more information is available, hopefully in time for the next meeting.

C107 Financial Report (Clerk)

Reconciliation of bank accounts has taken place for July and August.

The 1st quarter's expenditure against budget has been mailed out to all.

As it will soon be time to set the budget/precept for 2010/11, Councillors were requested to advise the Clerk of any likely items of expenditure that may be required up to **31st March 2011**

This request has also been extended to Pembridge residents for the first time this year, in the magazine.

2nd half year Precept receipt is due on 15th September : £9,000.

The Village Green Project expenditure has been requested to be repaid by The Kingspan Trust, and is awaited : £8,681.46

Repayment of promised prize money for Show winners of 2 floral competitions will be repaid to the committee: 2 x £15 + 2 x £10.

Balances at end June 2009

Current Account:	£5,395.01
Tracker Account:	£5,920.89
Post Office Savings Account:	£10,949.04

Receipts since last meeting:

First three quarters of year Lengthsman payment to the end of December	£3,877.50
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Repayment from NALC for a document return to the Clerk	£8.96
BT Wayleave annual payment	£26.32
Grant towards village green Information Boards	£1,314.91
Kingspan Annual Magazine advertising fee	£500.00

Payments made since last meeting:

ROSPA Annual playground Inspection	£50.85
M. Meadow mowing – August	£47.38
Parish Hall Hire	£55.00
Maps for Lengthsman	£62.10
Lengthsman – 1 st payment	£563.50
Toilet Cleaner + Bins – August	£252.77

Requests for Payment:

M. Meadow mowing – July	£47.38
Toilet Cleaner + Bins – September	£245.73
V.G. Contractor – sign manufacture & erection	£119.30
V.G. Contractor – labour – installation of boards	£280.00
Magazine Printing – September/October	£260.00
War Memorial steps repair	£400.00
H. Council Freighter Service	£40.00
Electricity for public toilets	£88.60
Repayment of 4 x prizes for village flowers	£50.00

All above transactions were approved by all.

C108 Planning

Applications that were considered at this meeting:

Applications to be considered this evening:

DCNW2009/1726/F Weston Court Barn, Weston, Pembridge. HR6 9JE
Proposed insertion of mezzanine floor and roof lights;
Insertion of first floor and external staircase to create
storage area in garage.

Comment: No Decision yet. Insufficient information. Clerk was Requested to ascertain whether listed building consent is required for work to the barn, and to ask why no Public notification has been displayed. The matter was deferred until the next planning meeting.

DCNW2009/1762/F The Yeld, Lyonshall, Kington. HR5 3LY
Proposed re-siting of earth screen bund.

Comment: No Objection

Lapsed Response Date: Sherrington Manor Farm, Broxwood.
Proposed removal of 2 electricity poles and erection of 2 x 14m electricity poles

Applications recently considered:

DCNW2009/1525/F Milton Farm, Pembridge, Leominster. HR6 9LB
Proposed 11 bay lean-to extension off existing building.

Comment: No Objection

C109 Allotments Provision update – Short Presentation by Cllr. J. Purslow

Following the last meeting the Clerk wrote to the Arrowvale Group requesting that any persons interested in obtaining an allotment should write direct to the Clerk – to date sixteen written requests have been received.

The Arrowvale Group has also been asked to submit to the Parish Council a plan as to how and where land can be provided, and how they feel the allotments could be run, as well as supplying a comprehensive proposal.

It was noted that no representative of the Arrowvale Group was present, despite being invited, which was disappointing.

Cllr. Purslow explained that rough calculations meant that a capital cost of providing land, a water supply, fencing, a disabled toilet and an area of hardstanding equated to round £4,000. There would then be an ongoing £20 per week charge for servicing the toilet, and approximately £300 pa for the water bill. If say 20 plots were provided at £50 per plot the Parish Council would be operating at a loss, and would probably also need to commit to the provision of the allotments for at least 3-4 years. Normally a new lease would be required each year. A site of 1-2 acres to rent would be required on an informal tenancy with a landowner, taken as grassland, and returned to same. Such opportunities were being looked into. Agricultural land can be turned into allotments, but they cannot be situated on a Conservation Area.

If the Arrowvale Group were to take the project on alone, they would need the £4,000 capital sum to be supplied, and with the Parish Council's support.

There may be a possibility that an application could be made to Kingspan Trust for £4,000 to cover the initial capital costs, direct by the Arrowvale Group.

Cllr. Purslow is to meet again with the Arrowvale Group on 4th October 2009.

C110 Revised Parish Plan – Cllr. Mrs. P. Lloyd

The completion of revisions is under way. There was dismay that there had been no funding available to complete the administration as was originally been promised, and that this had caused considerable delay and difficulties. Some statistics were still needed, but otherwise completion is not far off, and Cllr. Duggan would ensure that a copy would be available for all councillors to see.

C111 Affordable Housing Update – Cllr. G. Evans

A revised site plan has just been supplied by the Developers which reflects discussions with the Planning Officer and Highways Engineer. It was noted that that adequate off-road provision is made for some properties and to keep the access clear.

Due to inevitable delays the proposed parking survey has yet to be conducted but this will now be carried out to establish requirements for existing residents.

