

## **PEMBRIDGE PARISH COUNCIL**

Minutes of the Parish Council Meeting  
Held Wednesday 17<sup>th</sup> July, 2009 in the Parish Hall  
7.15 pm viewing Planning Application, 7.30 pm Main Business

**Present:** Cllr. K. Myers Cllr. D. Owens, Cllr. Mrs. P. Lloyd, Cllr. R. Phillips  
Cllr. R. Pierce, Cllr. Mrs. J. Mifflin (Part time), Cllr. K. Duggan,  
Cllr. J. Purslow, Jack Higginson (CAP)  
+ 1 member of the public

**C87 Apologies and Reasons for Absence**

Cllr. B. Morgan	- No reason given	Cllr. G. Evans	- On holiday
Cllr. Mrs. S. Smith	- On holiday	Cllr. A. Stokes	- On holiday
Cllr. P. Thomas	- No reason given		

**C88 Announcement of any interests from councillors** - None Declared

**C89 Minutes of last meeting/matters arising from them – 17<sup>th</sup> June, 2009**

**ACTION**

Two Matters Arising:-

- The question was asked as to when a decision would be made on which style of street light to have installed. The public consultation period runs until the end of July on the two lamps currently being trialled in the village.
- CAP – It was pointed out that the new position in the Red Lion was only for a trial period and it was doubtful it would remain there. Minutes would be changed. The minor amendment to the Minutes was made immediately and they were then signed.

**C90 Financial Report (Clerk)**

Reconciliation of bank accounts has taken place.

The quarterly advice on spending against budget would be prepared shortly.

The Clerk's request for an annual petrol allowance of £50, following that which was given last year for the first time, was discussed at the end of the meeting and refused. It will be considered again next year.

**Balances at end June 2009**

<b>Current Account:</b>	<b>£6,571.91</b>
<b>Tracker Account:</b>	<b>£5,920.89</b>
<b>Post Office Savings Account:</b>	<b>£10,949.04</b>

**Receipts since last meeting:**

Nil

**Payments made since last meeting:**

Nil

**Requests for Payment:**

Clerks 1 <sup>st</sup> Quarter salary to end June	£1,047.00
Clerk's 1 <sup>st</sup> Quarter expenses to end of June (Minus £4.99 previous accidental claim)	£266.58
PC Annual Insurance Premium – Zurich	£1,015.89
KBS Invoice 1. V.Green project materials	£34.80

KBS Invoice 2. V. Green project materials	£76.27
KBS Invoice 3. V. Green project materials	£12.08
KBS Invoice 4. V. Green project materials	£526.12
A. Lomax : V. Green project fuel costs	£16.20
A. Lomax : V. Green project fuel cost & bins etc.	£140.11
Bearwood Associates – annual visual inspection of Village green trees	£230.00
Signrite – V. Green sign & plaque	£141.45
S. Manns – clearing wild area of v. green	£110.00
Norman Partnership – Animal boxes & flowers	£690.00
Clerk's new edition of Council Administration book	£55.60
nPower Electricity – Public Toilets	£52.51
NALC Local Council Review subscription	£13.50
Amey – M. Meadow mowing – June	£47.38
Toilet cleaner & bins – July	£252.77
Printing of Parish Magazine – July/Aug	£260.00

**All above transactions were approved by all.**

**C91 Planning**

**Application that was considered at this meeting:**

DCNW2009/1320/F The Coach House, Westbury, Pembridge. HR6 9HZ  
Change of use of barn attached to single dwelling into additional accommodation.

Comment: No Objection

**C92 Lengthsman Update – Cllr. K. Myers**

Richard Mills has been employed as the new Village Lengthsman, and the scheme's temporary Administrator met with him recently in the locality, and the Lengthsman will begin work this week. A permanent Administrator post has been advertised.

An idea of work required of the Lengthsman is as follows:

- 1) Initial weeding and tidying up along part of the A44 footpath and in Bridge Street.
- 2) Keeping gulleys cleared to prevent flooding.
- 3) Road signs are to be kept clear of vegetation.

It was mentioned that there are recognised blocked gully problems, and the gulleys are supposed to be cleared every year by H. Council. They were cleared 9 months ago, but some are still blocked deeper down. They are due to be cleared again in 3 months time.

It was pointed out that there are some broken railings with sharp jagged edges protruding from hedgerows as the old railings themselves have been overgrown. These could be a danger to pedestrians or car drivers, and the matter would be referred to Highways.

The Administrator asked that any suggestions for work that the Lengthsman could do, should be advised to him.

**C93 Affordable Housing Update - Clerk**

A report had been received from Marches Housing that the Vice Chairman read out, which stated that they had recently met with their architect, Tina Wood, a cost consultant and a Highways engineer. The proposed scheme previously advised to the Parish Council was well received in principle.

**ACTION**

The project architect is preparing elevation drawings of the proposed units for agreement prior to a formal planning application being submitted shortly.

Clerk was requested to write to Marches Housing Association stating the Parish Council's pleasure that the project is advancing and requesting a further report in time for its September Meeting.

HH

**C94 Village Green Progress Report – Cllr. R. Pierce**

A meeting had recently taken place with the Community Support Officer on site to view a small amount of vandalism to one of the new information boards. Fortunately this damage can be repaired.

The formal opening of the Project took place last Saturday, at which Rev. Nick Read (Chaplain for Agriculture and Rural Life) and Trust representative Rob Widdicombe were invited guests, together with the Village Green Management Team and other parishioners who attended.

There has been quite a high number of visitors to the site on a daily basis already, with an estimate of between 60-80 being reported.

The whole project has been completed under budget, although it must be appreciated that a substantial amount of work was done by volunteers (100-150 hrs), and some money has been included in the budget for minor maintenance work during 2009/2010.

The Clerk was requested to submit copies of all paid invoices to Kingspan for their repayment under the terms of the grant offered.

HH

**C95 Revised Parish Plan – Cllr. Mrs. P. LLoyd**

The original Plan has been reproduced by Cllr. Pierce, and thanks are due to him. It is now in A format which will enable updating with the revisions, to take place. It is now estimated that the completed document will be ready for the September Parish Council meeting. It was requested that a copy is made available to all councillors at least two weeks before that meeting to enable councillors to read it thoroughly beforehand.

PL

**C96 Introduction of a warning Speed Indicator Device – Cllr. K. Myers**

It has been agreed that one SID will be positioned at the western end of the village.

The residents of both properties outside of which, on the grass verge, the SID could be positioned, Brick House and Buttermere, have been visited, and both are in agreement to having the SID there, but the owner of Buttermere will discuss the matter with the Highways Safety team beforehand to establish the exact position.

The Clerk was requested to arrange this.

HH

**C97 Village Street Lighting update – Cllr. K. Myers**

There was a proposal that out of the two styles being trialled, the choice made should be for the one positioned at the western end of the village, which is more bulbous. This was voted upon and was agreed by majority. It was stated that the lighting at the eastern end of the village should be requested to commence as near as possible to the entry, where it is currently rather dark at night time. Once the public consultation period runs out at the end of July, and unless there are any additional views, then the Clerk will put forward the decision of the Council. One additional light has been requested to be positioned near the top end of Bridge Street, opposite the lower end of the Almshouses, and another near to the School entrance, as it is currently rather dark there on winters nights.

HH

**Meeting Closed for the next two items**

**C98****Ward Councillor's Report (Cllr. R. Phillips)**

With regard to the departure of Mr. Teale, Head of Pembridge School at the end of December 2009, the Governors have agreed to delay advertising the vacant post until March 2010 with a start date of September 2010. In the meantime an interim Head will be put in.

I have also visited Lady Hawkins to say farewell to the Head teacher who is also leaving.

Planning approval has been given to move the Hereford Livestock Market to a new site.

There has been a suspension of 106 Agreement payments from property developers for six months with Herefordshire Council, during the economic downturn.

With regard to 106 Agreement money locally from any developers, it would be a good idea for councillors to consider any local needs; such as youth facilities, highway safety issues, school facilities etc. which such money could be spent on.