Elevation drawings of the proposed units are still being worked up as the Association is considering the use of "real" chimneys to improve the appearance of the dwellings and some form of multi-fuel/wood-burning stove.

It is now anticipated that a planning application will be made in early-mid October.

The two councillor contacts were requested to keep in touch with the Developer to ensure that regular progress is being made.

C112 Introduction of a Speed Indicator Device (SID) in village

The SID sign is now in place and will remain there until the end of September.

The Clerk was requested to write to Herefordshire Council and request that the SID be positioned in the village 3 further times of the coming year.

Meeting to be Closed for the next two items

C113 Parishioners Questions – 8.30 pm

A question was asked as to whether the Parish Council is obliged to provide allotments, and an explanation of the legal situation was given.

C114 Ward Councillor's Report (Cllr. R. Phillips)

The new recycling programme is due to commence this November, and a target of 40% recycling should take place by 2010. Wheelie bins are being delivered to the Parish ready for the new Contract start, and will need to be left out by 6.30 am on day of collection. Those households that cannot take a wheelie bin will continue with the traditional bag collection. Telephone Hotline for any problems is : 01432 260051.

Population figures for Herefordshire in 2008 stand at 179,300 up 900. with 25% being of retirement age. There has been a 77% increase in non white British people from 2001 which stands at 7,800.

The monitoring figures for HGV traffic though the village from April 2006 to June 2009 for Pembridge showed an average weekday throughput of 2,903 vehicles with 17% recorded as being of HGV scale. Many of these are from the quarry. This compares to Shobdon with 4,330 per day 19%, Eardisley 4,097 per day 19.9%, Lyonshall 2,190 per day 17%.

Planning Committees are changing to a single Planning Committee made up of 21 members. Local members can speak but not vote on their Ward applications.

Meeting to be Reopened

C115 Lengthsman Update

Dan Wenczek is the new Lengthsman Administrator who will be reimbursed at the agreed rate. Clerk will liaise with Dan shortly.

C116 Parish Matters Arising/Correspondence for Action

- a) ROSPA Playground Inspection report has been received, and Cllr. Stokes and the Clerk will follow up on outstanding matters relating to the report.
- b) Mobile Post Office Service – No comments have been received back after a request was made in the last Parish Magazine.
- c) CAP Printer – progress on finding a new site at which to store it is being made and will be further discussed at the next meeting
- d) Village Centre planters – Agreed that flower bulbs are to be purchased and planted by the Clerk.
- e) New Noticeboard for Broxwood – Community Pride grant funding information still awaited. It was decided that the manufacture of the board would be made by someone local.
- f) Request to H. Council for a directional sign to the School has been refused. Noted.
- g) M. Meadow – hedges from adjoining property to playground are overgrowing into the play area. It was agreed that this is a task for the Lengthsman. Cllr. Myers to follow up.
- h) Parish Freighter has been booked for: Sat. 28th November 8 -10 am at the Hall Car Park. The Parish Council like this service twice during 2010 ? Cost currently £40 per visit.
- i) Village Green mowing maintenance. Another interested party would be requested to write in to the Parish Council for consideration.
- j) Broxwood Phone Kiosk adoption to be granted shortly. Clerk checking on Planning situation etc.
- k) Changes to the Mobile Library Service – monthly instead of three-weekly visits. Carol Jackson will complete the questionnaire.

- l) HALC AGM Saturday 10th October 9.30 am to 4 pm Brockington, Hereford. Noted.
m) Recruitment of new Magistrates – Clerk has details if interested.

C117 Next Meeting:

Wednesday 21st October, 2009 at **7.30 pm** in the Parish Hall

Meeting Closed at 9.40 pm

INFORMATION

- * The CAP operating hours have been advertised by notices being put up.
- * Rock on the Plock music festival will take place at Pitfield Farm on 5th & 6th September with proceeds going to Pembridge School. Hours: 12.00 noon to 01.00.
- * Complaint received via the PC website regarding an overgrown hedge hanging over the pavement. Clerk has written to request that the hedge is cut back, and it has been.
- * Annual Funding Fair – 28th October @ Whitecross School, Hereford 9.30am – 4.30pm.
- * November Group Parish Council photograph – please pencil in the date so that all will be present.
Wednesday 18th November at 6.30 pm.
- * PACT Meetings @ 7pm – Kington 29th September, Leominster 8th October
- * HALC Conference & AGM – date TBA
- * HALC New Office Open Day – Thursday 1st October 10am – 4pm at Berrows Business Centre, Opposite the Police Station in Bath Street, Hereford.

HALC Training Opportunities (all at Brockington, Hereford):-

29th September 7-9 pm Clerks & Chairs. Informal Evening
Sat. 24th October 9.30am – 3pm Roles and Responsibilities
Sat. 7th November 9.30am – 3pm Procedures and Finance
Sat. 28th November 9.30am – 3pm Planning & Community Action

Please advise the Clerk if you would like to attend, asap.

Council staff's annual pay claim for 2009/10 will probably be 1% from 1.4.2009.

Information available on Parish Polls & Parish meetings from the Clerk.