***It was requested that the Revised Parish Plan should include such matters individually in a pro-active and specific way, as this document will be consulted for many years to come.***

**Parishioners Questions**

- C99** 1. Jack Higginson was introduced as the **new Chairman of CAP**. It was explained that the Current site being used in the Red Lion may not be a permanent site, owing to possible legal complications with that. The CAP group currently meet on the first Tuesday, the every other one.

The school is keen to have the Parish Council's printer moved from there before this September term starts. Whether the printer may be of future use to the Parish Council will depend upon how many print copies can be achieved through the use of the cheaper ink cartridges. This information is not available currently, but will be worked out shortly – in time for the September meeting.

Final venue, and dates and times of opening hours will be available shortly, and these will be passed to the Clerk to produce some notices, and Cllr. Pierce to place on the website.

**RP  
HH**

2. As there was a parishioner present who is interested to know about Allotments, it was decided to bring this matter forward on the Agenda.

**Meeting Reopened**

- C100** The Clerk was invited to explain the initial procedure for consideration of a request for **Allotments**, following a letter received from Arrowvale Environment Group on behalf of several residents.

The first formal requirement under the Smallholdings and Allotments Act 1908 is that at least 6 interested persons who live within the parish should write to the Parish Council outlining their request. It is then the duty of the Parish Council to fully consider such applications, and do all in its power to find suitable land to lease or buy to fulfil the request for allotments in a full and proper way, taking into account whether the expenditure is proportionate to the number of parishioners who may benefit, and if circumstances are such that provision of allotments is not feasible at this time, then the Parish Council should continue to seek a satisfactory solution where possible in the future.

The Clerk was asked to write to Arrowvale Environment Group requesting that they ask the people who have so far expressed an interest to them, to write to the Parish Council to

**ACTION**

confirm their wish for an allotment. In addition, the Group would be requested to provide a comprehensive proposal in the form of a plan, including how and where land can be provided and how the allotments could be run.

After discussion on the topic it was suggested that ideally a nominated councillor should take on the responsibility of liaising with any interested persons and the Arrowvale Group, and to look at the possibilities of obtaining land for use as allotments. Cllr. Purslow volunteered to take on this role, and he said that he would carry out some initial investigations and would update the Parish Council at its next meeting in September, together with a representative.

**JP**

**C101 BT Broxwood Phone Kiosk “Adoption” by Parish Council - Clerk**

The adoption is progressing. BT are currently awaiting notification from the power company that the power supply has been transferred so that they can remove the details from BT's inventory, unfortunately this some times takes a little time.

**C102 Parish Matters Arising/Correspondence for Action**

a) Combined ‘School’ and ‘Village Hall’ finger sign had been proposed to be positioned by the New Inn, pointing up Bearwood Lane; by a resident at the last meeting. This was agreed, and the Clerk was requested to arrange it.

**HH**

b) It was agreed to accept another year's advertising in the parish magazine by Kingspan, at a fee of £500. Clerk will write and confirm.

**HH**

c) Roadsweeper next coming through Pembridge : date to be confirmed shortly.

d) Kington Area Regeneration Partnership meeting – Wed. 24<sup>th</sup> June 2pm at MAP. Noted.

e) PC Group Photograph – will be taken again at the **November 18th** meeting.

Please would all councillors endeavour to be present.

f) War Memorial Steps – quotation for renovation work received for £400 was agreed.

Clerk to write and accept this quotation.

**HH**

g) A wreath for a Parish Council representative to place on the Pembridge War Memorial on Remembrance Sunday, will be purchased by the clerk at a cost of c£18 in November.

h) Rural Settlement Hierarchy Background Paper – this has been prepared to support the preparation of the Local Development Framework which will update the U.D. Plan.

Consultation period runs from 6<sup>th</sup> July to 28<sup>th</sup> August 2009. The Paper was loaned by Cllr. Mrs. Lloyd to respond to direct.

**PL**

**C103 Next Meeting**

Wednesday 16th September 2009 at 7.30 pm in the Parish Hall

Meeting Closed at 9.40 pm

